

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY AND TUESDAY, DECEMBER 24 AND 25, 2012:

Christmas Holiday, Courthouse Closed

#### WEDNESDAY, DECEMBER 26, 2012:

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

9:00 a.m. – 9:20 a.m.	B Hill, Public Defense Update
9:30 a.m. – 9:50 a.m.	S Kozler, Public Defense Update
10:30 a.m. – 10:45 a.m.	Consent Agenda (Items 1 through 37)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 5, 7 through 9, 13, and 15 through 37 on the Consent Agenda as presented. Items 6, 10, 11, 12, and 14 were not ready for signature. The motion passed with 2 Commissioners in attendance.

#### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners December 3, 2012 Minutes for approval. **(Approved)**
3. New license application for Sage an Artisan Shoppe, 1099 State Route 283 N, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**
4. **Resolution No. 12-083-CC** in the matter of establishing the effective date of salaries and benefits for non-union and non-association personnel for 2013. **(Approved)**
5. Pursuant to RCW 84.52.070, the Board of County Commissioners hereby acknowledges receipt of the 2013 budgets and estimates as submitted by various taxing districts within Grant County certifying the amounts to be raised by taxation on the assessed valuation of the property within each taxing district for the purpose of levying taxes, and provided the County Assessor same. **(Approved)**
6. **Anticipating:** Settlement Agreement between Grant County and Ochoa Ag Unlimited Foods and OB-1, LLC. **(Did not arrive for signature)**
7. Policy Memo 05-02, Mileage Reimbursement Rate change from 55.5 cents per mile to 56.6 cents per mile, matching the Internal Revenue Service's setting of the 2013 Standard Mileage Rate. Effective date is January 1, 2013. **(Approved)**
8. 2013 Municipal Services Agreement between Grant County and the Grant County Economic Development Council. **(Approved)**

9. Special Counsel Contract between Grant County and Ripley Law Firm, Inc. P.S. to perform and/or render legal assistance and advice relative to professional disciplinary matters involving the Grant County Prosecuting Attorney, and/or any deputy appointed by the Grant County Prosecuting Attorney. Term is December 1, 2012 through December 1, 2013. **(Approved)**
10. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016. **(Did not arrive for signature)**
11. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jason Dowd of Valley Investigations, LLC. **(Did not arrive for signature)**
12. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning. **(Did not arrive for signature)**
13. Grant County Request for Reimbursement No. 5 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$12,034.88. **(Approved)**
14. **Anticipating:** 2013 Eastern Washington Vacation/Travel Planner between Grant County, by and through the Grant County Tourism Commission, and NW WEEKEND GET-AWAYS, LLC. **(Did not arrive for signature)**
15. Washington State Department of Social & Health Services County Program Agreement, Adult Residential Care (ARC), with Grant County for City View Residential, Contract No. 1263-66966. Term is December 11, 2012 through December 10, 2016. **(Approved)**
16. Washington State Department of Social & Health Services Contractor Intake form for Grant County's Cityview Residential. **(Approved)**
17. 2013 Grant County Sheriff Towing Contract between Grant County and AGRI-FIX. Term is January 1, 2013 through December 31, 2013. **(Approved)**
18. 2013 Grant County Sheriff Towing Contract between Grant County and BEELINE FRAME & AXLE, INC. Term is January 1, 2013 through December 31, 2013. **(Approved)**
19. 2013 Grant County Sheriff Towing Contract between Grant County and CENTRAL TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
20. 2013 Grant County Sheriff Towing Contract between Grant County and DJ's AUTO WRECKING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
21. 2013 Grant County Sheriff Towing Contract between Grant County and GEORGE AUTO REPAIR & TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
22. 2013 Grant County Sheriff Towing Contract between Grant County and GEORGE WASHINGTON TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
23. 2013 Grant County Sheriff Towing Contract between Grant County and HALLS TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**

24. 2013 Grant County Sheriff Towing Contract between Grant County and JACK'S 4 CORNERS 76, INC. Term is January 1, 2013 through December 31, 2013. **(Approved)**
25. 2013 Grant County Sheriff Towing Contract between Grant County and JEFF'S TOWING AND RECOVERY. Term is January 1, 2013 through December 31, 2013. **(Approved)**
26. 2013 Grant County Sheriff Towing Contract between Grant County and MOSES LAKE TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
27. 2013 Grant County Sheriff Towing Contract between Grant County and QUINCY TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
28. 2013 Grant County Sheriff Towing Contract between Grant County and RANDY'S TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
29. 2013 Grant County Sheriff Towing Contract between Grant County and VISTA TOWING. Term is January 1, 2013 through December 31, 2013. **(Approved)**
30. Review and/or approval of a 30 day interim franchise extension pursuant to the request of Northland Cable, expiring on January 24, 2013. **(Approved)**

#### EMERGENCY MANAGEMENT

31. Blanket 2013 Out of state travel request for Sandi Duffey. Ms. Duffey is a member of the Washington State Emergency Management Division- Emergency Management Assistance Compact and may be deployed to assist other states during times of disaster. **(Approved)**

#### HUMAN RESOURCES

32. Personnel Action Request Recommendation regarding a request from Emergency Management to restructure, re-classify, rename and re-band their Senior Programs Coordinator and Project Coordinator. After review of both positions, it is recommended to rename both positions to Emergency Management Generalist and band them at Band 12. The Director recommends approval. **(Approved)**
33. Personnel Action Request Recommendation regarding a request from Grant Integrated Services – Mental Health to create a new position titled Utilization Review Coordinator. The Director recommends approval and band it at Band 13, which will be compensated by the Spokane County Regional Support Network (SCRSN). **(Approved)**
34. Personnel Action Request Recommendation to reserve the right to provide for non-union/non-association Sheriff's office Undersheriff and Chief Deputies salaries, including any pay beginning January 1, 2012 in accordance with the final and negotiated contract for the 2012 and 2013 contract years when the contracts are finalized. **(Approved)**
35. Personnel Action Request Recommendation to re-band the evidence specialist position from Band 7 to a Band 8. The Director recommends approval. **(Approved)**
36. Personnel Action Request Recommendation to utilize social media for county business purposes, specifically to utilize Facebook for the Grant County Fairgrounds. The Director recommends approval. **(Approved)**

**GRANT INTEGRATED SERVICES**

37. Request to purchase HP Compaq Elite 8300 – Core i3 computer and LG E1910T-BN LED Monitor. Total amount to be \$1,720.35. Purchase will be paid from the 2012 budget. **(Approved)**

11:00 a.m. – 11:10 a.m.

Open Record Public Hearing, Grant Integrated Services and Medical Insurance Claims Budget Extensions; and Amendment to the Capital Facilities Plan to add VOIP Phone System Upgrade

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Grant Integrated Services – Directions in Community Living Fund #125, Department #167 in the amount of \$200,000.00 to receive additional grant funding from the Washington State Department of Social and Health Services – Division of Developmental Disabilities, to cover the increase in staffing costs.
2. Medical Insurance Claims Fund #505, Department #185 in the amount of \$1,000,000.00 to cover actual medical insurance claims for the remaining 2012 calendar year.

And also to amend the Capital Facilities Plan previously adopted December 3, 2012. The Commissioners want to add a Phone System Upgrade (VOIP) to the plan.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the budget extension as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

**(Approved, Resolution No. 12-084-CC for budget extensions, Resolution No. 12-085-CC for amendment to Capital Facilities Plan)**

11:30 a.m. – 12:00 a.m.

R Stevens, Finance Committee Meeting

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the December 21, 2012 payroll.

The Chair of the Board was authorized to sign the Receipt for Full Distributive Share and Waiver of Notice of Filing of Declaration of Completion of Probate in the matter of the Estate of Betty Evelyn Roller by and between Grant County / Grant Integrated Services, New Hope Domestic Violence and Sexual Assault Services.

The Chair of the Board was authorized to sign the Eastern Washington Council of Governments petition to the Washington Department of Fish and Wildlife to delist the gray wolf from the State of Washington Endangered Species list.

THURSDAY AND FRIDAY, DECEMBER 27 AND 28, 2012:

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$150,831.90, \$618,578.99, \$547,115.26, and \$101,167.02, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Lucy A. Jacques (Jacques FU 332 Blk 73 Short Plat) File #12-5717-01 Final Plat Submission and Review.

Signed this 15<sup>th</sup> day of January, 2013.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Cindy Carter  
Cindy Carter, Chair

Carolann Swartz  
Carolann Swartz

Richard Stevens  
Richard Stevens

Attest:

Barker Wyz  
Clerk of the Board