

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, MAY 12, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3, and 5 through 7 on the ASC Agenda as presented. Item 4 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Contract Agreement #14BH1678 Mental Health Services Program: Boarding Home, between Spokane County, by and between Spokane Community Services, Housing, and Community Development Department and Grant County, by and through Grant Integrated Services. Term is May 1, 2014 through September 30, 2014 with Non-Medicaid Funding at the rate of \$47.00 for each day a currently enrolled and authorized individual is provided Boarding Home (Cityview) services pursuant to the Agreement. **(Approved)**
3. Working Agreement, Wage and one Non-Economic Re-Opener by and between Grant County and Teamsters Local Union No. 760, Teamsters, Food Processing Employees, Public Employees, Warehousemen and Helpers, Grant Integrated Services, 2014. **(Approved)**
4. **Anticipating:** CORRECTED 2014-2016 Davis Shows NW, Inc. Agreement with Grant County for a combination of shows, amusement rides, games and concessions at the Grant County Fair. Term is May 5, 2014 through September 30, 2016. **(Not ready for signature)**
5. Amendment B to Washington State Department of Commerce Consolidated Homeless Grant No. 14-46108-10, which revises the budget categories and awards State Fiscal Year 2015 Housing & Essential Needs funds and specifies spending authorization levels and dates. **(Approved)**
6. Request for transfer of all applicable files, documents and materials (whether in paper or electronic media,) in the custody of the firm Wrenn Bender McKnown & Ring relating to its representation of Grant County, Washington (Client No. 12013) in the below-listed cases to: Leslie Neller-moe, Neller-moe Wrenn, PLLC, Two Union Square, Suite 5305, 601 Union Street, Seattle, WA 98101. **(Approved)**
  - a. Ephrata Landfill Site, matter No. 001;
  - b. Insurance Coverage, matter No. 002;
  - c. CHS, Inc. Covenant, matter No. 003; and
  - d. Moses Lake Wellfield, matter No. 004.
7. Special Counsel Contract between Grant County and Neller-moe Wrenn, PLLC to perform legal assistance and render legal advice, relative to environmental, Superfund Site and Landfill matters, and other matters/proceedings as directed by the Grant County Prosecuting Attorney's Office. Term is May 1, 2014 through December 31, 2014. **(Approved)**

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9:30 a.m. – 9:50 a.m.                      Moses Lake Irrigation and Rehabilitation District – Board Member Appointment

The Grant County Commissioners assembled a committee of 7 people to review and interview the MLIRD applicants for the position vacated by Mick Hansen. Those on the committee were Stephanie Utter, Bureau of Reclamation; Eric Pentico, Department of Fish and Wildlife; Damien Hooper, Planning Director, and Bill Ecret, Moses Lake City Council member, along with the 3 County Commissioners. The committee interviewed Mary Perry, Tom Bennett, and Kris Dexter on May 6, 2014.

After review and discussion, a motion was made by Commissioner Stevens, seconded by Commissioner Carter, to appoint Mary Perry to the MLIRD Board. The motion passed unanimously.

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:45a.m.                      BOCC at Road Supervisor Meeting (Public Works)

1:00 p.m. – 1:20 p.m.                      P Witham, Grant County Museum Update

1:30 p.m. – 1:50 p.m.                      L Grammer, Assessor's Office Update

2:00 p.m. – 2:50 p.m.                      T Hechler, Human Resources Update

3:00 p.m. – 3:20 p.m.                      J Reese, Grant County Security Planning Update

3:30 p.m. – 3:50 p.m.                      Open Record Public Hearing, Department of Commerce CDBG 2014 General Purpose Grant Funding

The Commissioners held an Open Record Public Hearing in regard to Grant County's intention to submit an application to the State of Washington for 2014 Community Development Block Grant (CDBG) General Purpose Grant funding.

June Strickler, Administrative Services Coordinator for Grant County, stated the purpose of the public hearing is to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) funds, and receive comments on proposed activities, particularly from lower income persons residing in the Grant and Adams County areas. Comments on the County's intention to apply for 2014 CDBG grant funding will also be received.

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The following handouts are available in both English and Spanish and please note that a Spanish interpreter is available also:

- Grant County's CDBG Public Participation Plan, which includes the County's Grievance Procedure;
- The Department of Commerce's Community Development Block Grant Program Public Hearing Handout; and
- The Federal Citizen Participation Requirements for Local Government Applicants to the State CDBG Program.

Any individuals interested in or requiring technical assistance to become knowledgeable with the CDBG program or who desire to contribute ideas to solving some of the community's needs will be provided assistance upon request to the County's CDBG Citizen Participation Coordinator, June Strickler.

This is a competitive funding application process. Should the County obtain funding, it will be in an amount no higher than \$1 million, which will be used for the successful application project.

Grant County has been requested to apply for 2014 CDBG General Purpose Grant funds for two separate projects: (1) the Royal Water District's *Water System Improvement Project*; and (2) McKay Healthcare & Rehab's *Boiler Plant Replacement*. An entity is permitted to submit only one CDBG General Purpose Grant application per year and at the time of publication of the Hearing Notice it was not yet known which of the above projects Grant County would be sponsoring for a funding application.

Since publication of the Hearing Notice, the County has been advised by representatives of McKay Healthcare and Rehabilitation that it intends to seek County sponsorship for a funding application on its Boiler Plant Replacement project in next year's funding cycle (2015). This leaves the Royal Water District's *Water System Improvement Project* as the potential project the County will submit an application to the Department of Commerce for this year.

Matt Morkert of Century West Engineering, who represents the Royal Water District, who operates a small district with 43 customer connections in southern Grant County, northeast of Royal City. They have issues with their water system that were identified by a Planning process. The District needs to improve their storage capacity and their pipes are old and leaking.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the County's submittal of the application on behalf of the Royal Water District's Water System Improvement Plan as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned.

4:00 p.m. – 4:20 p.m.

B Vasquez, Clerk of the Board Update

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$587,603.71, as recorded on a listing and made available to the Board.

**TUESDAY, MAY 13, 2014**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 9:50 a.m.                    K Hand, Veterans Advisory Board Service Officer Position Request
- 9:00 a.m. – 9:30 a.m.                    C Carter at KBSN Radio (Moses Lake)
- 10:00 a.m. – 10:15 a.m.                Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3 and 5 through 11 as presented. Items 4a and b were also approved. Item 4c: the location was denied as it is not a valid address, the applicant was approved. Item 4 d: the location was approved for Production, but not Processing; the applicant was denied. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 31 and April 7, 2014 Minutes for Approval. **(Approved)**
3. Recommendation from the Veterans Advisory Board to appoint Filberto Rivera Jr., David Ristrom, and Eileen Bornheimer, replacing retiring members Richard Radder, Pete Harris, and Jim Robb. **(Approved)**
4. Marijuana License Applications for the following, from the Washington State Liquor Control Board:
  - a. *Corrected* Rainbow Purple (Kai Ralls, Susan Ralls, and Thomas Ralls) 7835 SR 283 Ste B, Ephrata, WA 98823 (Retailer); **(Approved)**
  - b. Acme Medicinals D (Daniel M Gold and Sharon M. Grashin) 7019 Rd 9 NW, Ste D, Ephrata, WA 98823 (Producer Tier 3 and Processor); **(Approved)**
  - c. Tiger Consulting Group LLC (Linus Travers) 30452 S Hwy 243, Mattawa, WA 99349 (Producer Tier 2 and Processor); **(Applicant approved; location denied as it is not a valid address)**
  - d. Stephen Sandberg, 10804 Grace Ln NE, Ste A, Moses Lake, WA 98837 (Producer Tier 3 and Processor). **(The location was approved for Production, but not Processing; the applicant was denied)**

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5. Liquor License application for Change of LLC Member for Neppel Cellars (Trina and Jack Myrick, 1751 Road E-NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**

**HUMAN RESOURCES**

6. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to create a Crisis Services Specialist position in the Department of Mental Health, due to the Spokane County Regional Support Network funding a new position due to the influx of clients attributed to the Affordable Care Act and Medicaid expansion. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to rename the Developmental Disabilities/Mental Health Residential Services Director to the Director of Cityview, Developmental Disabilities and Mental Health Residential. The Director recommends renaming this position, but to Director of Residential Services. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from the Fairgrounds to re-structure and re-band the Office Manager position from Band 6 to Band 8. The Director recommends approval. **(Approved)**
9. Personnel Action Request for the salary, wage, and/or position changes for Lynette Henson and Crystal Burns, Superior Court. **(Approved)**

**GRANT INTEGRATED SERVICES**

10. Request to purchase 10 laptops and Windows licensing, previously approved in their budget, in the amount of \$14,090.90. These items will be purchased through Technology Services. **(Approved)**
11. Request to purchase miscellaneous replacement computer and office equipment for their Royal City office, destroyed in a recent fire. All items total approximately \$8,563.38. **(Approved)**

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|-------------------------|---|
| 10:30 a.m. – 10:50 a.m. | R Schneider, Emergency Management Update    |
| 11:00 a.m. – 11:20 a.m. | T Gaines, Facilities and Maintenance Update |
| 11:30 a.m. – 11:50 a.m. | G Baker, Exchange Server Replacement Update |
| 1:30 p.m. – 2:20 p.m.   | J Tincher, Public Works Update              |

1. Request to the County Road Department for Reimbursable Work: Agreement between Grant County and Grant County Port District No. 9 for chip seal maintenance on Airport St. SE to a maximum of \$50,000.00. **(Approved)**

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1:30 p.m. – 1:40 p.m. Bid Opening, 7-NE (CRP 13-18) Road Reconstruction Project

The following bids were received:

- |                               |                |
|-------------------------------|----------------|
| 1. North Central Construction | \$1,544,487.75 |
| 2. Tommer Construction        | \$1,723,333.00 |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 3:05 p.m. to go until 3:08 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. The session was continued to 3:09 p.m. Commissioner Swartz closed the session at 3:09 p.m.

3:00 p.m. – 3:20 p.m. D Hooper and T Lawrence, Comprehensive Plan Amendment Docket for 2014

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

**WEDNESDAY, MAY 14, 2014**

7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Meeting (Moses Lake)

9:00 a.m. – 10:00 a.m. C Swartz at Legislature and Governor Meeting regarding Railroad for Port of Moses Lake (Port Office)

9:30 a.m. – 10:30 a.m. R Stevens, Disability Board Meeting

10:30 a.m. – 12:30 p.m. C Swartz and C Carter at AstaReal Technologies Opening Ceremony (Randolph Rd NE, Moses Lake)

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER (**Cancelled**)

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- 4:00 p.m. – 5:00 p.m. C Carter at George Fire Station Flag Raising Ceremony (George)
- 7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

**MISCELLANEOUS ITEMS**

Award recommendation from the Public Works Director to award the bid for the 7-NE Road (CRP-13-18) project to North Central Construction of Moses Lake, WA in the amount of \$1,544,487.75. **(Approved)**

**THURSDAY, MAY 15, 2014**

- 8:30 a.m. – 9:30 a.m. CENTRAL SAFETY COMMITTEE MEETING (3<sup>rd</sup> Floor Conference Room)
- 9:00 a.m. – 4:30 p.m. BOARD OF EQUALIZATION HEARINGS
- 10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting (GrIS, Moses Lake)
- 12:00 p.m. – 1:00 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake)
- 6:00 p.m. – 7:00 p.m. R Stevens at Ephrata Community Resource Forum (Ephrata City Council Chambers, City Hall)
- 6:30 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

**MISCELLANEOUS ITEMS**

The Commissioners authorized the Clerk of the Board to stamp their signatures to a Memorandum of Understanding from the Washington State Auditor's Office to perform additional work over the Grant County Fairgrounds cash receipting operations.

**FRIDAY, MAY 16, 2014**

- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS **(Cancelled)**
- 9:00 a.m. – 11:00 a.m. Commissioners at Gorge Amphitheater CUP Site Visit (George)
- 1:00 p.m. – 3:00 p.m. MAUREEN HAKER RETIREMENT PARTY (District Court, Courtroom 1, 3<sup>rd</sup> Floor)

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Signed this 3rd day of June, 2014.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused

Carolann Swartz, Chair

Richard Stevens

Richard Stevens

Cindy Carter

Cindy Carter

Attest:

Barbara J. Vasquez

Barbara J. Vasquez  
Clerk of the Board