

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, MARCH 3, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 4 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Contract between Grant County and 3 Kings Environmental, Inc. for asbestos abatement of the unoccupied building located at 264 W. Division Street in Ephrata, aka the "Whitaker Building". Term is March 3, 2014 to May 12, 2014. **(Approved)**
3. Grant County Request for Reimbursement #6 on CDBG Public Services Grant No. 13-65400-005 for the month of January, 2014, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$13,008.59. **(Approved)**
4. Contract renewal (Account #1003823041) between Grant County, by and through the Grant County Department of Public Defense, and WEST (a Thomson Reuters business) subscription/access to Westlaw. Term is for 36 months. **(Approved)**

9:30 a.m. – 9:50 a.m.                      D Firebaugh, County Card Usage - Credit/Debit

10:00 a.m. – 10:15 a.m.                      Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period

Sam Schneider, Soap Lake, came today to discuss the new State ATV laws and if Grant County is going to implement them here. The new law states that ATV's can drive on certain County roads at 35mph, if approved by the county's Legislative Authority. The Commissioners have stated they have not addressed this here as of yet. Mr. Schneider said that Okanogan County implemented ATV use on most county roads. He would like to see ATV use on rural roads that can be traveled at 35mph and under. The Commissioners stated he is the first resident of Grant County who has brought this issue to the Commissioners for consideration. They will discuss this with the Public Works Department.

**Grant County Commissioners Minutes  
Week of March 3, 2014**

11:00 a.m. – 11:20 a.m. Adoption of Annual County Inventory, per RCW 36.32.210

The Auditor's Office – Accounting Department presented the Grant County Capital Asset report for adoption by the County Commissioners on the first Monday in March, per RCW 36.32.210. They stated that not all of the Offices/Departments have turned their inventory in as of the due date. The Board decided to continue the adoption of the inventory to March 10, 2014 at 1:15 pm to allow Accounting to collect the other inventory sheets.

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon

1:15 p.m. – 1:55 p.m. L Allison, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

2:00 p.m. – 2:15 p.m. R Stevens at WRCIP – State Auditor Entrance Conference (Canfield Office, Ephrata)

3:00 p.m. – 3:20 p.m. D Hooper, Planning Department Update

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$30,902.15.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$335,310.34, as recorded on a listing and made available to the Board.

**TUESDAY, MARCH 4, 2014**

The session was continued to 10:30 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. C Swartz at Ephrata Police Department (Ephrata)

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:50 a.m. Confluence Health – Efforts to Maintain Supervised Infusion Services for all of Grant County

12:00 p.m. – 1:30 p.m. C Carter at SkillSource Meeting (WorkForce Building, Moses Lake)

**Grant County Commissioners Minutes  
Week of March 3, 2014**

1:30 p.m. – 2:20 p.m.

J Tincher, Public Works Update

1. Execution of Contracts between Grant County and Crop Productions Services, Inc. for the Herbicide Materials 2014 project. **(Approved)**
2. Award Recommendation Letter: Materials Contract 2014-08 (Liquid Asphalt 2014) award to Idaho Asphalt Supply Co. of Hauser, ID to furnish up to 5,300 tons of HFE 150 Liquid Asphalt for the bid price of \$2,767,850.80 including sales tax. **(Approved)**
3. Authorization to Call for Bids: Materials Contract 2014-10 (Alternate Daily Cover Material) with a bid opening date of March 25, 2014 at 1:45 pm. **(Not ready for signature)**
4. Authorization to Call for Bids: E-SE and 10-SE Roads with a bid opening date of April 1, 2014 at 1:30 pm. **(Not ready for signature)**
5. Request to the County Road Department for Reimbursable Work between Grant County and the Bureau of Reclamation to grade Summer Falls Road; not to exceed \$1,000.00. **(Approved)**
6. Award Recommendation Letter for Equipment Contract 2014-02 (Autos & Pickups): **(All were approved)**

**Part 1:**

- Award the sale of trade-in #660, '04 Ford Taurus, to the high bidder Wade Hilliard for \$3,203.00
- Award the sale of trade-in #661, '04 Ford Taurus, to the high bidder Wade Hilliard for \$3,103.00
- Award the sale of trade-in #0011, '03 Ford F150 2WD, to the high bidder Ronnie Booth for \$4,100.00

**Part 2:**

Award the contract for the following items to the low bidder in compliance with the specifications:

Bud Clary Ford of Moses Lake

1140 South Pioneer Way

Moses Lake, WA 98837

- Item 1 - Furnish and deliver two small SUV FWD F.O.B. Grant County, WA to furnish and deliver two 2014 Ford Escape S FWD in the amount of \$43,100.93 including sales tax but not including trade-ins #660, #661. The unit price bid was \$19,917.25.
- Item 2 - Furnish and deliver one small SUV AWD F.O.B. Grant County, WA to furnish and deliver one 2014 Ford Escape SE AWD in the amount of \$20,452.00 including sales tax and including the trade-ins #1005 (\$8,002). The unit price bid was \$26,904.03.

**Grant County Commissioners Minutes  
Week of March 3, 2014**

- Item 3 - Furnish and deliver ½ ton 4WD 4-dr cab access 6.5 ft. box pickup F.O.B. Grant County, WA

to furnish and deliver four 2014 Ford F150 4WD Supercab XL 6.5' box Pickup in the amount of \$90,675.11 including sales tax and including the trade-ins #668 (\$8,502), #3004 (\$7,502) and #3110 (\$10,002), but not including trade-in #0011. The unit price bid was \$27,452.31.

- Item 4 - Furnish and deliver ½ ton 4WD 4-dr cab access 8 ft box pickup F.O.B. Grant County, WA

to furnish and deliver two 2014 Ford F150 4WD Supercab XL 8' box Pickup in the amount of \$37,954.59 including sales tax and including the trade-ins #1110 (\$10,002) and #2010 (\$10,502). The unit price bid was \$27,791.09.

- Item 6 - Furnish and deliver ¾ ton 4WD reg. cab 8 ft box pickup F.O.B. Grant County, WA

to furnish and deliver one 2015 Ford F250 4WD Regular cab XL 8' box pickup in the amount of \$24,449.51 including sales tax and including the trade-ins #1650 (\$5,002). The unit price bid was \$27,598.59.

- Item 9 - Furnish and deliver 1 ton 4WD 4-dr cab access pickup 8' box pickup F.O.B. Grant County, WA

to furnish and deliver two 2015 Ford F350 4WD Supercab XL 8' box pickup in the amount of \$43,933.98 including sales tax and including the trade-ins #0018 (\$8,502) and #0021 (\$9,502). The unit price bid was \$29,304.21.

- Item 10 - Furnish and deliver 1 ton 4WD crew cab chassis 8' box pickup F.O.B. Grant County, WA

to furnish and deliver three 2015 Ford F350 4WD Crew Cab XL 8' box pickup in the amount of \$91,421.05 including sales tax and including the trade-ins #1010 (\$6,502), #1060 (4,202) and #2260 (\$5,002). The unit price bid was \$33,399.55.

**Part 3:**

Award the contract for the following items to the low bidder in compliance with the specifications:

Legacy Ford

1225 Autoplex Way

Pasco, WA 99301

- Item 5 - Furnish and deliver ½ ton 4WD Crewcab 5.5' box pickup F.O.B. Grant County, WA

to furnish and deliver one 2014 Ford F150 4WD Supercrew 5.5' box pickup in the amount of \$31,952.29 including sales tax and with no trade-in. The unit price bid was \$29,422.00.

- Item 7 - Furnish and deliver ¾ ton 4WD ext cab pickup 8' box F.O.B. Grant County, WA

to furnish and deliver two 2015 Ford F250 Supercab 8' box pickup in the amount of \$66,810.72 including sales tax and no trade-in. The unit price bid was \$30,760.00.

**Grant County Commissioners Minutes  
Week of March 3, 2014**

· Item 8 - Furnish and deliver 1 ton 4WD regular cab pickup 8' box F.O.B. Grant County, WA to furnish and deliver one 2015 Ford F350 Regular Cab 4x4 8' pickup in the amount of \$28,512.93 including sales tax and including the trade-in #0404 (\$2,500). The unit price bid was \$28,755.00.

1:45 p.m. – 1:55 p.m. Bid Opening, Materials Contract 2014-05 (Culvert Pipe and Pipe Arch)

**No bids were received for this project.**

2:00 p.m. – 2:10 p.m. Bid Opening, Incline Conveyor 10' x 25' (Rebid)

The following bid was received:

1. FCW, LLC \$18,881.42

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 3:05 p.m. to go until 3:07 p.m. regarding the REC Litigation. In attendance were Commissioners Stevens, Carter, Swartz, D. Angus Lee, Prosecuting Attorney, and Lee Pence, Civil Deputy Prosecuting Attorney. Commissioner Swartz closed the session at 3:07 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items and 2, and 4 through 9 on the Consent Agenda as presented. Item 3 is being held by the Washington State Liquor Control Board. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Proclamations for the following High School titles: **(Approved)**
  - a. Moses Lake High School Chiefs Boys Wrestling Team and their 2014 State 4A 2<sup>nd</sup> Place title;
  - b. Warden High School Cougars Boys Wrestling Team and their 2014 State 1A 3<sup>rd</sup> Place title;
  - c. Warden High School Cougars Girls Wrestling Team and their 2014 1<sup>st</sup> Place Title.
3. New marijuana license application for Rio Nine Eleven (Michael Vincent and Heather Vincent), 1 Road 491 Ste A and B, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Per Jody at the Washington State Liquor Control Board, the Suite B application is being held for 1 year; and the Suite A application is being withdrawn and a new corrected address will be resent for approval)**

**Grant County Commissioners Minutes  
Week of March 3, 2014**

**HUMAN RESOURCES**

4. Washington State Department of Transportation Non-Discrimination Agreement Annual Report for Grant County Public Works for the reporting period of February 1, 2012 to January 31, 2014. **(Approved)**
5. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire one Corrections Officer due to a recent resignation. The Director recommends approval. **(Approved)**

**EMERGENCY MANAGEMENT**

6. Request to purchase a laptop computer with accessories in the amount of \$1,454.48 using Washington State Emergency Management Division (Contract 14-202) grant funds. **(Approved)**

**FAIRGROUNDS**

7. Out of state travel request for Jerry Gingrich to attend the International Fairs and Expositions (IAFE) Management Conference from April 22-25, 2014 in Tucson, AZ. **(Approved)**

**GRANT INTEGRATED SERVICES**

8. Out of state travel request for Suhail Parrish and Becky Garcia to attend an On the Road to Social Transformation: Utilizing Cultural and Community Strengths to End Domestic Violence conference from March 19 – 20, 2014 in Eugene, OR. **(Approved)**
9. Request to purchase qty. 50- Microsoft Windows 8.1 Pro Upgrade in the amount of \$6,522.05; and qty. 1-Microsoft Server 2012R2 Standard in the amount of \$614.94.
10. Change order #1 from LengCo Construction in the amount of \$9,679.70 to add a shower #4 to the CityView building. **(Approved)**

3:30 p.m. – 4:20 p.m.                      J Gingrich, Fairgrounds Update

**WEDNESDAY, MARCH 5, 2014**

7:00 a.m. – 8:00 a.m.                      C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

9:00 a.m. – 12:00 p.m.                      CURRENT USE ADVISORY COMMITTEE MEETING

12:00 p.m. – 1:00 p.m.                      C Carter at Grant Integrated Services Employee Recognition Potluck (GrIS, Moses Lake)

6:00 p.m. – 8:00 p.m.                      C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

**Grant County Commissioners Minutes  
Week of March 3, 2014**

**THURSDAY, MARCH 6, 2014**

- |                        |                                                                                    |
|------------------------|------------------------------------------------------------------------------------|
| 8:00 a.m. – 3:00 p.m.  | C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)          |
| 9:00 a.m. – 3:30 p.m.  | BOARD OF EQUALIZATION HEARINGS                                                     |
| 12:15 p.m. – 1:15 p.m. | R Stevens at Odessa / East Low Canal Event (Near Warden)                           |
| 4:00 p.m. – 4:30 p.m.  | R Stevens and C Carter at Cory Beck Picnic Table Donation Event (Gris, Moses Lake) |
| 4:00 p.m. – 5:00 p.m.  | VETERANS ADVISORY BOARD MEETING                                                    |

**FRIDAY, MARCH 7, 2014**

- |                       |                                                           |
|-----------------------|-----------------------------------------------------------|
| 9:00 a.m. – 3:00 p.m. | BOARD OF EQUALIZATION HEARINGS                            |
| 2:00 p.m. – 3:30 p.m. | R Stevens at Don Goodwin Celebration of Life (Moses Lake) |
| 4:05 p.m. – 4:10 p.m. | Bid Opening, Grant County Fairgrounds Arena Tractor       |

The following bids were received:

- |                      |             |
|----------------------|-------------|
| 1. Central Machinery | \$28,377.70 |
| 2. WA Tractor        | \$32,573.93 |
| 3. Rathbone Sales    | \$22,119.50 |

The bids were turned over to the Fairgrounds for their review and recommendation.

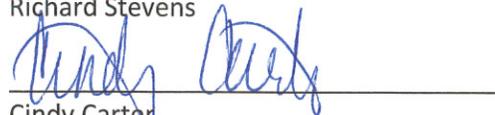
**Grant County Commissioners Minutes  
Week of March 3, 2014**

Signed this 18<sup>th</sup> day of March, 2014.

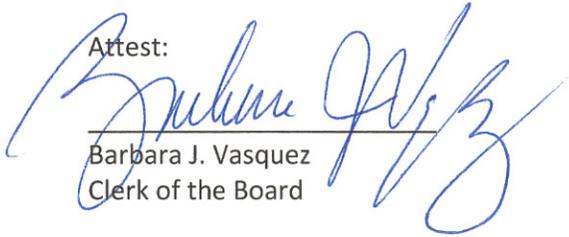
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Carolann Swartz, Chair

  
\_\_\_\_\_  
Richard Stevens

  
\_\_\_\_\_  
Cindy Carter

Attest:

  
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Barbara J. Vasquez  
Clerk of the Board