

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 2, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter arrived at approximately 9:15 a.m.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 10 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Amendment No. 3 to Washington State Department of Social & Health Services Contract #1163-27300 for Aging & Disability Services Administration. The amendment makes changes/amendments to page 2 and the Award & Revenues portion, Exhibit A. **(Approved)**
3. Form EEO-4 for CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington. **(Approved)**
4. Request for release of funds on Strategic Infrastructure Project (SIP) #2011-02, Port of Mattawa – Fire Suppression System, in the amount of a \$150,000 loan and a \$150,000 grant in addition to a Grant County Economic Development Council administration fee for the project of \$7,500. SIP funding for project was approved through BOCC Resolution 2011-021-CC dated March 28, 2011. **(Approved)**
5. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Hourly/Part Time Contractor, between Grant County and Stephen R. Hormel. Term is through case assignment completion on specified Class A felony matters. **(Approved)**
6. Grant County Request for Reimbursement No. 12 on CDBG Public Services Grant No. 11-64100-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$9,008.33. This is the final reimbursement request on this grant, and zeros out the balance. **(Approved)**
7. Request for release of funds on Strategic Infrastructure Project (SIP) #2011-04, Port of Warden Industrial Park #3 – 2011 Street Improvements, in the amount of a \$32,000 loan and a \$108,000 grant in addition to a Grant County Economic Development Council administration fee for the project of \$3,500. SIP funding for project was approved through BOCC Resolution 2011-053-CC dated July 5, 2011. **(Approved)**
8. Grant County Request #28 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$10,426.52. **(Approved)**

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9. Grant County's Request for Reimbursement #9 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$20,315.48. **(Approved)**
10. Grant County Payment Request #6 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$11,159.13. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Jay Johns, Soap Lake, stated that former County Commissioner Don Goodwin phoned him about updating a plaque in the Law and Justice Building. The date of the dedication plaque only states one year and his term of 1992 should be added to it. The Commissioners stated they would look into this.

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 4:00 p.m. C Ries, Negrete Appeal Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$3,643.13, \$88,711.66, \$501.06, \$87.67, and \$657,359.48, as recorded on a listing and made available to the Board.

TUESDAY, JULY 3, 2012:

The session was continued at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 9:50 a.m. D Courture, Mosquito Control District #1 Discussion on Term Limits for Board Members

10:00 a.m. – 10:10 a.m. Open Record Public Hearing, Emergency Management and Homeless Prevention and Rapid Re-Housing Program Grant Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

1. Emergency Management in the amount of \$3,058.04 for a contract amendment from the Energy Facility Site Evaluation Council (EFSEC) to purchase 4- Canberra Radiation Monitors.
2. Commissioners Office (Administrative Services Coordinator) in the amount of \$20,321.00 to facilitate the increased funds approved through an Amendment E to Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 between the Washington State Department of Commerce and Grant County.

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Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 12-043-CC)**

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

1:00 p.m. – 2:00 p.m. R Stevens at Deputy Union Negotiation Discussion (Human Resources Office)

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Execution of Contracts for D-SW/13-SW and 9-SW, CRP 12-04 and CRP 12-03 awarded to Hurst Construction LLC of Wenatchee, WA for the bid amount of \$267,892.00. **(Approved)**
2. Impact & Mitigation Fee Agreement between Ron Gear and Grant County (this agreement is for when the county improves the road described in said agreement that the Grantor agrees to pay for his portion to be paved). Location is that portion of S 27, T 20 N, R 27 E W M, Grant County Parcel #16-168-2033. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(I)(i) Commissioner Stevens called an Executive Session to order at 2:39 p.m. to go until 2:51 p.m. In attendance was Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. The session was continued to 2:54 p.m. Commissioner Stevens closed the session at 2:54 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 12 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Special Occasion license application for Columbia Basin Rodeo Association, PO Box 367, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
3. Special Occasion license application for City of Moses Lake, 401 S. Balsam St., Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
4. Request from the Central Safety Committee to purchase an Automatic External Defibrillator (AED) from Oxarc in the amount of \$1,690.68 and be placed in the Department of Community Development. **(Approved)**

FAIRGROUNDS

5. Request to use Fairgrounds Bond monies to fund all monitoring wells and sewage system projects, as previously approved by the Board of County Commissioners. **(Approved)**

PROSECUTING ATTORNEY'S OFFICE

6. Request to increase their Witness Advance Fees Revolving Fund by \$5,000.00 to a new total of \$10,000.00. This request is temporary and to be used during the State v. David Nickels trial. **(Approved, Resolution No. 12-044-CC)**

TECHNOLOGY SERVICES

7. Request to hold a public hearing to declare surplus computer equipment as per attached list and dispose of using TruRecycle. **(Approved)**

GRANT INTEGRATED SERVICES

8. After getting more complete bids for landscaping services at their facility, the Director recommends awarding the bid for this service to Tatum Lawn Care in the amount of \$6,250.00. **(Approved)**

HUMAN RESOURCES

9. Personnel Action Request Recommendation regarding a request from Public Defense to re-structure and re-name the Office Manager Position (2nd revision request). The Director approves to rename the position to Administrative Assistant and band it at Band 8. **(Denied)**
10. Personnel Action Request Recommendation regarding a request from Public Defense for an exception to the hiring freeze to hire 2 Full Time Public Defender V's and 1 Legal Secretary. The Director recommends approval. **(This item is being held for further review)**
11. Personnel Action Request Recommendation regarding a request from Grant Integrated Services - PARC to create a new Chemical Dependency Professional Position by separating the CDP Classifications into a CDP I and a CDP II. The Director recommends approval. **(Approved)**
12. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to start an employee off at a Step higher than a Step 1-3 due to a recent promotion. The Director recommends approval. **(Approved)**

4:00 p.m. -4:50 p.m.

J Gingrich, Fairgrounds Update

WEDNESDAY, JULY 4, 2012:

4th of JULY HOLIDAY, COURTHOUSE CLOSED

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THURSDAY, JULY 5, 2012:

- 9:00 a.m. – 10:00 A.m. C Swartz at KBSN Radio (Moses Lake) **(Cancelled)**
- 1:30 p.m. – 3:30 p.m. R Stevens at Area Aging/Council of Governments Meeting (E Wenatchee Office)

FRIDAY, JULY 6, 2012:

- 9:30 a.m. – 10:30 a.m. C Carter at PARC Staff Meeting (GrIS, Moses Lake)

Signed this 31st day of July, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens
Richard Stevens, Chair

Cindy Carter
Cindy Carter

Excused
Carolann Swartz

Attest:

Jill Hammond
Clerk of the Board
deputy