

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, AUGUST 27, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 6 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Interlocal Agreement between Grant County, by and through Grant Integrated Services, and the Moses Lake School District 161 Regarding Counseling Services. Term is August 27, 2012 to June 30, 2013. **(Approved)**
3. Emergency Solutions Grant Program Sub Recipient Agreement between Grant County and the Grant County Housing Authority. Grant amount is \$89,362.00 with \$500.00 designated for Grant County's administration costs; grant term is August 1, 2012 through June 30, 2012. **(Approved)**
4. Exhibit B, Revision #7 to Department of Social & Health Services Contract #1163-29349, County Residential Contract. The revision reflects the addition of another new client in the Directions in Community Living Developmental Disabilities program. **(Approved)**
5. Professional Services Agreement for Coordinator and Facilitator (Executive Director) Consultant on the Columbia Basin Ground Water Management Area between Grant County and Paul Stoker. Term is July 1, 2012 to December 31, 2012. **(Approved)**
6. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor between Grant County and David Kraft. Term is August 20, 2012 to December 31, 2013. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Meeting

2:00 p.m. – 2:30 p.m. T Hechler, Human Resources Update

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the August 23, 2012 payroll.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for August 24, 2012.

**TUESDAY, AUGUST 28, 2012:**

The session was continued at 10:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 11:00 a.m. C Swartz, Out

10:00 a.m. – 10:30 a.m. Personnel Review

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Local Agency Agreement LA7464 Supplement 1 from the Washington State Department of Transportation County Road Safety Project request release of Federal funds (\$435,000.00) for construction.  
**(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Neva Lake Road Project (CRP 10-06)

The following bids were received:

1. North Central Construction	\$646,069.00
2. Selland Construction	\$619,012.75
3. Tommer Construction	\$448,333.00

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 2:38 p.m. to go until 2:43 p.m. regarding Darryl Pheasant Potential Litigation. In attendance were Commissioners Stevens, Carter, and Swartz; and Lee Pence, Civil Deputy Attorney. Commissioner Stevens closed the session at 2:43 p.m.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 13 on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 6, 2012 Minutes for approval. **(Approved)**
3. Request to use the Courthouse lawn and side parking lots to hold the Brewers Harvest Expo from 3:00 p.m. – 8:00 p.m. on September 22, 2012. **(Approved)**

**HUMAN RESOURCES**

4. Personnel Action Request Recommendation regarding a request from an employee of Grant Integrated Services – PARC, for an Extended Leave of Absence without pay due to a medical condition. The Director recommends approval not to exceed 90 days. **(Approved)**
5. Personnel Action Request Recommendation regarding a request from the Department of Community Development for an Exception to the Hiring Freeze to hire 1 Code Enforcement Officer/Fire Investigator due to a recent resignation of a Planner. Their request is to replace this position with a Code Enforcement Officer. The Director recommends approval. **(Approved)**
6. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an Exception to the Hiring Freeze to hire 1 Detective for the Major Crimes Unit. The Director recommends approval. **(Approved)**

**SHERIFF'S OFFICE**

7. Budget extension request in the amount of \$15,450.00 to cover 2 months wages and benefits of a new Detective position for their Major Crimes Unit (needed if item 6 above is approved). **(Approved, the public hearing was set for September 19, 2012 at 10:00 a.m.)**
8. Budget transfer request (from Small Tools to Small Tools greater than \$550) in the amount of \$1,188.00 to purchase a floor buffer for their Work Release Center. **(Approved)**
9. Out of State travel request for Lt. Kerry Adler and Admin Assistant Deb Shay to attend the Northwest Regional Shuttle Conference from September 9-13, 2012 in Grand Rapids, SD. **(Approved)**
10. Out of State travel request for Admin Assistant Deb Shay to attend a CJIS Workshop and Conference from September 30-October 4, 2012 in Portland, OR. **(Approved)**

**GRANT INTEGRATED SERVICES - PARC**

11. Proclamation request to proclaim September 2012 as Alcohol and Drug Addiction Recovery Month in Grant County. **(Approved)**

**EMERGENCY MANAGEMENT**

12. Proclamation request to proclaim September 2012 as National Preparedness Month and September 11, 2012 the Third Annual Preparedness Fair in Grant County. **(Approved)**
13. Request to print 1000 Central Safety Committee Emergency Guidelines Flip Charts from A&H Printers in the amount of \$2,500.00 plus tax. **(Approved)**

**MISCELLANEOUS ITEMS**

After review, the Public Works Director recommends awarding the Neva Lake Road Project to Tommer Construction Co, Inc. in the amount of \$448,333.00. **(Approved)**

The Chair of the Board was authorized to sign the Bowman Land Company, LLC (Bowman Short Plat) File #12-5697-01 Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$625,642.62, \$530,509.47, and \$153,964.87, as recorded on a listing and made available to the Board.

**WEDNESDAY, AUGUST 29, 2012:**

R Stevens and C Carter, Out

- |                        |   |
|------------------------|---|
| 9:00 a.m. – 2:00 p.m.  | BOARD OF EQUALIZATION HEARINGS  |
| 10:00 a.m. – 2:00 p.m. | C Swartz at Shoreline Coalition Meeting (US Bureau Building, Ephrata)   |
| 1:00 p.m. – 1:30 p.m.  | VETERANS MEMORIAL TRIBUTE (Front of Courthouse)   |
| 2:00 p.m. – 4:00 p.m.  | R Stevens at Palouse River Coulee City Rail Authority (PCC) Board Meeting (Lincoln County Courthouse) <b>(Did not attend)</b> |

**THURSDAY, AUGUST 30, 2012:**

R Stevens and C Carter, Out

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|-----------------------|---------------------------------|
| 8:00 a.m. – 9:30 a.m. | ASSESSOR'S OFFICE STAFF MEETING |
| 9:30 a.m. – 3:00 p.m. | BOARD OF EQUALIZATION HEARINGS  |

**MISCELLANEOUS ITEMS**

The Clerk of the Board was given authorization via phone to initial for Commissioners Carter and Swartz, the payment voucher to Diamond Municipal Solutions in the amount of \$6,956.25 for the Great Plains (GP) registration.

**FRIDAY, AUGUST 31, 2012**

4:35 p.m. – 4:40 p.m. Bid Opening, Juvenile Court and Youth Services Generator Replacement Project

The following bids were received:

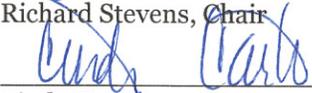
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|---------------------------------|--------------|
| a. Nepell Electric and Controls | \$198,646.00 |
| Alternate #1                    | \$219,960.90 |
| Alternate #2                    | \$223,684.50 |
| b. Legacy Power Systems         | \$133,400.00 |
| Alternate #1                    | \$150,000.00 |
| Alternate #2                    | \$158,500.00 |

Both bids were turned over to the Juvenile Court Administrator for review and recommendation.

Signed this 18<sup>th</sup> day of Sept., 2012.

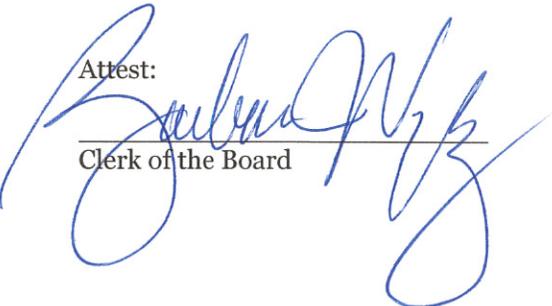
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Richard Stevens, Chair

  
Cindy Carter

  
Carolann Swartz

Attest:

  
Clerk of the Board