

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 5, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was absent from the 8:30 a.m. hearing only.

8:30 a.m. – 8:50 a.m.

Open Record Public Hearing, 2013 Preliminary Budget Adoption

Grant County 2013 Preliminary Budget

Fund	Name	Expenditures	Revenues
001	Current Expense	\$ 35,817,525.00	\$ 35,817,525.00
101	Co Roads	\$ 29,609,534.00	\$ 29,609,534.00
102	Emergency Management Expense	\$ 639,384.00	\$ 639,384.00
103	Parks and Trail	\$ 288,244.00	\$ 288,244.00
104	Veteran's Assistance	\$ 96,500.00	\$ 96,500.00
107	Sheriff Drug Seizures Expense	\$ 3,500.00	\$ 3,500.00
108	Mental Health/City View	\$ 6,126,140.00	\$ 6,126,140.00
109	INET Forfeiture	\$ 137,000.00	\$ 137,000.00
110	Law Library	\$ 34,050.00	\$ 34,050.00
111	Treasurer's O&M	\$ 65,000.00	\$ 65,000.00
112	Jail Concession Expense	\$ 80,000.00	\$ 80,000.00
113	Econ Enh SIP	\$ 380,000.00	\$ 380,000.00
114	Tourist Advertising	\$ 409,901.00	\$ 409,901.00
115	P.A.R.C	\$ 1,581,326.00	\$ 1,581,326.00
116	Fair	\$ 1,251,803.00	\$ 1,251,803.00
120	Crime Victims Comp.	\$ 184,000.00	\$ 184,000.00
121	Law & Justice Expense	\$ 690,000.00	\$ 690,000.00
122	Turnkey Lighting	\$ 481.00	\$ 481.00
124	Auditor's O&M	\$ 350,000.00	\$ 350,000.00
125	Developmental Disabilities Residential	\$ 2,280,176.00	\$ 2,280,176.00
126	Real Estate Excise Tax 1st	\$ 1,556,461.00	\$ 1,556,461.00
127	Trial Crt Improvements Expense	\$ 320,000.00	\$ 320,000.00
128	Domestic Violence/New Hope	\$ 1,196,540.00	\$ 1,196,540.00
129	Affordable Housing	\$ 110,000.00	\$ 110,000.00
130	Homeless Housing	\$ 362,000.00	\$ 362,000.00
131	County R.E.E.T. Tech	\$ 15,000.00	\$ 15,000.00
132	real Estate Excise Tax 2nd	\$ 2,411,652.00	\$ 2,411,652.00
133	Econ Enhance. Rural Expense	\$ 830,000.00	\$ 830,000.00
135	Emerg. Comm. Service Expense	\$ 4,000,000.00	\$ 4,000,000.00
136	Dispute Resolution	\$ 15,000.00	\$ 15,000.00

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161	Hillcrest CRID	\$ 6,791.00	\$ 6,791.00
190	Grant Admin	\$ 793,529.00	\$ 793,529.00
205	MACC Construction Bond	\$ 744,700.00	\$ 744,700.00
207	2007 Bond Expense	\$ 896,300.00	\$ 896,300.00
222	C.R.I.D Bond 92	\$ 15,736.00	\$ 15,736.00
223	C.R.I.D Bond 93	\$ 16,617.00	\$ 16,617.00
224	C.R.I.D Bond 01 - 1	\$ 19,000.00	\$ 19,000.00
225	C.R.I.D Bond 01 - 2	\$ 5,000.00	\$ 5,000.00
401	Solid Waste	\$ 14,551,333.00	\$ 14,551,333.00
501	Technology Services	\$ 1,110,815.00	\$ 1,110,815.00
502	Quadrennial Expense	\$ 623,824.00	\$ 623,824.00
503	Insurance	\$ 1,017,999.00	\$ 1,017,999.00
505	Interfund Benefits	\$ 6,811,403.00	\$ 6,811,403.00
506	Unemployment Comp.	\$ 203,000.00	\$ 203,000.00
510	Equipment Rental	\$ 7,683,757.00	\$ 7,683,757.00
560	Pits & Quarries	\$ 3,107,392.00	\$ 3,107,392.00
Total		\$ 128,448,413.00	\$ 128,448,413.00

The Commissioners held an Open Record Public Hearing to adopt the Preliminary Budget for 2013 as submitted by the County Auditor (see above). The total is \$128,448,413.00. The final budget adoption hearing has been set for December 3, 2012 at 11:00 a.m.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the Preliminary Budget for 2013 as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 12-066-CC)**

9:00 a.m. – 9:45 a.m.

J Strickler, ASC Update and Misc Budgets Meeting

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 4 the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Grant County Payment Request #10 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$14,192.78. **(Approved)**
3. Grant County Payment Request #3 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$7,432.41. **(Approved)**
4. Grant County's Request for Reimbursement #13 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$21,206.90. **(Approved)**

9:45 a.m. – 10:30 a.m.

Commissioners Office / Board of Equalization / Tourism / Disability / Misc Gen Government Budget Meetings

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10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:30 a.m.	Auditor's Office Budget Meeting
11:30 a.m. – 12:00 p.m.	Noxious Weed Board Budget Meeting
1:15 p.m. – 2:00 p.m.	Grant Integrated Services Budget Meeting
2:00 p.m. – 2:30 p.m.	T Hechler, Human Resources Update
2:30 p.m. – 3:00 p.m.	Human Resources Budget Meeting
3:00 p.m. – 4:00 p.m.	Community Development Budget Meeting
4:00 p.m. – 4:30 p.m.	Museum Budget Meeting
6:00 p.m. – 8:00 p.m.	R Stevens at Columbia Basin Development League Dinner and Annual Meeting (ATEC, BBCC)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for November 2, 2012.

TUESDAY, NOVEMBER 6, 2012:

The session was continued at 10:00 a.m. with all the Commissioners in attendance.

10:00 a.m. – 10:30 a.m.	Department Head Performance Review
10:30 a.m. – 10:50 a.m.	L Stoltman, Conservation District Update
11:00 a.m. – 11:20 a.m.	Open Record Public Hearing, Ordinance amending Ch. 2.04 of the Grant County Code providing for Commissioner Meeting Attendance by Telephonic Means

The Commissioners held an Open Record Public Hearing to consider an ordinance amending Ch. 2.04 of the Grant County Code and providing for Commissioner meeting attendance by telephonic means. The Ordinance adds section 2.04.030 stating any member of the Board may attend and participate in all or part of a regular meeting, special meeting, or executive session by speakerphone or other form of telephonic communication by means of which the member can hear what is said at the meeting and be heard by other persons attending the meeting. Provided one Board member must be physically present at any regular meeting or special meeting. Executive sessions shall not require the physical presence of any Board member. This shall not apply to any record appeal hearing before the Board conducted under the Grant County Code and/or Unified Development Code. Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the Ordinance as presented correcting the typo that stated the section was "20".04.030 instead of "2".04.030. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance/Resolution No. 12-067-CC)**

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- 11:30 a.m. – 11:50 a.m. D Pheasant and L Grammer, Butler Property Tax/Assessment Discussion
- 12:00 p.m. – 1:00 p.m. C Carter at North Central Workforce Development Council Meeting (WorkSource, Moses Lake)
- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
- 1:30 p.m. – 1:40 p.m. Bid Opening, County Road Safety Project (CRP 11-04)

The following bids were received:

- | | |
|-----------------------------|--------------|
| 1. North Star Enterprises | \$708,581.75 |
| 2. Sharpline Industries | \$820,720.85 |
| 3. Shamrock Paving | \$638,807.00 |
| 4. Stipe Rite | \$741,675.07 |
| 5. Pavement Surface Control | \$743,199.30 |

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 7 the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**

AUDITOR'S OFFICE – ACCOUNTING DIVISION

2. Budget extension in the amount of \$10,000.00 for the Veteran's Assistance Fund for unexpected operating supplies and leases/rentals through the end of 2012. **(Approved, the public hearing was set for December 3, 2012 at 3:00 p.m.)**

HUMAN RESOURCES

3. Personnel Action Request Recommendation regarding a request from Facilities and Maintenance for an Exception to the Hiring Freeze to hire a Maintenance 1 position due to a recent resignation. The Director recommends approval. **(Approved)**
4. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an Exception to the Hiring Freeze to hire a Deputy Sheriff position due to a recent retirement. The Director recommends approval. **(Approved)**
5. Personnel Action Request Recommendation regarding a request from District Court for an Exception to the Hiring Freeze to hire a Deputy Clerk II position due to a recent resignation. The Director recommends approval. **(Approved)**

EMERGENCY MANAGEMENT

6. Request for possible out of state travel for Sandi Duffey to travel to the east coast to assist another state impacted by Hurricane Sandy. Ms. Duffey is a member of the Emergency Management Assistance Compact and could be called out between now and December 31, 2012. **(Approved)**

COMMUNITY DEVELOPMENT - GIS

7. Request to amend the fees in their GIS Department due to the addition of sales tax: **(Approved, Resolution No. 12-068-CC)**

Description	Current price	Proposed price
Hourly rate for GIS Coordinator	\$32.37	\$35.00
Letter size (8.5" x 11") printed map on plain paper	\$0.38	\$0.50
Legal size (8.5" x 14") printed map on plain paper	\$0.54	\$0.50
Ledger size (11" x 17") printed map on plain paper	\$1.08	\$1.00
ARCH C size (18"x24") printed map on plain paper	\$1.62	\$2.00
ARCH D size (24"x36") printed map on plain paper	\$3.24	\$3.50
ARCH E size (36" x 48") printed map on plain paper	\$6.47	\$6.50
Other sizes of plain paper printing priced by square foot	\$0.54	\$0.50
DVD	\$0.38	\$0.50

4:00 p.m. - 4:50 p.m. J Gingrich, Fairgrounds Update

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the County Road Safety Project (CRP 11-04) to Shamrock Paving, Inc. in the amount of \$638,807.00.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$102.76, \$365,885.58, \$148,816.40, and \$97,621.59, as recorded on a listing and made available to the Board.

WEDNESDAY, NOVEMBER 7, 2012:

The session was continued at 8:30 a.m. with all the Commissioners in attendance.

7:00 a.m. - 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

8:30 a.m. - 9:15 a.m. Fairgrounds Budget Meeting

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9:15 a.m. – 10:15 a.m.	Sheriff's Office and Jail Budget Meeting
10:30 a.m. – 11:00 a.m.	Juvenile Court and Youth Services Budget Meeting
11:00 a.m. – 11:30 a.m.	Assessor's Office Budget Meeting
11:30 a.m. – 12:00 p.m.	Clerk's Office Budget Meeting
1:00 p.m. – 1:30 p.m.	Coroner's Office Budget Meeting
1:30 p.m. – 2:00 p.m.	WSU Cooperative Extension Budget Meeting
2:30 p.m. – 3:00 p.m.	Prosecuting Attorney's Office Budget Meeting
6:00 p.m. – 7:30 p.m.	PLANNING COMMISSION MEETING

THURSDAY, NOVEMBER 8, 2012:

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

8:30 a.m. – 9:30 a.m.	Central Safety Committee Meeting (Multi-Purpose Room)
9:00 a.m. – 10:30 a.m.	C Swartz at MACC Meeting (Armory Bldg, Moses Lake)
9:00 a.m. – 10:00 a.m.	Public Defense and Law Library Budget Meeting
10:00 a.m. – 11:00 a.m.	Public Works Budget Meeting
11:00 a.m. – 12:00 p.m.	C Swartz at LEPC Meeting (PUD Bldg, Moses Lake) (Did not attend)
11:00 a.m. – 12:00 p.m.	Technology Services Budget Meeting
1:00 p.m. – 1:30 p.m.	Facilities and Maintenance Budget Meeting
1:30 p.m. – 2:00 p.m.	Veterans Assistance Budget Meeting
2:00 p.m. – 2:30 p.m.	Emergency Management Budget Meeting
2:30 p.m. – 3:00 p.m.	Treasurer's Office Budget Meeting
3:30 p.m. – 4:00 p.m.	Public Records Budget Meeting
4:00 p.m. – 4:30 p.m.	Superior Court Budget Meeting

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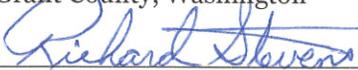
FRIDAY, NOVEMBER 9, 2012:

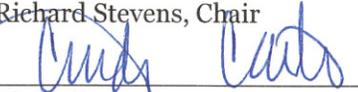
The session was continued at 10:00 a.m. with all the Commissioners in attendance.

10:00 a.m. – 10:30 a.m. District Court Budget Meeting

Signed this 20th day of Nov, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Cindy Carter


Carolann Swartz

Attest:


Clerk of the Board