

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, SEPTEMBER 17, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 5 and 10 through 12 the ASC Agenda as presented. Items 6 through 9 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Contract Agreement, Mental Health Services, Mental Health Block Grant No. 12-MHBG1472, between Spokane County, by and between the Spokane County Regional Support Network, a division of Spokane County Community Services, Housing, and Community Development Department, and Grant County, by and through Grant Mental Healthcare. Term is October 1, 2012 through June 30, 2013 with funding in the amount of \$36,728.00. **(Approved)**
3. State of Washington Department of Commerce Community Mobilization Interagency Agreement No. S12-34002-113, Amendment A, which adds \$11,651.00 for the second year of the agreement and covers the amendment period from June 1, 2012 through June 30, 2013. **(Approved)**
4. Agreement Regarding Use of County Property for Public Purpose between Grant County and Cumulus for a fundraising event for “The Marty O’Brien Memorial Scholarship Fund”, Brewers’ Harvest Expo, which will be held at the Courthouse and immediate surrounding area Saturday, September 22, 2012 from 3:00 p.m. through 8:00 p.m. **(Approved)**
5. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only) Full Time Contractors between Grant County and Michael F. Morgan. Term is 11/1/2012 through 06/30/2014. **(Approved)**
6. Vendor Agreement between Grant County and Moses Lake Community Health to provide education and information services and Parent to Parent Services. Maximum consideration shall not exceed: \$33,000 and will be paid at a monthly rate of \$3,000. **(Not ready for signature)**
7. Vendor Agreement between Grant County and First Choice Services to provide Individual Supported Employment, Group Supported Employment and/or Community Protection Supported Employment. Services are fee for service and include no maximum or minimum consideration. Term is September 1, 2012 – June 30, 2013. **(Not ready for signature)**

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8. Vendor Agreement between Grant County and Service Alternatives to provide Individual Supported Employment Services. Services are fee for service and include no maximum or minimum consideration. Term is September 1, 2012 – June 30, 2013. **(Not ready for signature)**
9. Vendor Agreement between Grant County and Goodwill Industries of the Inland Northwest to provide Individual Supported Employment and Group Supported Employment Services. Services are fee for service and include no maximum or minimum consideration. Term is September 1, 2012 – June 30, 2013. **(Not ready for signature)**
10. Contract between Grant County and James W. Potts for legislative representation in Olympia, Washington, during the legislative sessions in addition to that provided by the Washington State Association of Counties. Term is January 1, 2013 through December 31, 2014. **(Approved)**
11. Request for release of the first of four installments of funds on SIP #2009-07, Port of Royal Slope's Second Well Project, in the amount of \$50,000.00 and 25% of the Grant County EDC's Administrative Fee for same in the amount of \$1,250.00. **(Approved)**
12. Payment on Washington Rural Insurance Pool insurance premium in the amount of \$930,768.00. **(Approved)**

10:00 a.m. – 10:10a.m. Commissioners Office Safety Meeting

10:10 a.m. – 10:20 a.m. Commissioners Office Social Media Policy Discussion

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Gary Baker, Director of Technology Services, came at the request of the Commissioners to discuss the request from the Columbia Basin Herald to add a link to our Grant County website to their new Grant County Magazine put forth by the CBH and the Grant County Economic Development Council. Commissioner Swartz stated her concern that this magazine is primarily for advertising purposes and do we want to open the website for advertising? She also states if we approve this request a disclaimer would be in order to indicate that the County was making no actual or implied recommendations or approvals regarding the links on the website. Dave Firebaugh, Auditor, was interested in the possibility of adding the Allied Arts to our website. The Commissioners stated they would need to review this issue and discuss this further.

11:00 a.m. – 11:50 a.m. D Nelson, Community Development Update

1:00 p.m. – 1:30 p.m. R Stevens, Interview for On-Call Communications Clerk

1:30 p.m. – 1:50 p.m. Open Record Public Hearing, Disbanding of the Board of Adjustment

The Commissioners held an Open Record Public Hearing to consider the disbanding of the Board of Adjustment (BOA). The BOCC held a hearing on May 29, 2012 amending the Unified Development Code which reassigned the duties of the BOA to the Hearings Examiner. On June 5, 2012, Ordinance 12-035-CC was signed memorializing this action. It was recommended by the Planning Department to disband the BOA. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to disband the Board of Adjustment and reassigns all of its duties to the Hearings Examiner. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance / Resolution No. 12-057-CC)**

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- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Capital Expenditures / Buildings Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension in the amount of \$724,000.00 to the Capital Expenditures/Buildings fund to purchase property/building located at 264 W Division Street, Ephrata, WA 98823. The Department of Community Development will move into this space within a year.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 12-058-CC)**

- 3:30 p.m. – 3:50 p.m. C Price, WSU Cooperative Extension 2013 Budget Discussion
- 4:00 p.m. – 4:20 p.m. B Smith, District Court Update

**TUESDAY, SEPTEMBER 18, 2012:**

The session was continued at 10:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz will return to the office in the late afternoon.

- 9:00 a.m. – 3:00 p.m. C Swartz at Chief Accountant Interviews (Public Works)
- 9:00 a.m. – 9:30 a.m. R Stevens, Interview for On-Call Communications Clerk
- 10:00 a.m. – 10:20 a.m. R Schneider, Emergency Management Update
- 11:00 a.m. – 11:30 a.m. Department Head Review
- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. InterLocal Cooperation Agreement between Grant County and Walla Walla County for cooperative governmental purchasing, sales, and provisions of equipment and services to each other on a reimbursable basis in accordance with the terms and conditions.
- 1:30 p.m. – 1:40 p.m. Bid Opening, Dodson Road Overlay

The following bids were received:

- |                               |              |
|-------------------------------|--------------|
| 1. Central Washington Asphalt | \$923,569.50 |
| 2. Granite Northwest          | \$929,227.80 |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3 and 6 and 7 the Consent Agenda as presented. Items 4 and 5 were being held for further review. The motion passed unanimously.

### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 27, 2012 Minutes for approval. **(Approved)**
3. Special Occasion license application for the Boys and Girls Club of the Columbia Basin, 401 W Third Ave, Moses Lake, WA 98837; and Desert Aire Mens Club, 504 Clubhouse Way, Mattawa, WA 99349, from the Washington State Liquor Control Board. **(Approved)**

### DISTRICT COURT

4. Held from the September 3, 2012 Consent Agenda meeting: Request for new bank account at American West Bank to handle monthly banking fees. **(After review, on September 20, 2012 the District Court Administrator determined that this account was not necessary and this request is being withdrawn.)**

### GRANT INTEGRATED SERVICES

5. Held from the September 10, 2012 Consent Agenda meeting: Out of State Travel request for Yolanda Reyes and Norma Whitney to attend the Middle Management Academy from October 16-20, 2012 in Washington, DC. **(After review, approved on September 19, 2012)**

### FACILITIES AND MAINTENANCE

6. Recommendation to transfer \$50,000.00 from their Capital Outlay budget to the Juvenile Court and Youth Services Capital Outlay budget to assist in the funding of the Generator Replacement at the Juvenile Facility. **(Approved)**
7. Request to transfer \$40,000.00 from their Capital Outlay budget to Public Works so they can purchase a new ¾ ton work truck with a tommy lift for use in the Maintenance Department. **(Approved)**

4:00 p.m. – 5:00 p.m.

R Stevens at Moses Lake Trail Planning Team Meeting (ML City Hall)

### MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$423.42, \$1,333.46, and \$823,417.52, as recorded on a listing and made available to the Board.

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**WEDNESDAY, SEPTEMBER 19, 2012:**

The session was continued at 10:00 a.m. with all the Commissioners in attendance.

7:00 a.m. – 8:00 a.m.                    C Swartz at GC EDC Board Meeting (ATEC, BBCC)

9:00 a.m. – 9:30 a.m.                    R Stevens, WRCIP All Board Conference Call

10:00 a.m. – 10:10 a.m.                Open Record Public Hearing, Sheriff's Office and Emergency  
Management Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Sheriff's Office Fund #001, Department #114 in the amount of \$15,450.00 to cover 2 months wages and benefits of a new Detective position for their Major Crimes Unit.
2. Emergency Management Fund #102 Department #144 in the amount of \$3,058.00 for an amendment to WA State Emergency Management and US Department of Energy contract E12-150 to purchase 4-Canberra Radiation Monitors in case of an incident at Hanford.

Tom Jones, Sheriff, thanked the Commissioners for approving this position. They have been running with the same amount of Detectives since 1985. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned.  
**(Resolution No. 12-059-CC)**

10:30 a.m. – 10:50 a.m.                G Garnant, Hanford Advisory Board Update

7:00 p.m. – 9:00 p.m.                    Commissioners at Sheriff's Office Town Hall Meeting (Mardon)

**MISCELLANEOUS ITEMS**

Recommendation from the Public Works Director to award the Dodson Road Overlay bid to Central Washington Asphalt in the amount of \$923,569.50. **(Approved)**

The Chair of the Board was authorized to sign the Angel Enciso Guzman and Blanca E. Savalza (Guzman Short Plat) File #12-5676-01 Final Plat Submission and Review.

**THURSDAY, SEPTEMBER 20, 2012:**

9:00 a.m. – 3:00 p.m.                    BOARD OF EQUALIZATION HEARINGS

12:00 p.m. – 1:00 p.m.                C Carter at Columbia Basin Domestic Violence and Sexual Assault  
Consortium Meeting (Samaritan Hospital, Moses Lake)

6:30 p.m. – 8:00 p.m.                    C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

**FRIDAY, SEPTEMBER 21, 2012:**

9:00 a.m. – 3:00 p.m.

BOARD OF EQUALIZATION HEARINGS

10:30 a.m. – 2:30 p.m.

C Swartz at Washington State Association of Counties' Board of Directors Meeting (Hal Holmes Community Center, Ellensburg)

Signed this 2nd day of October, 2012.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Richard Stevens  
Richard Stevens, Chair

Cindy Carter  
Cindy Carter

Carolann Swartz  
Carolann Swartz

Attest:

Balena Wyz  
Clerk of the Board