

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, AUGUST 12, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 9 and 11 and 12 on the Consent Agenda as presented. Item 10 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Subrecipient Agreement for CDBG Public Services between Grant County and the OIC (Opportunities Industrialization Center) of Washington for public services funded by the Washington State Department of Commerce's Community Development Block Grant (CDBG) Program's Contract No. 13-65400-005. Term is August 5, 2013 through the CDBG funding cycle. **(Approved)**
3. Keefe Commissary Network Agreement between Grant County, by and through the Grant County Sheriff's Office, and Keefe Commissary Network, Inc., an affiliate of The Keefe Group. The term is August 12, 2013 through August 12, 2018. **(Approved)**
4. July 1, 2013 – September 30, 2013 Professional Services Agreement for Coordinator and Facilitator (Executive Director) Consultant, Columbia Basin Groundwater Management Area, between Grant County, Washington, and Paul Stoker & Associates. **(Approved)**
5. Grant County Payment Request #19 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$2,658.41. **(Approved)**
6. Grant County Payment Request #12 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$4,619.07. **(Approved)**
7. Grant County's Request for Reimbursement #1-FY14 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$16,326.80. **(Approved)**
8. 2013 Annual Installment for Big Bend Community College ATEC Expansion (from rural sales and use tax funds; final year is 2019) in the amount of \$140,000.00. This will be paid out of Economic Enhancement Rural County fund #133184.00.9940.571504907. **(Approved)**
9. Vendor Contract/Agreement between the Grant County Fair and Grant County Elected Officials for the rental of exhibit space for the week of August 13-17, 2013. Booth rental for the week is \$300. **(Approved)**
10. **Anticipating:** Agreement Regarding Use of County Property with Cumulus, Inc., for the Brewers' Harvest Expo recreational event, to be held Saturday, September 28, 2013. **(Did not arrive for signature)**

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11. CenturyLink Private Switch/Automatic Location Identification Service Agreement with Grant County.
12. CenturyLink ISON PRS or DSS Advanced Rate Plan Agreement for Washington Special Pricing with Grant County.

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:10 a.m. Open Record Public Hearing, Strategic Infrastructure Program Budget Extension

The Commissioners held an Open Record Public Hearing regarding a budget extension request from the Administrative Services Coordinator for the following Strategic Infrastructure Program projects:

- SIP #2013-03, Port of Mattawa – Commercial Water System Extension; funding a \$200,000 grant and a \$200,000 loan.
 - SIP #2013-05, Port of Grand Coulee – Airport Improvement, Snow Plow Equipment Shelter Building, including Engineering; funding a \$6,671 grant.
- Total budget extension amount \$406,671.00

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved approve the budget extension as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-050-CC)**

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Lunch (Tequila’s Restaurant, Ephrata)

1:00 p.m. – 1:30 p.m. R Stevens, WRCIP – Final Budget Conference Call

1:30 p.m. – 1:50 p.m. L Grammer, Assessor’s Office Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:15 p.m. – 4:00 p.m. Commissioners at Road Supervisor Meeting (Public Works)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for August 9, 2013.

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TUESDAY, AUGUST 13, 2013

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:15 a.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 29, 2013 Minutes for Approval. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

3. Request to purchase six (6) Motorola CDM 1250 Mobile Radios from Motorola in the amount of \$3,709.35, using Capital Outlay funds. **(Approved)**

EMERGENCY MANAGEMENT

4. Budget extension request in the amount of \$1,500.00 to receive increase funding from the Energy Facility Site Evaluation Council (EFSEC) for contract E14-003. Funds will be used to cover travel expenses. **(Approved, the public hearing has been set for September 3, 2013 at 10:00 a.m.)**

HUMAN RESOURCES

5. Personnel Action Request Recommendation regarding a Grant Integrated Services request to offer an employee employment at a step higher than the starting salary of a Step 1-3. Specifically the Clinical Director position starting at Band 18, Step 5. The Director recommends approval. **(Approved)**
6. Personnel Action Request Recommendation regarding a Juvenile Court and Youth Services request for an exception to the hiring freeze to hire a Regular Part Time Detention Monitor and a Regular Full Time Intensive Supervision Counselor, due to 2 employees retiring. The Director recommends approval. **(Approved)**

10:00 a.m. – 10:50 a.m. J Tincher, Public Works Update

1. Authorization to Call for Bids on the Stratford Road and N-NE/SE Road projects with bid opening date of September 3, 2013 at 1:30 pm. **(Approved)**
2. Execution of Contracts between Grant County and HLT Construction for the McConihe Road project. **(Not ready for signature)**

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10:00 a.m. – 10:20 a.m. Open Record Public Hearing, Vacation of Right of Way for Road 23-NE

The Commissioners held an Open Record Public Hearing to consider the vacation of a certain county road and right-of-way known as 23-NE Roadlog 50580, milepost 1.00 to 1.50 in S 4 and 9, T 22 N, R 27 E, WM.

The Public Works Director read his Engineer's report into the record.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved approve the road vacation as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 13-051-CC)**

11:00 a.m. – 11:20 a.m. T Gaines, Facilities and Maintenance Update

3:00 p.m. – 4:00 p.m. C Swartz at Larson Improvement Coalition Meeting (Port of Moses Lake Office)

4:00 p.m. – 5:00 p.m. R Stevens at Elected Official Fair Booth (Fairgrounds)

5:00 p.m. – 6:00 p.m. C Carter at Elected Official Fair Booth (Fairgrounds)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Robert and Linda Cook (Robert and Linda Cook Short Plat (FU 92 Blk 40)) File #11-5647-01; and the Adams Brothers Properties/James and Melissa (Willow Drive Short Plat) File #12-5762-01, Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,045,655.53, \$705,209.72, \$1,155.24, \$166,688.83, and \$547.89, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the August 9, 2013 payroll.

The Commissioners approved a recommendation from the Fire Marshal's Office and a majority of the Grant County Fire Chiefs, to impose an emergency burn ban for Grant County, with the exclusion of agriculture burns and fires at campgrounds in fire pits.

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WEDNESDAY, AUGUST 14, 2013

GRANT COUNTY FAIR

9:30 a.m. – 11:30 a.m.	R Stevens, Disability Board Meeting
2:00 p.m. – 3:00 p.m.	C Swartz at Elected Official Fair Booth (Fairgrounds)
4:00 p.m. – 5:00 p.m.	R Stevens at Elected Official Fair Booth (Fairgrounds)
5:00 p.m. – 6:00 p.m.	C Carter at Elected Official Fair Booth (Fairgrounds)

THURSDAY, AUGUST 15, 2013

GRANT COUNTY FAIR

8:30 a.m. – 9:30 a.m.	Central Safety Committee Meeting (3 rd Floor Conference Room)
2:00 p.m. – 3:30 p.m.	C Carter at FY2014 Contract and Funding Discussion with SCRSN and NC Counties Commissioners and Coordinators
2:00 p.m. – 3:00 p.m.	C Swartz at Elected Official Fair Booth (Fairgrounds)
4:00 p.m. – 5:00 p.m.	R Stevens at Elected Official Fair Booth (Fairgrounds)
5:00 p.m. – 6:00 p.m.	C Carter at Elected Official Fair Booth (Fairgrounds)
6:30 p.m. – 8:00 p.m.	C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility Office)

FRIDAY, AUGUST 16, 2013

GRANT COUNTY FAIR

2:00 p.m. – 3:00 p.m.	C Swartz at Elected Official Fair Booth (Fairgrounds)
4:00 p.m. – 5:00 p.m.	R Stevens at Elected Official Fair Booth (Fairgrounds)
5:00 p.m. – 6:00 p.m.	C Carter at Elected Official Fair Booth (Fairgrounds)
4:35 p.m. – 4:40 p.m.	RFP Opening, Grant County Electronic Permitting, Tracking Program/System

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SATURDAY, AUGUST 17, 2013

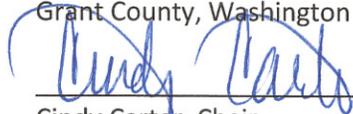
GRANT COUNTY FAIR

4:00 p.m. – 5:00 p.m. R Stevens at Elected Official Fair Booth (Fairgrounds)

5:00 p.m. – 6:00 p.m. C Carter at Elected Official Fair Booth (Fairgrounds)

Signed this 27th day of August, 2013.

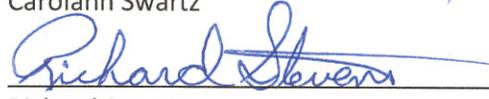
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

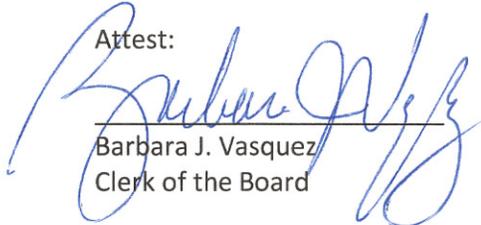


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board