

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 6, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:10 a.m. Appointment of Chair and Vice-Chair for 2014

A motion was made by Commissioner Carter, seconded by Commissioner Stevens that Commissioner Swartz be elected as Chair of the Board of County Commissioners for the calendar year 2014. The motion passed unanimously.

A motion was made by Commissioner Swartz, seconded by Commissioner Carter that Commissioner Stevens be elected as Vice-Chair of the Board of County Commissioners for the calendar year 2014. The motion passed unanimously.

9:10 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 4 through 6 on the ASC Agenda as presented. Items 1 through 3 did not arrive for signature. The motion passed unanimously.

1. **Anticipating:** Contract between Grant County and Engineered Control Services, Inc., for replacement and expansion of the Electronic Controls for Detention and Building operations for County Youth Services. **(Did not arrive for signature)**
2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow, between Grant County and Dovie Sigle. Term is January 1, 2014 through December 31, 2015. **(Did not arrive for signature)**
3. **Anticipating:** 2014 Professional Services Agreement, Investigator, between Grant County and Marc Doney, aka Citadel Investigations. Term is January 1, 2014 through December 31, 2014. **(Did not arrive for signature)**
4. 2014 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun, dba Calhoun Investigative Services. Term is January 1, 2014 through December 31, 2014. **(Approved)**
5. 2014 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade, dba Wade Investigative Services. Term is January 1, 2014 through December 31, 2014. **(Approved)**
6. Memorandum of Agreement between Grant County and the Washington State University Extension to provide an extension program. The term is January 1, 2014 through December 31, 2014. The program funding total is \$95,722.00. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting **(Cancelled)**

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10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:20 a.m.	B Smith, District Court Update
12:00 p.m. – 1:00 p.m.	Elected Official and Department Head Luncheon
1:15 p.m. – 1:50 p.m.	L Allison, Grant Integrated Services Update
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:00 p.m. – 3:20 p.m.	D Hooper, Planning Department Update
4:00 p.m. – 4:50 p.m.	District Court Jury Trials in Ephrata – Discussion

TUESDAY, JANUARY 7, 2014

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.	The DOH and Associates – District Court Remodel Presentation
10:30 a.m. – 10:50 a.m.	L Stoltman, Conservation District Update
1:30 p.m. – 2:20 p.m.	J Tincher, Public Works Update

1. Authorization to Call for Bids for the Herbicide Materials 2014 project. The proposed bid opening is January 28, 2013 at 1:30 p.m. **(Approved)**
2. **Resolution No. 14-001-CC** governing emergency load limitations on county roads, the issuance of special motor vehicle permits to use on weight restricted county roads, and fixing penalties for violations thereof. **(Approved)**
3. Execution of contract between DeAtley Crushing for the 2014 Crushing and Stockpiling project in the amount of \$731,450.00. **(Approved)**

2:00 p.m. – 2:10 p.m.	Bid Opening, 2014-2016 Herbicide Application Program
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The following bid was received:

1. Basin Tree Service \$177,150.00

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m.	D Lee, Prosecuting Attorney's Office Update
3:00 p.m. – 3:15 p.m.	Consent Agenda (Items 1 through 10)

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A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 6, 8 and 9 on the Consent Agenda as presented. Items 7 and 10 will be held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners December 16, 2013 Minutes for approval. **(Approved)**
3. Pursuant to Resolution No. 09-030-CC, review of Elected Official salary levels and approval of 2014 wage increase to the 2013 level. **(Approved)**
4. Pursuant to Resolution No. 86-128-CC, a salary increase for the Board of County Commissioners shall be three (3%) percent each year. **(Approved)**
5. New marijuana license applications (both producer Tier 1 and processor) for Columbia Basin Buds (Karen and Jimmy Cobb) 4499 Road L NE, Moses Lake, WA 98837; and Black Sands Ranch (Phillip and Jenny Lord) 5985 Rd H NW, Ephrata, WA 98823, from the Washington State Liquor Control Board. **(Approved)**
6. Special occasion liquor license applications for Columbia Basin Allied Arts, 762 Chanute St NE, Moses Lake, WA 98837; Ridge Riders Inc., 2209 Alcan Rd NE, Grand Coulee, WA 99133; and Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved. The Clerk of the Board did not keep copies of these approvals. Copies can be found at the WSLCB)**

GRANT INTEGRATED SERVICES

7. Request to decline payment of Technology Services eleven (11) invoices received in their office December 30, 2013 totaling \$4,207.71 for products and services received between March 25, 2013 and September 10, 2013. GrIS is grant funded and the time period for the bills recently received has been closed and the grants are unable to pay for these late invoices. **(This item is being held for further review and moved to the January 14, 2014 Consent Agenda)**

HUMAN RESOURCES

8. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to place two promoted employees at a Step on the Compensation Table higher than a Step 3. Specifically, a request to start off two promoted employees at the top of the Step Table (Step 7). The Director recommends approval of the request to place the employees at a Step on the Compensation Table higher than a Step 3. However, the Director recommends starting the employees at Step 4 on the Step Table, not Step 7. **(Approved)**
9. Personnel Action Request Recommendation to clarify salaries for the employees in the Department of Public Defense not compensated in accordance with the County Compensation Plan and Salary Structure. Specifically, to provide a 3.25% increase in salary effective January 1, 2013 for three (3) eligible employees (Bustamante, Cabrera, and Maggard) as the 2013 salary increase was never applied to their wages. Also, to freeze the salaries of two Public Defenders at their January 1, 2013 rate for 2013 and 2014 (the Supervising Public Defender and Public Defender VI). Lastly, to compensate the Director of Public Defense to equal to the County Prosecutor. **(Approved)**

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10. Personnel Action Request Recommendation regarding a request from Superior Court to re-band the Assistant Administrator Position from a Band 7, Step 4 to a Band 11, Step 3; and to re-band the Jury Administrator Position from a Band 8, Step 1 to a Band 12, Step 3. The Director does not recommend approval for either of the above requests, however, is able to recommend re-banding the Jury Administrator Position from a Band 8, Step 1 to a Band 10, Step 1. **(This item is being held for further review and moved to the January 14, 2014 Consent Agenda)**

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$403,216.20, \$26,355.42, and 928.14, as recorded on a listing and made available to the Board.

WEDNESDAY, JANUARY 8, 2014

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

3:30 p.m. – 4:00 p.m. HEARINGS EXAMINER

5:30 p.m. – 6:30 p.m. R Stevens at Port of Quincy Nature Preserve and Learning and Interpretive Trails Project Meeting (Quincy) **(Did not attend)**

6:00 p.m. – 8:00 p.m. C Swartz, Legislative Steering Committee Conference Call

7:00 p.m. – 8:30 p.m. R Stevens and C Carter at Health Board Meeting (Public Works Meeting Room)

7:00 p.m. – 8:30 p.m. PLANNING COMMISSION

THURSDAY, JANUARY 9, 2014

8:00 a.m. – 3:00 p.m. C Swartz, Legislative Steering Committee Conference Call

9:00 a.m. – 10:30 a.m. R Stevens at MACC Meeting (Armory Building, Moses Lake)

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- 9:30 a.m. – 4:30 p.m. BOARD OF EQUALIZATION HEARINGS
- 10:00 a.m. – 12:00 p.m. R Stevens at QUADCO Meeting (Public Works)
- 11:00 a.m. – 12:00 p.m. C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the January 10, 2014 payroll.

FRIDAY, JANUARY 10, 2014

8:00 a.m. – 1:00 p.m. CIVIL SERVICE COMMISSION

Signed this 21st day of Jan., 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara J. Vasquez
Barbara J. Vasquez
Clerk of the Board