

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 24, 2014

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 5 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Contract renewal application to the State of Washington Department of Social and Health Services (DSHS) by Grant County, by and through Grant Integrated Services' New Hope, on DSHS Contract #1263-53307 in the amount of \$278,623. Term is July 1, 2014 through June 30, 2015. **(Approved)**
3. Grant County Economic Development Council 2014 Municipal Services Agreement with Grant County in the amount of \$40,000 for improved coordination of federal, state, local and other program services and actions affecting the local economy by facilitating the planning, development and sponsorship of educational workshops and seminars, in addition to the provision of consultation and assistance as necessary in developing proposals for prospective commercial and industrial clients (as able). Term is March 24, 2014 through December 31, 2014. **(Approved)**
4. Grant County Request for Reimbursement No. 7 on CDBG Public Services Grant No. 13-65400-005 for the month of February 7, 2014, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$15,936.48. **(Approved)**
5. CDBG Public Services Grant #13-65400-005 Grant County General Program Administration record for July 1, 2013 through June 30, 2014 for \$3,000 Grant Administration Fee out of the grant's Budget Category 21A, General Administration. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:50 p.m. T Brown, Columbia Basin Rodeo Association – Bleachers at the Fairgrounds Discussion (cont'd from 1/27/14 and 2/24/14)

4:00 p.m. – 4:50 p.m. C Carter, State Audit Pre-Exit Meeting

**Grant County Commissioners Minutes
Week of March 24, 2014**

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the March 21, 2014 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the March 21, 2014 payroll.

Commissioner Stevens (in his capacity as a member of the Eastern Washington Council of Governments) was authorized to sign a letter to the National Park Service requesting them to restructure their Contingency Plan to include shutdown plans developed by the Superintendent of each specific National Park Unit.

TUESDAY, MARCH 25, 2014

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:20 a.m. D Lee, Prosecuting Attorney's Office Update

9:30 a.m. – 9:50 a.m. J Reese, Grant County Security Planning Update

10:00 a.m. – 10:05 a.m. Bid Opening, County Paper of Record

The following bids were received:

1. Grant County Journal \$5.95 per column inch
2. Columbia Basin Herald \$2.31 per column inch

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to hold the bids for review and award the County paper of record at their first meeting in Monday, April 1, 2014 at 10:00 a.m. The motion passed unanimously.

10:00 a.m. – 10:50 a.m. J Santisteven, State Audit Exit Meeting for Grant County

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

11:30 a.m. – 11:50 a.m. Consent Agenda (Items 1 through 14)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 7, and 9 through 14 on the Consent Agenda as presented. Item 8 is being held for further review. The motion passed unanimously.

**Grant County Commissioners Minutes
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COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners March 10, 2014 Minutes for approval. **(Approved)**
3. Special occasion liquor license application for Big Bend Community College Foundation, 7662 Chanute St NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
4. Assumption liquor license application for Walleye Mart, Inc. dba Potholes General Store (Wiley and Maria Allred), 6897 SR 22, Othello, WA 99344, from the Washington State Liquor Control Board. **(Approved)**
5. Reappointment of Carl Russell and Diane Canady to Grant County Mosquito Control District #2. **(Approved)**
6. Reappointment of Kevin Goetz, Tom Hennigh, and Bruce Geer to Grant County Mosquito Control District #3. **(Approved)**

FAIRGROUNDS

7. Request to increase their Cash Register Fund from \$400.00 to \$1,000.00 (5 daily tills of \$200.00 each). **(Approved, Resolution No. 14-017-CC)**
8. Request for funding in the amount of \$100,000.00 to be used to replace Restroom #7 (near the Equine area). The Fairgrounds was awarded a grant from the Washington State Department of Agriculture in the amount of \$50,000.00, making the total cost of the replacement \$150,000.00. **(This item is being placed on hold for further review.)**
9. Request to purchase 2 computers in an amount not to exceed \$2,000.00 that were approved in their 2014 Capital Outlay budget. **(Approved)**

CORONER'S OFFICE

10. Out of state travel request for Craig Morrison to attend the International Association of Coroners and Medical Examiners conference from July 27 – August 3, 2014 in Las Vegas, NV. **(Approved)**

AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

11. Request to declare surplus their ES&S 650 Ballot Scanner and the 5 Automarks as it is no longer in use in their department since they have upgraded to a new Hart System. **(Approved)**

HUMAN RESOURCES

12. Personnel Action Request Recommendation regarding a request from Public Defense for an exception to the hiring freeze to hire a Legal Secretary 1 due to a recent resignation. The Director recommends approval. **(Approved)**
13. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to hire a Brief Treatment Therapist due to a position vacancy when an internal employee transferred positions within the department. The Director recommends approval. **(Approved)**

**Grant County Commissioners Minutes
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GRANT INTEGRATED SERVICES

14. Request to appoint or allow LeRoy Allison, Executive Director, to be the signatory on Business Associate Agreements with other Mental Health Service providers to facilitate the delivery of appropriate clinical services for their clients. **(Approved)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Authorization to Call for Bids: Alternate Daily Cover Materials/Materials Contract 2014-10 with a bid opening date of April 15, 2014 at 1:45 pm **(Approved)**
2. Execution of Contracts: Auto's and Pickups/Equipment Contract 2014-02 (Bud Clary) **(Not ready for signature)**
3. Execution of Contracts between Grant County and FCW, LLC for 1-Incline Conveyor Rebid (Equipment Contract 2014-03) **(Approved)**
4. Execution of Contracts: Sheriff Vehicles/Equipment Contract 2014-06 (Legacy Ford) **(Not ready for signature)**
5. Interlocal Procurement Agreement between Grant County and Lincoln County to acknowledge the parties' mutual interest to jointly bid the acquisition of goods and services and/or jointly dispose of property where such a mutual effort can be planned in advance, jointly acquire goods and services, and to purchase or acquire goods and services under contracts where a price is extended by either party's bidder to other governmental agencies. This is an open ended agreement. **(Not ready for signature)**
6. April 1, 2014 Washington State County Road Administration Board (CRAB) Certification for 2013 Reports. **(Approved)**
7. Authorization to Call for Bids: N-NE Reconstruction (CRP 13-15) with a bid opening date of April 15, 2014 at 1:30 pm. **(Approved)**

3:00 p.m. – 4:00 p.m. C Carter at EFSP Interim Report Meeting (Room 407, Samaritan Hospital, Moses Lake)

3:00 p.m. – 4:00 p.m. C Swartz at Port Meeting regarding Larson Subdivision Cleanup (Port of Moses Lake Training Office)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$30,360.72, \$174,853.06, \$722,535.41, and \$337,499.35, as recorded on a listing and made available to the Board.

**Grant County Commissioners Minutes
Week of March 24, 2014**

WEDNESDAY, MARCH 26, 2014

The session was continued at 10:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:20 a.m.	B Hill, Public Defense Update (Rescheduled to March 31, 2014 at 1:15 pm)
10:00 a.m. – 10:20 a.m.	G Baker, Technology Services Update
10:30 a.m. – 10:50 a.m.	T Jones, Sheriff's Office Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Office Update
11:30 a.m. – 12:00 p.m.	C Swartz, Finance Committee Meeting
2:00 p.m. – 3:00 p.m.	C Swartz at MLIRD Meeting (Moses Lake)

THURSDAY, MARCH 27, 2014

R Stevens at Transportation Improvement Board –TIB Meeting (Hotel Murano, Tacoma)

8:00 a.m. – 9:00 a.m.	ASSESSOR'S OFFICE STAFF MEETING
9:00 a.m. – 4:00 p.m.	BOARD OF EQUALIZATION HEARINGS
12:00 p.m. – 1:00 p.m.	C Carter at Homeless Task Force Meeting (Lady of Fatima Church, Moses Lake)
6:00 p.m. – 8:00 p.m.	C Carter at GWMA Administrative Board Meeting (Adams County Services Building, Othello)

FRIDAY, MARCH 28, 2014

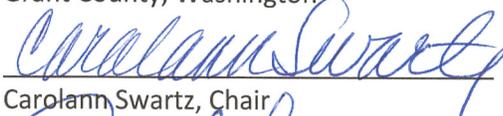
R Stevens at Transportation Improvement Board –TIB Meeting (Hotel Murano, Tacoma)

11:00 a.m. – 2:00 p.m.	C Carter at Eastern Washington Council of Governments –EWCOG Meeting (Davenport)
5:30 p.m. – 8:30 a.m.	C Swartz and R Stevens at Grant County Economic Development Council 2014 Annual Banquet (ATEC, BBCC)

**Grant County Commissioners Minutes
Week of March 24, 2014**

Signed this 22nd day of April, 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Carolann Swartz, Chair

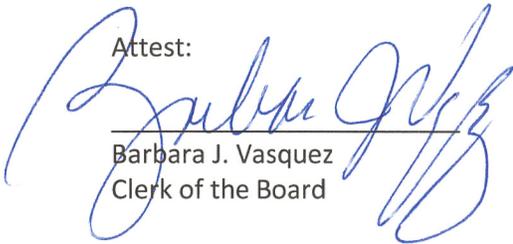


Richard Stevens



Cindy Carter

Attest:



Barbara J. Vasquez
Clerk of the Board