

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 3, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 2, and 4 through 6, on the ASC Agenda as presented. Items 3 and 7 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Amendment D to Housing and Essential Needs (HEN) Grant No. 11-46204-511 between Grant County and the Washington State Department of Commerce, Community Services and Housing Division – Housing Assistance Unit. This amendment changes: (1) the contract period to July 1, 2013 to December 31, 2013 (2) adds \$101,060 for a new grant total of \$744,602; and (3) sets forth that Grant County is not authorized to spend funds added by this amendment without prior written approval from Commerce. **(Approved)**
3. **Anticipating:** 2013 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce, Inc. for BASIN SUMMER SOUNDS' Music Festival to be held July 19 -20, 2013. **(Did not arrive for signature)**
4. Renewal Quotation for American Safety Storage Tank Pollution Liability Coverage with American Safety Insurance for the underground storage tanks at Public Works. **(Approved)**
5. Interlocal Agreement between Grant County (by and through the Grant County Sheriff's Office) and Yakima County Regarding Law Enforcement Services Related to Wanapum Indian Village. Term is May 14, 2013 through December 31, 2015. **(Approved)**
6. For BOCC acknowledgement/ASC tracking: Letter from Grant Integrated Services providing BOCC notice of continuation of services on Department of Social and Health Services substance abuse prevention and treatment after contract expiration on June 30, 2013. The DSHS contract extension execution may not occur prior to the expiration date. **(Approved)**
7. **Anticipating:** Services Agreement between Grant County and The DOH Associates, P.S. for the consultation/pre-design of the Grant County Sheriff's Office Booking area remodel. Term is July 15, 2013 to September 15, 2013. **(Did not arrive for signature)**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:30 a.m. – 11:45 a.m. Commissioners Office Safety Meeting **(Cancelled)**

1:10 p.m. – 1:50 p.m. L Allison, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

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3:00 p.m. – 3:20 p.m. D Hooper, Planning Department Update

3:30 p.m. – 4:00 p.m. Department Head Review

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$396,570.22 and \$97,422.78, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for May 31, 2013 payroll.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$34,915.22.

TUESDAY, JUNE 4, 2013

The session was continued at 1:30 p.m. with Commissioner Stevens in attendance and Commissioner Carter called in for the afternoon meetings. Commissioner Swartz was out in the afternoon and excused.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update **(Cancelled)**

10:30 a.m. – 11:30 a.m. C Swartz, Lodging Tax Webinar

12:00 p.m. – 1:00 p.m. C Carter at SkillSource Meeting (SkillSource Building, Moses Lake)
(Cancelled)

1:30 p.m. – 5:00 p.m. C Swartz, Out

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Authorization to Call for Bids: 13-SE Road **(Not ready for signature)**
2. Execution of Washington State Department of Transportation Local Agency Agreement No. LA-7464 Supplement No. 3 for Public Works Road Safety Project **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update **(Cancelled)**

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 11 on the Consent Agenda as presented. Items 12 did not receive any bids to make a recommendation. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 18, 2013 Revised Minutes, and the May 13 and 20, 2013 Minutes for approval. **(Approved)**
3. Proclamation recognizing the June 6, 2013 Chief for a Day Event in honor and recognition of the children involved in the program. **(Approved)**
4. New license application for Lakeview Golf and Country Club, 19547 Golf Club Rd NW, Soap Lake, WA 98851-9625, from the Washington State Liquor Control Board. **(Approved)**
5. Appointment of 1 member to the Civil Service Commission, replacing resigning member Tyson Hill. Applications were received from Edward A. Owens and Kevin J. McCrae. **(After discussion, the BOCC appointed Edward A. Owens to the Commission)**
6. Reappointment of Jack Hennigh and Alan Fox to the Grant County Mosquito Control District #3. **(Approved)**

GRANT INTEGRATED SERVICES

7. Request to purchase 5 laptops through the Technology Services Department in the amount of \$6,918.11. **(Approved)**

HUMAN RESOURCES

8. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to: (The Director recommends approval) **(All were approved)**
 - a. Re-Band the Clinical Director from a Band 20 to a Band 18
 - b. Re-Name the Outstation Program Manager to Therapy Services Manager
 - c. Create a Care Coordination Manager Position
 - d. Re-Name/Re-Structure the Community Program Development Manager to Community Program Development Coordinator
9. Personnel Action Request Recommendation regarding a request from Emergency Management for an exception to the hiring freeze to hire a Project Coordinator for assistance with the development of the County's Preparedness Assessment Programs. This position is grant funded. The Director recommends approval. **(Approved)**
10. Personnel Action Request for the salary, wage, and/or position changes for Tracy A. Williams, Sheriff's Office; and David Nelson, Building Department and Fire Marshal's Office. **(Approved)**

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FAIRGROUNDS

11. Request to surplus an Advance 32LX Floor Scrubber (Serial No. 1257233) and sell it to the City of Moses Lake in the amount of \$2,000.00 (as is, no warranty). **(Approved, Resolution No. 13-031-CC)**
12. Recommendation of award for the Fairgrounds Lawn Service (bid opening held May 31, 2013 at 4:05 p.m.) **(No bids were received)**

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

MISCELLANEOUS ITEMS

Emergency request from the Auditor's Office – Accounting, to temporarily raise the Grant Integrated Services credit card limit from \$5,000.00 to \$7,000.00 to cover expenses during an out of state training.

Agreement regarding use of county property for public purpose between Grant County and Sage 'N' Sun, Inc. for use of the Courthouse lawn area from June 5 – 9, 2013 for their Sage 'N' Sun event.

WEDNESDAY, JUNE 5, 2013

7:00 a.m. – 8:00 a.m. C Swartz @ Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

11:30 a.m. – 1:30 p.m. EMPLOYEE APPRECIATION BBQ

3:30 p.m. – 5:00 p.m. C Swartz, WSAC Legislative Steering Committee (LSC) Conference Call

6:00 p.m. – 7:30 p.m. PLANNING COMMISSION

THURSDAY, JUNE 6, 2013

1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

2:00 p.m. – 3:00 p.m. 12th ANNUAL CHIEF FOR A DAY EVENT

4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING

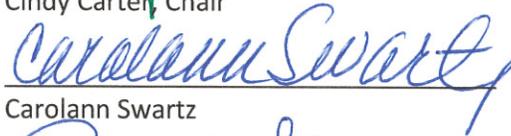
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Signed this 25th day of June, 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

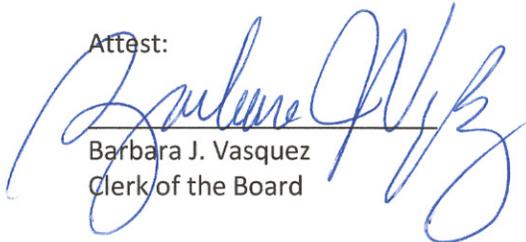


Carolann Swartz



Richard Stevens

Attest:



Barbara J. Vasquez
Clerk of the Board