

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, NOVEMBER 25, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 10:30 a.m.                  J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 2, 4 through 6, and 8 on the ASC Agenda as presented. Items 3 and 7 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Agreement between Grant County and the Washington State Office of Public Defense for Chapter 10.101 RCW funds distribution for use January 1, 2014 through December 31, 2014 in the amount of \$88,495. **(Approved)**
3. **Anticipating:** Agreement Regarding Use of County Property between Grant County and Image Mind Light, LLC for filming project/event at Grant County, Washington parcel numbers 170082000 and 170082001, commonly known as Grant County's portion of the Moses Lake Sand Dunes on December 5, 2013. **(Did not arrive for signature)**
4. Washington State Department of Social & Health Services Agreement No. 1363-89946, Partnership for Success, between Grant County and DSHS Division of Behavioral Health and Recovery in the amount of \$42,434 with a term of November 1, 2013 through September 30, 2014. **(Approved)**
5. Patrol Agreement between Grant County, by and through the Grant County Sheriff's Office, and the Desert Aire Owners' Association, Inc. for patrol services of reserve (provisional) deputy. Term is November 1, 2013 through February 28, 2014. **(Approved)**
6. Amendment #5 to Grant County Coalition Shoreline Master Program Update between Grant County and Anchor QEA, LLC. This amendment increases the existing budget of \$597,550 by \$2,900 (for a total not-to-exceed amount of \$600,450) to incorporate Task 5 – Riparian Buffers Meeting with WDFW and Ecology on October 16, 2013 regarding the technical basis for riparian buffers. **(Approved)**
7. **Anticipating:** Grant County, by and through Grant Integrated Services, Emergency Shelter Renewal. Term will run November 1, 2013 – October 31, 2014. **(Did not arrive for signature)**
8. Washington State Department of Commerce Grant Agreement No. 14-46108-10 with Grant County, *Consolidated Homeless Grant (CHG)*, in the amount of \$492,555.00 with a period of performance from January 1, 2014 through December 31, 2015.  
*This is a pass-through grant with the Housing Authority of Grant County and the HAGC/County will be authorized to spend 75% of Base, Performance, and Ending Family Homelessness funding through June 30, 2015.*

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*The remaining amount may not be spent without prior written approval from Commerce. Grantee is authorized to spend 100% of Housing and Essential Needs (HEN) funding.*

**(Approved)**

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 10:01 a.m. to go until 10:15 a.m. regarding Litigation. In attendance were Commissioners Stevens, Carter, Swartz, Jerry Moberg, Attorney, Frank Andrus, Attorney, and June Strickler, Administrative Services Coordinator. Commissioner Carter closed the session at 10:15 a.m.

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Darel W. Olson came to discuss the Open Space Tax program. He has filled out the application and says his property is classified as “undeveloped”. The Assessor’s Office recommendation is to “graze” his property so he can be classified as Farm Ag, and they are also stating that the County Commissioners have not valued the land yet. Commissioner Carter said she thought this may be the Current Use Advisory Committee, not the BOCC. Discussion ensued. Mr. Olson stated he has a meeting with the Assessor in December but wanted to discuss this with the BOCC also. Commissioner Carter referred Mr. Olson to Pam Hill in the Assessor’s Office.

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:00 p.m. – 1:10 p.m. Open Record Public Hearing, Strategic Infrastructure Program Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from the Administrative Services Coordinator in the amount of \$310,000.00 for the following approved Strategic Infrastructure Program projects:

Project	Amount/Type	Budget Codes:
SIP #2013-06: City of George and Port of Quincy (GC Port District #1), <i>Industrial Park #5 Water System Improvements</i>	\$50,000.00 (Grant)	Revenue account #: 113000.00.0000.30800000  Expense account #: 113155-00-9980-598005200
SIP #2013-07: Port of Royal Slope (GC Port District #2), <i>Water Line Extension to Hiawatha Industrial Park</i>	\$260,000.00 (Grant)	Revenue account #: 113000.00.0000.30800000  Expense account #: 113155-00-9981-598005200

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Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-076-CC)**

1:30 p.m. – 1:50 p.m.                      Open Record Public Hearing, Hillcrest Lighting District Assessment Rate Increase; and Turnkey Lighting District Assessment Rate Decrease

The Commissioners held an Open Record Public Hearing to consider the recommendation of the Grant County Treasurer to decrease the Turnkey Lighting District parcel assessment rate for 2014 from \$22.00 to \$20.00 per parcel; and to increase the Hillcrest Lighting District parcel assessment rate for 2014 from \$17.00 to \$18.00 per parcel.

Darryl Pheasant discussed his recommendations.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the changes as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-077-CC for Turnkey and Resolution No. 13-078-CC for Hillcrest)**

2:00 p.m. – 2:50 p.m.                      T Hechler, Human Resources Update

3:00 p.m. – 3:15 p.m.                      Consent Agenda (Items 1 through 17)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners November 4 and 11, 2013 Minutes for approval. **(Approved)**
3. Appointment of Stanley Meyer to the Current Use Advisory Committee to a 1 year term beginning November 18, 2013 through November 17, 2014, replacing Stan Kaufmann; and re-appointing Phil Isaak, Aaron Golladay, Gene Wood, and Richard Callahan to a 1 year term beginning November 18, 2013 through November 17, 2014. **(Approved)**
4. Multi Agency Communications Center request for payment of Batch 01-19 in the amount of \$377,728.15 using Bond Funding. **(Approved)**
5. Special occasion license application for Columbia Basin Cancer Foundation, 1031 W Broadway Ave., Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
6. New license application for Stewart Family Wines, 2743 Hwy 283 N, Quincy, WA 98848-9756, from the Washington State Liquor Control Board. **(Approved)**

**SHERIFF'S OFFICE**

7. Out of state travel for Cory D. Woodiwiss to attend Detention Hardware Training from June 9 – 13, 2014 in San Diego, CA. **(Approved)**

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**HUMAN RESOURCES**

8. Personnel Action Request Recommendation regarding a request from an employee of Grant Integrated Services – PARC for an extended leave of absence without pay. The Director recommends approval. **(Approved)**
9. Personnel Action Request Recommendation regarding a request from the Assessor's Office to offer the Deputy Assessor IV candidate compensation at a step higher than a 1, 2, or 3. Specifically, Band 9 Step 5. The Director recommends approval. **(Approved)**

**FAIRGROUNDS**

10. Budget extension request in the amount of \$200,000.00 to cover operating expenses for the remainder of 2013. **(Approved, a public hearing was set for December 30, 2013 at 1:30 p.m.)**

**EMERGENCY MANAGEMENT**

11. Request for a letter of commitment and support to the Federal Emergency Management Agency FEMA for Grant County to receive a community-specific Integrated Emergency Management Course (IEMC) on preparation for an earthquake, which will include cascading relating events originating from the US Department of Energy Hanford Site. **(Approved)**

**WSU COOPERATIVE EXTENSION**

12. Out of state travel for Carrie Wohleb to attend the IEOSA Winter Convention from December 2-5, 2013 in Nampa, ID. **(Approved)**

**PROSECUTING ATTORNEY'S OFFICE**

13. Request to purchase a Sharp MX-M453N Digital Copier from Business Interiors in the amount of \$7,178.00. **(Approved)**

**TREASURER'S OFFICE**

14. Application for the resale of Tax Title Property located in the SE quarter of the SW quarter of S 13, T 20, R 27, E W M. (Parcel No. 16-1641-011). The applicant proposes a minimum starting bid of \$3,000.00. **(Approved and given to the Treasurer to set for public hearing)**

**AUDITOR'S OFFICE**

15. Request to create a new Special Services Fund #139 titled REET – Property Tax Administration Assistance fund, in accordance with RCW 82.45.180 which requires a special real estate and property tax administration assistance account; and budget extension for this fund in the amount of \$20,000.00. **(Approved, a public hearing was set for December 30, 2013 at 1:30 p.m.; Resolution No. 13-086-CC establishing the new fund.)**

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16. Budget extension request in the amount of \$213,390.00 to the County's Museum Construction Fund #304, to allow Museum management to spend excess funds, currently held by the Treasurer in the 304 fund, which have been earmarked for replacement of historical items lost in the 2010 fire at the Museum. **(Approved, a public hearing was set for December 30, 2013 at 1:30 p.m.)**

**TECHNOLOGY SERVICES**

17. Out of state travel for Brent Myrick to attend Laserfiche training from January 14-17, 2014 in Anaheim, CA. **(Approved)**

3:30 p.m. – 4:20 p.m.                      J Gingrich, Fairgrounds Update

1. Discussion – Red Cross use of Fairgrounds during an emergency.

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Port of Mattawa – District #3 (Short Plat of Lot 1 Plat of Industrial Park #4) File #13-5807-01 Final Plat Submission and Review.

**TUESDAY, NOVEMBER 26, 2013**

The session was continued at 9:30 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                      C Jaeger, Grant County Point in Time Program Update

10:00 a.m. – 10:30 a.m.                      C Carter at Canvassing Board Certification of Election (Elections Department)

10:30 a.m. – 11:00 a.m.                      Closed Record Public Hearing, (continued from November 14, 2013)  
Ordinance Imposing a Six Month Moratorium on the Establishment of  
Marijuana Production and Sales, as Authorized by Initiative 502

The Commissioners held a Closed Record Public Hearing to consider an Ordinance imposing a 6 month Moratorium on Marijuana per I-502. This hearing is being continued from November 14, 2013. The public comment period was closed at the previous hearing so this is for the Commissioners to make a decision only. Commissioner Swartz and Commissioner Carter discussed what they learned a WSAC Conference they recently attended, and that the WA State Liquor Control Board (WSLCB) received over 700 applications in the first 4 days of accepting them. It will take a few months for their Staff to review these applications so the Commissioners will have time to get the Grant County Code up to date.

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Commissioner Swartz asked the Planning Manager about the fence standards set by the WSLCB. Damien Hooper stated that our current code allows for a 6 foot fence; the WSLCB states that outdoor grows are required to have an 8 foot fence. Our code requires a building permit for any fence over 7 feet and possibly a variance, which goes before the Hearings Examiner. Commissioner Stevens stated if the Ordinance to be adopted included the current marijuana state standards for the fence, then the applicant wouldn't have to go before the Hearings Examiner. Damien Hooper stated that yes, this is one way of dealing with this. If the Code had I-502 performance standards in the Code to identify the fence height that is unique to the marijuana operation, that would be an alternative.

Discussion was held about the timeframe needed for an applicant to go through a code change to get their fence/zoning approved. Damien Hooper stated longer than 6-8 weeks because of the Planning Commission and notification requirements. Discussion ensued. Commissioners Swartz recommended the MRSC.org website if anyone wanted to keep up on this new law.

A motion was made by Commissioner Stevens to not adopt the moratorium at this time. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned.

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Resolution: Adopting Annual Construction Program for 2014 **(Approved, Resolution No. 13-079-CC)**
2. Authorization to Call for Bids: 2014 Crushing & Stockpiling. Bid opening date is 1:30pm on December 17, 2013 **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:50 p.m. to go until 2:55 p.m. regarding the REC Litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Prosecuting Attorney. The session was then continued to 2:58 p.m. Commissioner Carter closed the session at 2:58 p.m.

3:00 p.m. – 3:50 p.m. G Stafford, Chicken Fertilizer in the area of Rd 20-NE Discussion

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$707,494.52, \$1,338.95, \$93,251.92, and \$796,520.67, as recorded on a listing and made available to the Board.

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The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$14,067.48

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for November 27, 2013 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the November 25, 2013 payroll.

**WEDNESDAY, NOVEMBER 27, 2013**

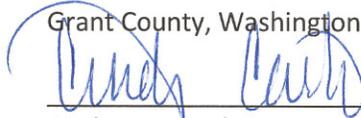
No meetings scheduled

**THURSDAY, NOVEMBER 28, AND FRIDAY, NOVEMBER 29, 2013**

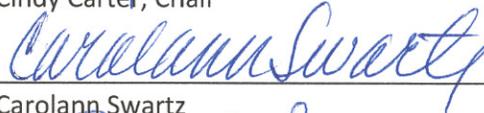
Thanksgiving Holiday, Courthouse Closed

Signed this 17<sup>th</sup> day of Dec, 2013.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Cindy Carter, Chair



Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez  
Clerk of the Board



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