

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, APRIL 14, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 and 2 on the ASC Agenda as presented. The motion passed unanimously.

1. Contract Amendment No. 13MHBG1567(1) Mental Health Services between Grant County, Grant Integrated Services and Spokane County, by and between Spokane County Regional Support Network (SCRSN), a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), increasing the funding for their Mental Health Block Grant by \$30,000.00, to a new total of \$81,942.75. **(Approved)**
2. 2014 Spirituous Liquor Agreement between Grant County, Sheriff's Office, Aramark Entertainment, Inc., and Live Nation, Inc., for the management of food and beverage business at the Gorge Amphitheater. Term is upon signature through December 31, 2014. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:45a.m. BOCC at Road Supervisor Meeting (Public Works)

1:00 p.m. – 1:30 p.m. R Stevens w/ S Hutsell, RFQ and Martin Hall Discussion

1:30 p.m. – 1:50 p.m. L Grammer, Assessor's Office Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

### TUESDAY, APRIL 15, 2014

9:00 a.m. – 9:20 a.m. T Gaines, Facilities and Maintenance Update

10:00 a.m. – 10:50 a.m. T Gaines, Energy Services Contracting Presentation

1:00 p.m. – 5:00 p.m. C Swartz, Out

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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts between Grant County and Bud Clary Ford of Moses Lake for the Auto's and Pickups (Equipment Contract 2014-02). **(Approved)**
2. Authorization to Call for Bids: Hartline Shop Replacement with a bid opening date of May 6<sup>th</sup>, 2014 at 1:30 pm. **(Approved, but later amended to hold the bid opening on May 27, 2014 at 1:30 p.m.)**
3. Recommendation to award the B-SE and 10-SE road projects (CRP 13-16) to AGR Contracting Inc. in the amount of \$376,813.22. **(Approved)**
4. Request to purchase 4 computers and 3 laptops for the Public Works Department and Solid Waste Department, in the amounts of \$11,485.31. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, N-NE Project (CRP 13-15)

The following bids were received:

- |                               |              |
|-------------------------------|--------------|
| 1. Advanced Excavation, Inc.  | \$162,176.00 |
| 2. Tommer Construction        | \$72,333.00  |
| 3. HLT Construction           | \$87,153.80  |
| 4. North Central Construction | \$126,169.00 |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

1:45 p.m. – 1:55 p.m. Bid Opening, Alternate Daily Cover Materials (Materials Contract 2014-10)

The following bids were received:

- |                                    |              |
|------------------------------------|--------------|
| 1. LSC Environmental Products, LLC | \$123,718.70 |
| 2. Central Fiber                   | \$82,587.63  |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:48 p.m. to go until 2:53 p.m. regarding Potential Litigation – Planned Unit Development in District #2. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. Commissioner Stevens closed the session at 2:53 p.m.

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 10 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 17, 2014 Minutes for Approval. **(Approved)**
3. New liquor license applications for Sunburst Deli, 23572 Sunterra Loop NW, Ste 200, Quincy, WA 98848 (Amacore Food Services, LLC: Make and Patricia Jane Carducci, Kris Miller, and Brett J. and Barbara Sue Robertson); and Sunfire Grill, 23572 Sunterra Loop NW, Ste 200, Quincy, WA 98848 (Amacore Food Services, LLC: Make and Patricia Jane Carducci, Kris Miller, and Brett J. and Barbara Sue Robertson) from the Washington State Liquor Control Board. **(Approved)**
4. Special occasion liquor license application for Greater Crescent Bar Owners Association, 2004 W. Yakima Ave., Yakima, WA 98902 (Event being held at Crescent Bar Park, Quincy), from the Washington State Liquor Control Board. **(Approved)**

**TREASURER'S OFFICE**

5. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$11,890.00. **(Approved)**

**SHERIFF'S OFFICE**

6. Budget extension request in the amount of \$1,832.00 to receive a Traffic Safety Equipment reimbursement grant from the Washington Association of Sheriffs and Police Chiefs to purchase 4-portable breath test units. **(Approved, the public hearing was set for May 24, 2014 at 9:00 a.m.)**

**HUMAN RESOURCES**

7. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire 1-Records Specialist due to a recent resignation. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from the Clerk's Office for an exception to the hiring freeze to hire 1-Chief Deputy due to a recent separation. The Director recommends approval. **(Approved)**

**PLANNING DEPARTMENT**

9. **Ordinance No. 14-020-CC** amending Chapter 13 of the Grant County Comprehensive Plan, Chapter 24.12 of the Grant County Code, the repeal of existing Chapter 24.12 of the Grant County Code, the repeal of the 1975 Shoreline Master Program, and the adoption of the companion documents relevant to the updated Shoreline Master Program. **(Approved)**

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**FACILITIES AND MAINTENANCE**

10. Award recommendations for the Grant County Courthouse Sidewalk Replacement project (FM14002) and the Grant County Parking Lot Replacement project (FM14003):

- a. No bids were received for the Sidewalk Replacement project. The Manager recommends contacting local companies off the MRSC Small Works Roster and ask for proposals; **(Approved)**
- b. 2 bids were received for the Parking Lot Replacement project:
  - i. Central Washington Asphalt \$44,500.00
  - ii. Granite Construction \$59,650.00

The Manager recommends rejecting all bids based on the bids submitted are above the budgeted amount for the project and further recommends that he contact the 2 bidders as with others on the MRSC Small Works Roster to see if they would like to submit/resubmit their bids. **(Approved)**

6:00 p.m. – 8:00 p.m. R Stevens at Columbia Basin Development League Meeting (Simplot, Moses Lake)

**MISCELLANEOUS ITEMS**

Recommendation from the Public Works Director to award the bid for the N-NE Road project (CRP 13-15) to Tommer Construction in the amount of \$72,333.00. **(Approved)**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$775,989.73, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$4,832.66.

The Commissioners signed a letter of support for the Port of Moses Lake application for an ARRA Surface Transportation Grant for the Northern Columbia Basin Railroad Project.

**WEDNESDAY, APRIL 16, 2014**

7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)

9:30 a.m. – 12:00 p.m. TOURISM BOARD MEETING

12:00 p.m. – 1:00 p.m. Commissioners Lunch with Mercer

1:00 p.m. – 5:00 p.m. R Stevens, Out

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THURSDAY, APRIL 17, 2014

R Stevens, Out

- 8:30 a.m. – 9:30 a.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Multi-Purpose Room)
- 8:30 a.m. – 9:30 a.m. CENTRAL SAFETY COMMITTEE MEETING (3<sup>rd</sup> Floor Conference Room) **(Cancelled)**
- 1:00 p.m. – 5:00 p.m. C Swartz and C Carter at Investment Training (Campbell’s Resort, Chelan)
- 6:30 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

Signed this 30<sup>th</sup> day of May, 2014.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Carolann Swartz  
Carolann Swartz, Chair

Richard Stevens  
Richard Stevens

Cindy Carter  
Cindy Carter

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez  
Clerk of the Board