

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 29, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 7 on the ASC Agenda as presented. Items 8 and 9 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Grant County Vendor Agreement between Grant County and First Choice Services for Individual Supported Employment, Group Supported Employment, and Community Protection Individual Employment. Term is July 1, 2013 through June 30, 2014. **(Approved)**
3. Grant County Vendor Agreement between Grant County and Goodwill Industries of the Inland Northwest for Individual Supported Employment and Group Supported Employment. Term is July 1, 2013 through June 30, 2014. **(Approved)**
4. (Updated) Agreement between Grant County and Municode for updating the County's Code of Ordinances (Grant County Code) in electronic form. Term is July 29, 2013 through July 29, 2016. **(Approved)**
5. Contract Agreement No. 13MHBG1567, Mental Health Services Program Mental Health Block Grant between Grant County and Spokane County, by and between Spokane County Regional Support Network, a division of Spokane County Community Services, Housing, and Community Development Department. The funding is \$51,942.75 with a term of July 1, 2013 through June 30, 2014. **(Approved)**
6. Memorandum of Agreement (Grant Integrated Services – Initial Services Employees) between the Teamsters Local Union No. 760, representing the Grant Integrated Services Initial Services employees and Grant Integrated Services of Grant County. The Memorandum addresses work schedules, extension of the agreement after June 30, 2013, and work credits. **(Approved)**
7. Working Agreement by and between Grant County and Teamsters Local Union No. 760, Teamsters, Food Processing Employees, Public Employees, Warehousemen and Helpers; Grant Integrated Services, Initial Services. Term is January 1, 2013 to December 31, 2015. **(Approved)**
8. **Anticipating:** Century Link Private Switch/Automatic Location Identification Service Agreement with Grant County. **(Did not arrive for signature)**
9. **Anticipating:** Subrecipient Agreement for CDBG Public Services between Grant County and the OIC of Washington on Washington State Department of Commerce Community Development Block Grant Program Contract No. 13-65400-005. **(Did not arrive for signature)**

**Grant County Commissioners Minutes
Week of July 29, 2013**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:30 a.m. C Carter, CGI Teleconference Call
- 11:30 a.m. – 11:50 a.m. L Pence, District Court Remodel Project Discussion

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 11:33 a.m. to go until 11:40 a.m. regarding The DOH and Associates invoice for the District Court Remodel Project. In attendance were Commissioners Stevens, Carter, Swartz, Lee Pence, Civil Deputy Prosecuting Attorney, Damien Hooper, Planning Manager, Tom Gaines, Facilities and Maintenance Manager, and Barbara Smith, District Court Administrator. The session was then continued to 11:42 a.m. Commissioner Carter closed the session at 11:42 a.m.

- 1:00 p.m. – 1:50 p.m. S Bonwell, Grant County Homeless Task Force Update
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the July 26, 2013 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$165,367.08 and \$1,075,445.65, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the July 25, 2013 payroll.

TUESDAY, JULY 30, 2013

The session was continued at 10:30 a.m. with all Commissioners in attendance.

- 9:00 a.m. – 10:00 a.m. R Stevens at WRCIP – Exit Conference with State Auditor’s Office (Canfield and Assoc., Ephrata)
- 10:00 a.m. – 10:30 p.m. C Carter, Finance Committee Meeting

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10:30 a.m. – 12:00 p.m. J Weiss, WSAC Fiscal Sustainability Initiative Discussion

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. **Resolution No. 13-045-CC** Notice of Hearing in the matter of vacating a certain county right-of-way known as P-SW in S 32 and 33 of T 18 N, R 24 E, WM. The hearing was scheduled for August 27, 2013 at 2:00 p.m.
2. **Resolution No. 13-047-CC** Notice of Hearing in the matter of modifying certain sections of Ch 11.04 of the Grant County Code entitled "Maximum Speed Limits". The hearing was scheduled for August 20, 2013 at 2:00 p.m.
3. **Resolution No. 13-046-CC** Notice of Hearing in the matter of amending Ch 10.38.030 of the Grant County Code entitled "Use of Compression Brakes Prohibited" and adding Rd 5-NW (AKA White Trail Road) Road log 93010, to the list. The hearing was scheduled for August 20, 2013 at 2:15 p.m.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 8 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 15, 2013 Minutes for approval. **(Approved)**

GRANT INTEGRATED SERVICES

3. Out of state travel request Darla Boothman, Nicole Davidson, and Darci Miland to attend the Anasazi Software National Alliance conference from September 7-14, 2013 in Tempe, AZ. **(Approved)**
4. Out of state travel request for Dawn West-Hurley, Becky Garcia, Suhail Parrish, Tara Dieng, and Trisha Glenn to attend the National Training Institute on Protection Order Practice for Attorneys and Advocates from August 5-9, 2013 in Washington, DC. **(Approved)**

HUMAN RESOURCES

5. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire one Corrections Officer. The Director recommends approval. **(Approved)**

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AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

6. Budget transfer request in the amount of \$868,500.00 from the previous Building Department budget (Fund #001, Department #111) into the following funds(**Approved**):
 - a. Fund #001, Department #141 Capital Outlay \$125,000.00: For the Fire Suppression/Alarm System in the Law and Justice Building
 - b. Fund #001, Department #142 Operating Transfer Out \$150,000.00: Setup budget to cover excess Building Department Fund expenses
 - c. Fund #001, Department #101 Miscellaneous \$593,500.00: Miscellaneous Expenses
7. Request to create a new Internal Service Fund, Fund #508 Other Payroll Benefits, to track the resources collected and expenses incurred by the County for the Life Insurance and Employee Assistance Programs in addition to all L&I liabilities payments. Also requesting a budget extension in the amount of \$150,000.00 to create this fund. (**Approved, Resolution No. 13-048-CC**)

FAIRGROUNDS

8. Request to purchase five (5) portable evaporative coolers from Global Equipment in the amount of \$17,495.00, using Fairgrounds Bond money. (**Approved**)

3:30 p.m. – 4:00 p.m.

D Nelson, Building Department Update

MISCELLANEOUS ITEMS

The Commissioners notified Human Resources and Accounting that for 2013 there is a freeze of the step increases to the Grant County Compensation Plan and Salary Structure per the Administrative Procedures, for non-bargaining unit employees.

The Commissioners approved an out of state travel request for Karen Lewis of the WSU Cooperative Extension Office to attend an orchard tour from July 29 – July 31, 2013 in Hood River and the Dalles, OR.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$45,965.39.

WEDNESDAY, JULY 31, 2013

9:00 a.m. – 10:00 a.m.

“Tentative” R Stevens at WRCIP – Exit Conference with State Auditor’s Office (Canfield and Assoc., Ephrata) (**Rescheduled to July 30, 2013 at 9:00 a.m.**)

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THURSDAY, AUGUST 1, 2013

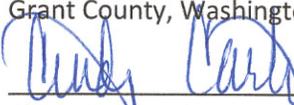
- 9:00 a.m. – 12:00 p.m. R Stevens, Teamsters/Corrections Union Negotiations
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
- 4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING

SUNDAY, AUGUST 4, 2013

- 10:00 a.m. – 11:00 a.m. American Legion Passing of the Gavel Ceremony and Parade

Signed this 13th day of Aug., 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

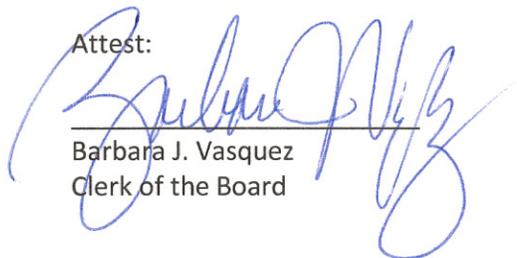


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board