

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, FEBRUARY 18, 2013:

Presidents Day Holiday - Closed

#### TUESDAY, FEBRUARY 19, 2013:

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 4 through 7, 9 and 10 on the ASC Agenda as presented. Items 2, 3, and 8 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
3. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
4. Grant County Board of County Commissioners Administrative Policy No. 12-01, Social Media, which becomes effective February 19, 2013. **(Approved)**
5. Lease Agreement (Commercial Premises) between Grant County, by and through Grant Integrated Services, and Pablo Cedillo and Elsa Cedillo to lease a portion (approximately one half) of premises located at 130 Camela Street, Royal City, Washington 99357. Term is February 1, 2013 through January 31, 2016 for \$800/month. **(Approved)**
6. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Brian D. Gwinn. Term is February 13, 2013 through December 31, 2013. **(Approved)**
7. 2013 Grant County Sheriff Towing Contract between Grant County, by and between the Grant County Sheriff's Office, and Davis Towing. Term is January 1, 2013 through December 31, 2013. **(Approved)**

8. **Anticipating:** Lease between Grant County Public Hospital District No. 5, a Washington Public Hospital District having its principal place of business at Mattawa Community Medical Clinic at 210 Government Road, Mattawa, Washington 99349, and Grant County, by and through Grant Integrated Services, for undesignated office and procedure room space on a periodic basis in the building located at 215 1<sup>st</sup> Street and Columbia, Mattawa, Washington. Term is February 1, 2013 through January 31, 2016 for \$1,100/month. **(Did not arrive for signature)**
9. Grant County Board of Commissioners Ordinance Creating a Franchise to Replace an Existing Franchise for Northland Cable Television, Inc., to Continue to Operate and Maintain a Cable System in the County of Grant and, Setting Forth Conditions Accompanying the Grant of Franchise. Term of the franchise is January 25, 2013 through December 31, 2022. **(This item was given to the Clerk of the Board and set for public hearing on March 11, 2013 at 11:00 a.m.)**
10. **Resolution No. 13-010-CC** - BOCC Action on Grant County Economic Development Counsel Strategic Infrastructure Program (SIP) Advisory Committee Project Review/Recommendations on SIP No. 2013-01, approving the City of Warden's request for a \$400,000 grant for Phase 2 of its Water System Improvement project. **(Approved)**

10:00 a.m. – 10:50 a.m.

D Hooper, Planning Commission Member Review

11:00 a.m. – 11:50 a.m.

T Hechler, Human Resources Update

1:30 p.m. – 2:20 p.m.

D Pohle, Public Works Update

1. Execution of Contracts: Auto's and Pickups (Equip. Contract #2013-01) Awarded to Legacy Ford of Pasco, WA to furnish & deliver (1) 2013 Ford Explorer 4x4 for the bid amount of \$27,935.18 incl. sales tax and furnish & deliver (2) 2013 Ford Police AWD Utility Interceptor for the bid amount of \$63,001.03 incl. sales tax. **(Approved)**
2. Execution of Contracts: Motor Grader awarded to Central Machinery Sales, Inc. of Moses Lake, WA to furnish & deliver (1) 34,000 lb. Motor Grader, V Plow & Snow Wing for the bid price of \$256,243.08 incl. sales tax. **(Approved)**
3. Execution of Contracts: Landfill Compactor awarded to Mid Mountain Machinery of Spokane, WA to furnish & deliver (1) 84,000 lb 2013 Bomag BC772RB Landfill Compactor for the bid amount of \$407,862.00 incl. sales tax. **(Approved)**
4. Execution of Contracts: Misc. Equipment
  - Item 1) Furnish & deliver (3) 250 gal. Asphalt Sealant Melter/Applicators awarded to BearCat Mfg. Inc of Wickenburg, AZ for the bid amount of \$123,782.88 incl. use tax. **(Did not arrive for signature)**
  - Item 2) Furnish & deliver (1) 8,000 lb Rough Terrain Fork Lift awarded to Central Machinery of Moses Lake, WA for the bid amount of \$74,613.93 incl. sales tax. **(Approved)**
  - Item 3) Furnish & deliver (1) Service Crane Body awarded to Titan Truck Equip. of Spokane, WA for the bid amount of \$19,138.22 incl. sales tax. **(Did not arrive for signature)**

COMMISSIONERS' FEBRUARY 18, 2013 MINUTES

Page 3 of 5

- Item 3) Furnish & deliver (1) Electric Crane awarded to Cobalt Truck Equip. of Spokane, WA for the bid amount \$17,479.80 incl. sales tax. **(Did not arrive for signature)**
  - Item 4) Furnish & deliver (1) Small Tilt Trailer awarded to Central Machinery Sales of Moses Lake, WA for the bid amount of \$3,344.90 incl. sales tax. **(Approved)**
5. Award Recommendation: Shop Equipment to Spokane House of Hose to furnish and deliver (1) Power Crimp Hose Machine for the bid price of \$4,829.31 incl. sales tax. **(Approved)**
  6. Award Recommendation: Herbicide Materials to Helena Chemical Co. of Moses Lake, WA to furnish & deliver all 27 Items in the approximate amount of \$274,083.73 not incl. sales tax. **(Approved)**
  7. Vehicle Sale of Public Works Fleet Vehicle #10, a 2005 Ford Escape to New Hope for fair market value of \$5,600.00. **(Approved)**
  8. Authorization to Call for Bids: 1-Sorting Conveyor 1.5 hp (Solid Waste) with a bid opening date of March 12, 2013 at 2:00 pm. **(Approved)**
  9. Resolution Amending Six Year Transportation Program for the years of 2013-2018. **(Approved)**

1:45 p.m. – 1:55 p.m.

Bid Opening, Materials Contract 2013-07 (Asphalt Crack Sealant)

The following bids were received:

1. White Cap Construction Supply	\$239,667.48
2. Special Asphalt Products	\$242,775.00
3. Crafc0, Inc.	\$183,732.12
4. Arrow Construction Supply	\$192,277.80

A motion was made by Commissioner Stevens to turn over the bids to Public Works for their review and recommendation. Commissioner Swartz seconded and the motion passed unanimously.

2:00 p.m. – 2:10 p.m.

Bid Opening, Materials Contract 2013-08 (Liquid Asphalt 2013)

Numerous bids were received (see attached bid tabulation).

A motion was made by Commissioner Swartz to turn over the bids to Public Works for their review and recommendation. Commissioner Stevens seconded and the motion passed unanimously.

2:30 p.m. – 2:50 p.m.

D Lee, Prosecuting Attorney's Office

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:40 p.m. to go until 2:50 p.m. regarding the REC Settlement Agreement. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. Commissioner Carter closed the session at 2:50 p.m.

## COMMISSIONERS' FEBRUARY 18, 2013 MINUTES

Page 4 of 5

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 4, 6 and 7 on the Consent Agenda as presented. Item 5 was being held until the February 26, 2013 Consent Agenda meeting for further review. The motion passed unanimously.

### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**

### HUMAN RESOURCES

2. Personnel Action Request Recommendation to start a promoted employee at a step higher than 1-3, Fairgrounds Maintenance Lead position at a Band 12 Step 4. The Director recommends approval. **(Approved)**
3. Personnel Action Request for the salary, wage, and/or position changes for Jereme J. Roy, Fairgrounds. **(Approved)**
4. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to create a Facilities and Maintenance Specialist position and an exception to hire such position. The Director recommends approval and banding the position at Band 11. **(Approved)**

### SHERIFF'S OFFICE

5. Budget extension request in the amount of \$35,269.00 to cover the cost of item 4 above (Facilities and Maintenance Specialist position), if approved. **(This item is being held until the February 26, 2013 Consent Agenda meeting for further review.)**
6. Budget extension in the amount of \$3,000.00 to receive a WASPC Traffic Safety Equipment grant to purchase a Lidar/Radar Unit. **(Approved, the public hearing has been set for March 12, 2013 at 9:30 a.m.)**

### TREASURER'S OFFICE

7. Request from the Treasurer to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$11,901.00. **(Approved)**

3:30 p.m. – 3:50 p.m. J Gingrich, Fairgrounds Update

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 8:00 p.m. C Swartz at Grant County Home Builders Association Meeting (Moses Point Restaurant, Moses Lake)

### MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$470,560.02, as recorded on a listing and made available to the Board.

COMMISSIONERS' FEBRUARY 18, 2013 MINUTES

Page 5 of 5

WEDNESDAY, FEBRUARY 20, 2013:

- 7:00 a.m. – 8:00 a.m. C Swartz at GC EDC Board Meeting (ATEC, BBCC)
- 9:30 a.m. – 12:00 p.m. TOURISM BOARD MEETING
- 6:00 p.m. – 8:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

THURSDAY, FEBRUARY 21, 2013:

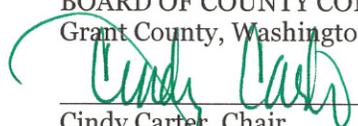
- 8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (John A Cherberg Bldg, Conf Rm A/B/C, Olympia)
- 12:00 p.m. – 1:00 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake)
- 2:30 p.m. – 5:00 p.m. "Tentative" R Stevens, District Court Union Negotiations (**Cancelled**)
- 6:30 p.m. – 8:00 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility Office)

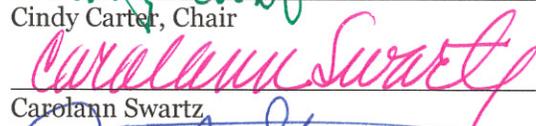
FRIDAY, FEBRUARY 22, 2013:

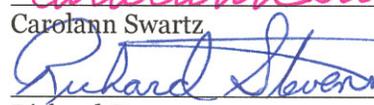
- 10:00 a.m. – 10:30 a.m. R Stevens, WRCIP Board Meeting Conference Call

Signed this 12<sup>th</sup> day of March, 2013.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Cindy Carter, Chair

  
Carolann Swartz

  
Richard Stevens

Attest:

  
Clerk of the Board