

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 21, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6, and 7 through 11 on the ASC Agenda as presented. Items 6 and 12 were not acted upon. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Stephyne Silvestre known as Third Eye Investigations. Term is October 21, 2013 through December 31, 2014. **(Approved)**
3. Johnson Controls Proposal re Grant County Correctional Center (re-commissioning of air handlers in the Jail mechanical room) in the amount of \$28,000.00. **(Approved)**
4. Working Agreement By and Between Grant County and Grant County Public Employees' Association, Public Works. January 1, 2012 to December 31, 2014. **(Approved)**
5. BOCC **Resolution No. 13-071-CC** Repealing Resolution No. 13-067-CC and Establishing a New Resolution In Re: Strategic Infrastructure Committee Recommendation For Funding on SIP Advisory Committee recommendations on SIP #2013-06, City of George and Port of Quincy (Grant County Port District #1) – Industrial Park #5 Water System Improvements, and SIP #2013-07, Port of Royal Slope (Grant County Port District #2) – Water Line Extension to Hiawatha Industrial Park. The resolution modifies the funding for SIP#2013-07 from a \$160,000 grant and \$100,000 loan to a \$260,000 grant. Funding for SIP #2013-06 remains unchanged. **(Approved)**
6. **Anticipating:** Agreement Regarding Use of County Property between Grant County and Screaming Flea Productions, Inc. for photographic project/event at 742 Basin Street, Ephrata October 25-29, 2013. **(This contract was never signed by Screaming Flea although they came and filmed)**
7. Working Agreement By and Between Grant County/District Court and Grant County District Court Employees' Association, Grant County District Court. January 1, 2013 to December 31, 2014. **(Approved)**
8. 2013 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Agri-Fix II, LLC, d/b/a Beeline Frame & Axle. Term is January 1, 2013 through December 31, 2013. **(Approved)**
9. Recording Fee Surcharge Distribution Agreement per RCW 36.22.178 (40% funds to New Hope; 60% to HAGC). Term is January 1, 2014 to December 31, 2014. **(Approved)**
10. Recording Fee Surcharge Distribution Agreement per RCW 36.22.179 and 1791 (30% funds to New Hope; 70% to HAGC). Term is January 1, 2014 to December 31, 2014. **(Approved)**

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11. **Anticipating:** Authorization for release of BOCC approved funds for SIP #2012-03 to: (1) the City of Quincy, Biogas Feasibility Study, in the amount of \$36,824.00; and (2) the Grant County Economic Development Council for the project in the amount of \$920.60. This project came in under budget of the grant award of \$50,000.00 and will re-designate the remaining balance of the grant (\$13,176.00) as uncommitted funds. **(Approved)**
12. **Anticipating:** Administrative Policy 13-01, Parking. **(No action at this time)**

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| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |
| 11:00 a.m. – 11:50 a.m. | D Nelson, Building Department Update |
| 1:30 p.m. – 1:40 p.m. | Open Record Public Hearing, Auditor’s Office Budget Extensions |

The Commissioners held an Open Record Public Hearing to consider a budget extension request from the Auditor’s Office for the following funds, due to unanticipated revenue when preparing the 2013 County Budget:

1. Homeless Housing fund #130 in the amount of \$100,000.00
2. Auditor’s O&M Fund #124 in the amount of \$75,000.00

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved approve the budget extension as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-072-CC)**

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| 2:00 p.m. – 2:50 p.m. | T Hechler, Human Resources Update |
| 3:30 p.m. – 3:50 p.m. | J Gingrich, Fairgrounds/Fairgrounds Facility Advisory Committee (FFAC) Discussion |
| 4:00 p.m. – 4:20 p.m. | B Smith, District Court Update |

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$8,685.81.

The Commissioners approved and signed the Grant County Payroll Authorization form for the October 10, 2013 payroll.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for October 18, 2013 payroll.

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The Chair of the Board was authorized to sign the Anderson Family Trust – Ardean/Janet Anderson (Anderson Family Trust Short Plat) File #13-5818-01 Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$164,276.15 and \$1,301,305.08, as recorded on a listing and made available to the Board.

TUESDAY, OCTOBER 22, 2013

The session was continued at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 9:50 a.m. D Ponzoso, Sheriff’s Office Evidence Storage Discussion

10:30 a.m. – 10:40 a.m. Open Record Public Hearing, Sheriff’s Office and Civil Service
Commission Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Sheriff’s Office in the amount of \$10,493.00 to receive an Edward Byrne Memorial Justice Assistance Grant (JAG) and purchase Bail out Bags and miscellaneous ammunition; and
2. Civil Service Commission in the amount of \$4,542.00 to cover wages and benefit costs for the Chief Examiner for the remainder of 2013.

Jacob Taylor, Chief Accountant discussed the Civil Service budget extension stating that this extension is not needed since they are part of the current expense fund; only a transfer is needed. Barbara Vasquez stated this was known a week after this request was received and set for hearing. The budget transfer has already been submitted to the BOCC and approved. The hearing is a formality since it was already advertised.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the Sheriff’s Office budget extension and deny the Civil Service budget extension. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned.
(Approved, Resolution No. 13-073-CC)

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update **(Cancelled)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

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2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 7 on the Consent Agenda as presented. Item 8 was held to receive more quotes. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 7, 2013 Minutes for approval. **(Approved)**
3. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Shannon Falstad, Sue Ramaker, Dedra Osborn and Trisha Olson to act as representatives for the County; and for Maria Lugar to handle the ballots through the mail room process. **(Approved)**
4. Designation of County Commissioner **Cindy Carter** to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on November 5, 2013. **(Approved)**

GRANT INTEGRATED SERVICES

5. Proclamation proclaiming October as Domestic Violence Action Month in Grant County. **(Approved)**
6. Out of state travel request for LeRoy Allison, Gail Goodwin, Wendy Hanover to attend the Association of Community Health Services (ACHS) bi-monthly meeting, to be held in conjunction with the WSAC Conference from November 19 – 22, 2013 in Vancouver, WA. They will be traveling through Oregon to get to the conference. **(Approved)**

TREASURER'S OFFICE

7. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$11,901.00. **(Approved)**

FAIRGROUNDS

8. Request to purchase a complete set of Noble Arena Panels in the amount of \$8,500.00 from the Washington Cutting Horse Association. **(This item is being held for the Fair Manager to receive more quotes for comparison)**

4:30 p.m. – 5:30 p.m. C Swartz with J Johnson at GC EDC Discussion (Michael's Bistro, Moses Lake)

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WEDNESDAY, OCTOBER 23, 2013

The session was continued to 9:00 a.m. with all Commissioners in attendance.

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| 9:00 a.m. – 9:20 a.m. | B Hill, Public Defense Update |
| 9:30 a.m. – 9:50 a.m. | D Hooper, Planning Department Update |
| 10:30 a.m. – 10:50 a.m. | T Jones, Sheriff's Office Update |
| 11:00 a.m. – 11:20 a.m. | K Allen, Clerk's Office Update |

THURSDAY, OCTOBER 24, 2013

R Stevens, Out

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| 8:00 a.m. – 2:00 p.m. | GRANT COUNTY EMPLOYEES HEALTH FAIR (Multi-Purpose Room) |
| 8:30 a.m. – 4:00 p.m. | GRANT COUNTY PUD ARCHAEOLOGY DAYS (Beverly, WA) |
| 5:30 p.m. – 8:00 p.m. | C Carter at Grant County Farm Bureau Meeting (Pillar Rock Grill, Moses Lake) |
| 6:00 p.m. – 8:00 p.m. | C Swartz at GWMA Administrative Board Meeting (Othello City Hall) |

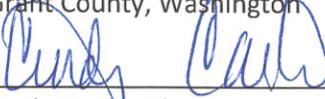
MISCELLANEOUS ITEMS

The Fairgrounds Manager requested approval to declare an emergency at the Fairgrounds due to an unexpected fire that began October 23, 2013 in their shavings pile and was burning/smoldering causing much smoke in the surrounding area. This emergency declaration will allow the Manager to waive competitive bidding for securing heavy equipment and professional operators to put out the fire. **(The Commissioners approved the Clerk of the Board to initial their approval of this emergency declaration)**

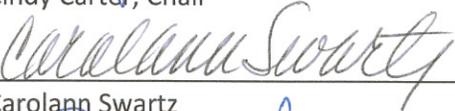
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Signed this 5th day of Nov, 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

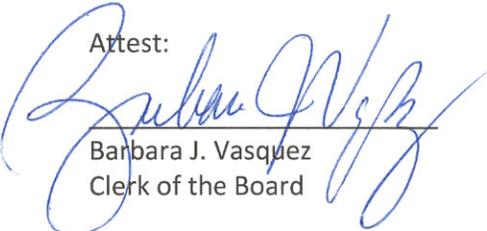


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board