

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 24, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Interlocal Agreement between Grant County and the Town of Wilson Creek to sub-grant, through a Coordinated Prevention Grant from the Washington State Department of Ecology (WSDOE), in the Town's effort to operate and maintain a yard waste collection program for town residents in order to divert yard waste from the Ephrata Landfill. Grant funding is for up to \$6,750; term is date of Agreement final signature to the County's contract with WSDOE. **(Approved)**
3. Request by the City of Warden for an extension of time on Strategic Infrastructure Project (SIP) #2013-01, *Water System Improvement*, from February 19, 2014 to September 30, 2014. The request was received by the BOCC Office prior to the February 19th deadline. **(Approved)**
4. **Anticipating:** Contract between Grant County and 3 Kings Environmental, Inc. for asbestos abatement of the unoccupied building located at 264 W. Division Street in Ephrata, aka the "Whitaker Building". Term is March 3, 2014 to April 10, 2014. **(Did not arrive for signature)**
5. Interlocal Agreement between Grant County and the Town of Wilson Creek for the operation and maintenance of a yard waste collection program for town residents in order to divert yard waste from the Ephrata Landfill. Term is July 1, 2013 to June 30, 2015. **(Approved)**

10:00 a.m. – 10:20 a.m. J Kriete, Contracting Discussion

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:50 p.m. T Brown, Columbia Basin Rodeo Association – Bleachers at the Fairgrounds Discussion (cont'd from 1/27/14)

4:00 p.m. – 4:50 p.m. D Hane, MACC / Emergency Management Facility Discussion

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TUESDAY, FEBRUARY 25, 2014

- 9:30 a.m. – 9:50 a.m. J Reese, Grant County Security Planning Update
- 10:00 a.m. – 10:30 a.m. C Swartz at Canvassing Board Certification of Election (Elections Department)
- 10:30 a.m. – 10:50 a.m. K Allen, Clerk’s Office Update
- 11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update
- 11:30 a.m. – 11:40 a.m. Open Record Public Hearing, Planning Department and Economic Enhancement Strategic Infrastructure Program Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Economic Enhancement Strategic Infrastructure Fund #113 in the amount of \$25,000.00 for a grant to fund SIP Project #2013-08 for the Coulee Area Park and Recreation District;
2. Planning Department/Capital Outlay Fund #001, Department #111 in the amount of \$60,000.00 to purchase permitting software from Paladin Data Systems for use in the Planning and Building Departments.

Damien Hooper stated the Planning and Building Departments request is for the funding to purchase new permitting software from Paladin Data Systems.

June Strickler stated the Economic Enhancement budget extension is funding for a previously approved Strategic Infrastructure Program project #2013-08 for the Coulee Area Park and Recreation District, Community Wellness and Aquatic Center in the amount of \$25,000.00.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the budget extensions as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 14-112-CC)**

- 12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioners Lunch (PUD Office, Ephrata)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts between Grant County and Alligare LLC for the Herbicide Materials 2014 project. **(Approved)**
2. Execution of Contracts between Grant County and LyCox Enterprises, Inc. for 1-Packer Roller (Equipment Contract 2014-03) **(Approved)**
3. Inter-Local Agreement: Between Grant County and Town of Wilson Creek for Recycling of Yard Waste. **(Was placed on the ASC Agenda for 2/24/14)**

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4. Recommendation to decrease the credit for communities that haul their own waste for Community Clean-up Days from 8 tons to 4 tons per drop box, per event. **(Approved)**

1:45 p.m. – 1:55 p.m. Bid Opening, Equipment Contract 2014-02 (Auto's and Pickups)

Numerous bids and trade-ins were received. A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:15 p.m. – 2:25 p.m. Bid Opening, Materials Contract 2014-08 (Liquid Asphalt 2014)

The following bids were received:

- | | |
|---------------------------|--------------|
| 1. Western States Asphalt | \$504.50/ton |
| 2. Albina Asphalt | \$500.00/ton |
| 3. Idaho Asphalt Supply | \$484.00/ton |

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:35 p.m. to go until 2:45 p.m. regarding Personnel Potential Litigation. In attendance were Commissioners Stevens, Carter, Swartz, D. Angus Lee, Prosecuting Attorney, and Lee Pence, Civil Deputy Prosecuting Attorney. The session was then continued to 2:50 p.m. Commissioner Swartz closed the session at 2:50 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners February 10, 2014 Minutes for approval. **(Approved)**
3. New marijuana license applications from the Washington State Liquor Control Board for:
 - a. MDSCO (Mark D. Sarles), 17202 Frenchman Hills Rd, George, WA 98848 (Producer Tier 2 and Processor); **(Approved)**
 - b. Crimsoneye Farms (Debra Cain and Honey Rochester), 3590 Road F NE, Ste C, Moses Lake, WA 98837 (Producer Tier 3). **(Approved)**

FACILITIES AND MAINTENANCE

4. Request to begin the bid process for their 2014 Capital Outlay sidewalk replacement and repair in the amount not to exceed \$70,000.00. **(Approved)**
5. Request to begin the bid process for their 2014 Capital Outlay parking lot replacement for the courthouse campus in the amount not to exceed \$45,000.00. **(Approved)**

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6. Request to replace a Terminal Unit in the Clerk's Office, per their 2014 Capital Outlay budget. The replacement will be done by Johnson Controls in the amount not to exceed \$5,000.00. **(Approved)**

GRANT INTEGRATED SERVICES

7. Out of state travel request for Marie Erickson to attend a National Council for Behavioral Health conference from May 4 -7, 2014 in National Harbor, MD. **(Approved)**

SHERIFF'S OFFICE

8. Request to purchase Inventory/Training Records Software from Coplogic in the amount not to exceed \$8,632.00. This was previously approved in their 2014 Capital Outlay budget and is a sole source purchase. **(Approved, Resolution No. 14-013-CC)**

MISCELLANEOUS ITEMS

Special occasion liquor license application for the Mattawa-Desert Aire Lions Club, PO Box 2191, Mattawa, WA 99349, from the Washington State Liquor Control Board.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$137,184.00, \$705,169.04, \$177,161.75, \$17,670.74, and \$366,942.82, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the February 21, 2014 payroll.

The Chair of the Board was authorized to sign the Quentin K. Jackson Credit Shelter Trust (Covenant Housing Short Plat) File #13-58551-01 Final Plat Submission and Review.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$5,070.60.

The Commissioners signed a Memorandum of Understanding between Grant County and the Washington State Auditor's Office to perform additional work on the Fairgrounds cash receipting operations.

WEDNESDAY, FEBRUARY 26, 2014

9:00 a.m. – 9:20 a.m. B Hill, Public Defense Update

10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update

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- 10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update
- 11:30 a.m. – 12:00 p.m. C Swartz, Finance Committee Meeting
- 7:00 p.m. – 9:00 p.m. C Swartz and C Carter at Sheriff's Office Town Hall Meeting (North Elementary School, Moses Lake)

THURSDAY, FEBRUARY 27, 2014

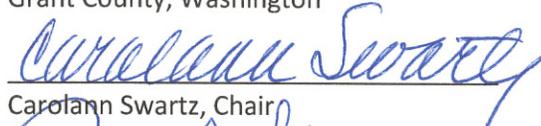
- 8:00 a.m. – 9:30 a.m. ASSESSOR'S OFFICE STAFF MEETING
- 9:30 a.m. – 1:00 p.m. R Stevens at Columbia River Policy Advisory Group CRPAG Meeting (Farm Bureau Office, Lacey, WA)
- 10:00 a.m. – 11:00 a.m. ANNEXATION PROCEDURE DISCUSSION

FRIDAY, FEBRUARY 28, 2014

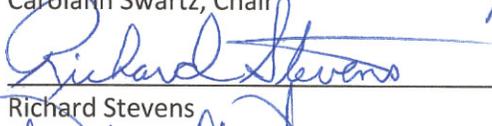
- 8:30 a.m. – 2:00 p.m. HUMAN RESOURCES ASSISTANT INTERVIEWS

Signed this 18th day of Mar., 2014.

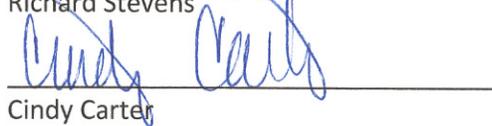
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



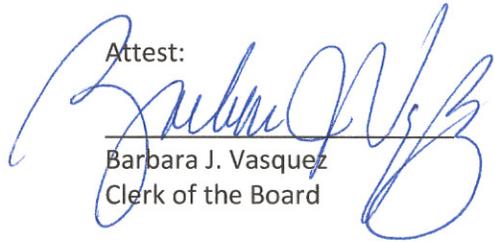
Carolann Swartz, Chair



Richard Stevens



Cindy Carter

Attest:


Barbara J. Vasquez
Clerk of the Board