

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 4, 2013:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 and 4 on the ASC Agenda as presented. Items 2 and 3 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
3. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
4. Filing Fee Surcharge Distribution Agreement between Grant County and the Columbia Basin Dispute Resolution Center, pursuant to RCW 7.75.035. Term is January 1, 2013 through December 31, 2014. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. Budget and Finance Update

12:00 p.m. – 1:00 p.m. Commissioners at Elected Official and Department Head Monthly Luncheon (Fairgrounds)

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update **(Cancelled)**

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update

4:30 p.m. – 5:00 p.m. C Carter, On Call Communications Clerk Interview (Small Meeting Room)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$125.23 and \$243,194.63, as recorded on a listing and made available to the Board.

TUESDAY, FEBRUARY 5, 2013:

The session was continued at 10:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

C Carter at Washington Farm Bureau Legislative Days (Olympia)

10:00 a.m. – 10:30 a.m. D Hooper, Planning Department Update

11:00 a.m. – 11:20 a.m. D Pheasant, Review of Dawson Tax Title Application

1:30 p.m. – 2:20 p.m. D Pohle, PW Update

1. Authorization to Call for Bids: Road 6-SE Reconstruction with a bid opening date of February 26, 2013 at 1:30 pm. **(Approved)**
2. Road Levy Certification for 2013. **(Approved)**
3. Local Agency Construction Agreement between Grant County and Marine View Heights for a Storm Water Study, in the amount of \$37,666.95. **(Approved)**
4. Dedicated Service Award for Gary Gregory. **(Approved)**
5. Award Recommendations for Auto's & Pickups (Equip. Contract #2013-01) as follows:

- Award the sale of trade-in #650, '01 Ford Taurus, to the high bidder Sally McLanahan for \$3,733.33 **(Approved)**
- Award the sale of trade-in #735, '06 Ford Crown Vic, to the high bidder Gerald Coulter for \$3,250.00 **(Approved)**
- Award the sale of trade-in #769, '05 Chevrolet Impala, to the high bidder Jenaye Adams for \$3,505.00 **(Approved)**
- Award the sale of trade-in #738, '06 Ford Crown Vic, to the high bidder Josh Savage for \$4,000.00 Award the sale of trade-in #638, '04 Ford F150 4x4, to the high bidder Tom Heilman for \$7,400.00 Award the sale of trade-in #3120, '00 Ford F350 4x2 w/Knapheide box, to the high bidder Aaron Mickelsen for \$3,800.00 **(Approved)**
- Award the sale of trade-in #F&M2, '98 Jeep Cherokee, to the high bidder J J Bevier for \$1,010.00 **(Approved)**
- Award the sale of trade-in #F&M1, '96 Ford F250 4x2, to the high bidder Keith Curran for \$1,200.00 **(Approved)**

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- Award the contract for the following items to the low bidder in compliance with the specifications: **(All items approved)**

Bud Clary of Moses Lake
P.O. Box 127
Longview, WA 98632

Item 1 - Furnish and deliver small SUV 4x4 F.O.B. Grant County, WA

to furnish and deliver four 2013 Ford Escape 4WD in the amount of \$97,806.31 including sales tax and including trade-ins #632 (\$1,802), #659 (\$3,102) and #662 (\$2,902). The unit price bid was \$24,550.00.

Item 2 - Furnish and deliver full size 4-door RWD Police Sedan F.O.B. Grant County, WA

to furnish and deliver four 2013 Dodge Police Charger in the amount of \$113,716.04 including sales tax and including the trade-ins #7009 (\$2,002), #7013 (\$2,302) and #7015 (\$1,802). The unit price bid was \$27,801.00.

Item 5 - Furnish and deliver full size SUV Police 4x2 F.O.B. Grant County, WA

to furnish and deliver three 2013 Chevrolet Police Tahoe 4x2 in the amount of \$88,965.29 including sales tax and including the trade-ins #7004 (\$1,502) and #7028 (\$2,702). The unit price bid was \$28,809.00.

Item 6 - Furnish and deliver full size SUV Police 4x4 F.O.B. Grant County, WA

to furnish and deliver two 2013 Chevrolet Tahoe Police 4x4 in the amount of \$62,515.80 including sales tax and including the trade-ins #761 (\$1,102), #784 (\$2,002) and #7011 (\$2,502). The unit price bid was \$31,692.00.

Item 7 - Furnish and deliver 1/2 ton 4x4 ext cab pickup w/6.5' box F.O.B. Grant County, WA

to furnish and deliver three 2013 Dodge Ram 1500 Quad Cab 4x4 in the amount of \$68,320.73 including sales tax and including the trade-ins #015 (\$6,002) and #501 (\$4,502). The unit price bid was \$24,549.00.

Item 8 - Furnish and deliver 3/4 ton 4x4 reg cab pickup w/8' box F.O.B. Grant County, WA

to furnish and deliver two 2013 Ford F250 Reg, Cab 4x4 in the amount of \$44,500.50 including sales tax and including the trade-ins #1033 (\$4,802) and #3050 (\$2,002). The unit price bid was \$23,966.00.

Item 9 - Furnish and deliver 3/4 ton 4x4 crew cab pickup w/6.5' box F.O.B. Grant County, WA

to furnish and deliver two 2013 Chevrolet 2500 Crew Cab 4x4 in the amount of \$66,967.14 including sales tax and including the trade-in #657 (\$3,002). The unit price bid was \$32,446.00.

Item 10 - Furnish and deliver 1 ton 4x4 crew cab chassis w/84" CA F.O.B. Grant County, WA

to furnish and deliver one 2013 Ford F550 Crew Cab & Chassis 4x4 w/84" CA, 18,000 lb gw in the amount of \$40,223.35 including sales tax. The unit price bid was \$37,175.00.

- Award the contract for the following items to the low bidder in compliance with the specifications: **(All items approved)**

Legacy Ford
1225 Autoplex Way
Pasco, WA 99301

Item 3 - Furnish and deliver mid size SUV 4x4 F.O.B. Grant County, WA

to furnish and deliver one 2013 Ford Explorer 4x4 in the amount of \$27,935.18 including sales tax and trade-in #783 (\$2,250). The unit price bid was \$27,973.00.

Item 4 - Furnish and deliver mid size police AWD utility interceptor F.O.B. Grant County, WA

to furnish and deliver two 2013 Ford Police AWD Utility Interceptor in the amount of \$63,001.03 including sales tax and trade-in #7001 (\$3,200). The unit price bid was \$30,606.00.

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1:45 p.m. – 1:55 p.m. Bid Opening, Equipment Contract 2013-03 (Motor Grader and Landfill Compactor)

Numerous bids were received (see bid tabulation).

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:00 p.m. – 2:10 p.m. Bid Opening, Equipment Contract 2013-04 (Asphalt Sealant Melter and Applicator, Forklift, Crane, and Tilt Trailer)

Numerous bids were received (see bid tabulation).

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update AND Yellowstone Pipeline Company Franchise Adoption

On June 19, 2012 the Board of County Commissioners voted to adopt a franchise for Yellowstone Pipe Line Company for a period of fifty (50) years to construct, operate and maintain a 6" refined petroleum products over, under, along, and across certain County roads in Grant County, Washington lying within the following described portion of the County, to-wit: Along the following roads: 11-NE, W-NE, V-NE, 10-NE, T-NE, S-NE, R-NE, 9-NE, Q-NE, P-NE, 8-NE, N-NE, M-NE, 7-NE, L-NE, K-NE, J-NE, 20th Ave. NE, 19th Ave. NE, and 6.7 NE. After deliberation, the Order and Resolution granting the franchise is ready for final signature and adoption. **(Per Lee Pence, Civil Deputy Attorney, not ready for signature)**

3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 11 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners January 21, 2013 Minutes for approval **(Approved)**
3. Recommendation from the Health Insurance Committee for the County to offer employees a Health Fair in the fall of 2013 which could include biometric screening, flu shots, American Red Cross blood donation, American Cancer Society educational booth, and local fitness centers booth. **(Approved)**
4. Special occasion license application for the Grant County Economic Development Council, 6594 Patton Blvd NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**

FACILITIES AND MAINTENANCE

5. Request to hire Sno Valley Process Solutions to complete the rebuild of the Geo Compressor #2 approved in their 2013 Capital Expenditures budget in the amount of \$23,500.00. **(Approved)**

SHERIFF'S OFFICE

6. Request to proceed with their HVAC Unit/Work Release capital project approved in the 2013 Capital Expenditures budget in the amount not to exceed \$20,000.00. **(Approved)**
7. Request to purchase a FAX machine from Business Interiors in the amount not to exceed \$1,000.00 as approved in their 2013 Capital Budget. **(Approved)**
8. Request to purchase a Live Scan Fingerprint Machine from Cross Match Technologies in the amount not to exceed \$14,175.00 as approved in their 2013 Capital Expenditures budget. **(Approved)**
9. Budget extension request in the amount of \$15,136.60 to cover 2012 expenses within their INET Forfeiture Account. **(Approved)**

GRANT INTEGRATED SERVICES

10. Request for New Hope to purchase a 2005 Ford Escape from Public Works to replace a recently damaged vehicle, using proceeds recovered from insurance coverage. It is valued at \$5,600.00. **(Approved)**

HUMAN RESOURCES

11. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire a Temporary/Seasonal part time Records Specialist due to a significant influx in request for new Concealed Pistol Licenses. The Director recommends approval. **(Approved)**

MISCELLANEOUS ITEMS

Originally presented at the January 29, 2013 Consent Agenda, the Commissioners denied a request from the Facilities and Maintenance Manager to hire The DOH Associates to provide the County with a scope of work and plans for the renovation of the Moses Lake District Court building. It was determined that this must go out for the Request for Qualifications (RFQ) process.

WEDNESDAY, FEBRUARY 6, 2013:

C Carter at Washington Farm Bureau Legislative Days (Olympia)

7:00 a.m. – 8:00 a.m.

C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

6:00 p.m. – 8:30 p.m.

PLANNING COMMISSION MEETING

6:00 p.m. – 8:00 p.m.

C Carter at Vantage to Pomona Transmission Line Meeting (Desert Aire)

MISCELLANEOUS ITEMS

The County received a Tort Claim from Deborah Ann Langshaw and it was tendered to the Washington Rural Counties Insurance Pool for defense.

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THURSDAY, FEBRUARY 7, 2013:

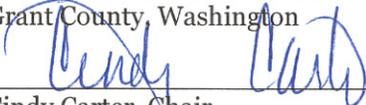
- 9:00 a.m. – 12:00 p.m. TECHNOLOGY SERVICES HELP DESK ASSISTANT INTERVIEWS
- 9:00 a.m. – 10:30 a.m. C Swartz at MACC Meeting (Armory Building, Moses Lake)
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office) **(Cancelled)**

FRIDAY, FEBRUARY 8, 2013:

- 9:00 a.m. – 1:00 p.m. C Swartz at Big Bend Community College (BBCC) Stakeholder Meeting (ATEC, BBCC)
- 9:00 a.m. – 11:30 a.m. C Carter at Spokane County Regional Support Network Multi-County Commissioners Budget Meeting via video conference (Grant Integrated Services, Moses Lake Office)

Signed this 5th day of March, 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

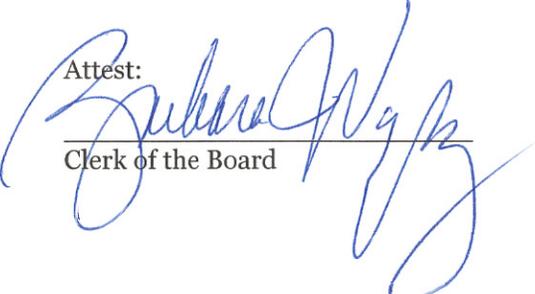
EXCUSED

Carolann Swartz



Richard Stevens

Attest:



Clerk of the Board