

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 20, 2014

Martin Luther King Jr. Holiday, Courthouse Closed

TUESDAY, JANUARY 21, 2014

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz arrived at 10:30 a.m.

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 5 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Emergency Solutions Grant Program Sub Recipient Agreement between Grant County and the Housing Authority of Grant County, for program administration of the County's Emergency Solutions Grant (ESG) No. 14-41607-005 with the Washington State Department of Commerce. Term is January 1 through December 31, 2014. **(Approved)**
3. Professional Services Agreement for Coordinator and Facilitator (Executive Director) Consultant, Columbia Basin Groundwater Management Area, between Grant County, Washington, and Paul Stoker & Associates. Term is September 1, 2013 through December 31, 2014. **(Approved)**
4. Authorization for release of BOCC approved Strategic Infrastructure Program (SIP) funds, fourth installment of four, on SIP #2009-07, Port of Royal Slope Second Well Project in the amount of \$50,000 to the Port of Royal Slope (*comprised of the last \$25,000 of the grant funds and all of the \$25,000 approved loan*) and final \$1,250 allocation to the Grant County Economic Development Council (*which is 25% of the total 2.5% Administrative Fee for the project*). **(Approved)**
5. BOCC Action on Strategic Infrastructure Program (SIP) Advisory Committee recommendation on SIP #2013-08, Coulee Area Park and Recreation District, *Community Wellness and Aquatic Center* for SIP funding in the form of a \$25,000 grant. **(Approved)**

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 9:07 a.m. to go until 9:17 a.m. regarding City -View Potential Litigation. In attendance were Commissioners Stevens and Carter, Lee Pence, Civil Deputy Attorney, LeRoy Allison, Executive Director, Grant Integrated Services, and Bernie Warren, Finance, Grant Integrated Services. Commissioner Stevens closed the session at 9:17 a.m.

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10:30 a.m. – 10:50 a.m. J Reese, Grant County Security Planning Update

1:00 p.m. – 1:30 p.m. Department Head Review

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. **Anticipating** 2014-2016 Herbicide Application Program awarded to Basin Tree Service of Ephrata, WA for the bid amount of \$177,150.00. **(Did not arrive for signature)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners January 6, 2014 Minutes for approval. **(Approved)**
3. Due to the resignation of one member, and the death of another member, the Grant County Port District #4 requests the County Legislative Authority (per RCW 42.12 and 53.12.140) appoint Howard McDonald to their Board. **(Approved)**
4. Assumption liquor license application for Townsend Development, LLC (dba Cascade Grocery, Sahota Investments, Kamaljit Singh) 8034 Valley Rd NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
5. New liquor license application for Brownies Korner (Tri-Netra Inc, Parahvir Singh and Alka Gollen) 13426 Road E SW, Royal City, WA 99357-9760, from the Washington State Liquor Control Board. **(Approved)**
6. New marijuana license application (producer Tier 3) for Raspberry (Raspberry, LLC, John Coyle) 1 Road 491, Ste 7, 8, and 9, Quincy, WA 98848, from the Washington State Liquor Control Board. **(This item is being held to verify the address associated with this application.)**

HUMAN RESOURCES

7. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to Rename and Re-band their Accounts Receivable Assistant which is at Band 6 to a Client Account Specials and Band it at Band 8. The Director recommends approval.
8. Memo correcting the previously reported Directions in Community Living and Medical Team 2014 salary tables and include the City View department that was not originally reported for Grant Integrated Services. This was previously approved at the January 14, 2014 Consent Agenda meeting. **(Approved)**

SHERIFF'S OFFICE

9. Out of state travel request for Dianne Hoyt to attend Feedback and Constructive Criticism training on February 25, 2014 in Portland, OR. **(Approved)**

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4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

WEDNESDAY, JANUARY 22, 2014

9:00 a.m. – 9:20 a.m. B Hill, Public Defense Update

9:30 a.m. – 9:50 a.m. D Nelson, Building Department Update

10:00 a.m. – 10:30 a.m. G Baker, Technology Services Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update (**Cancelled**)

11:00 a.m. – 11:20 a.m. C Jacobson, Health Insurance

6:00 p.m. – 8:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$893,656.68, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Statement of Work for Joy Reese, Project Coordinator, Grant County Emergency Management, for the purpose of evaluating Grant County facilities security planning, organization, equipment, training, and exercises. Term is January 14, 2014 through May 31, 2014.

THURSDAY, JANUARY 23, 2014

8:00 a.m. – 9:00 a.m. ASSESSOR'S OFFICE STAFF MEETING

8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

9:00 a.m. – 12:00 p.m. BOARD OF EQUALIZATION HEARINGS

1:15 p.m. – 1:45 p.m. D Hastings, Update on Grant County Issues

6:00 p.m. – 8:00 p.m. R Stevens at GWMA Board Meeting (Othello City Hall)

**Grant County Commissioners Minutes
Week of January 20, 2014**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$3,239.83, \$426,699.57, \$709,932.43, and \$175,861.19, as recorded on a listing and made available to the Board.

FRIDAY, JANUARY 24, 2014

11:00 a.m. – 2:00 p.m. R Stevens at Eastern Washington Council of Governments Meeting -EW
COG (Davenport)

SATURDAY, JANUARY 25, 2014

6:00 p.m. – 8:30 p.m. Commissioners at Columbia Basin Rodeo Association Annual Moses
Lake Roundup Rodeo Banquet (Pillar Rock Grill, Moses Lake)

Signed this 4th day of Feb., 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara J. Vasquez
Barbara J. Vasquez
Clerk of the Board