

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, JUNE 4, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting  
9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 6 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Exhibit B, Revision 5 to Washington State Department of Social and Health Services (DSHS) Contract 1163-29349 for the addition of an individual for Residential Services. **(Approved)**
3. Commercial Purchase and Sale Agreement between Grant County and Kathryn Kennison, and Richard LeMargie for the property at 264 West Division Street in Ephrata, Washington. **(Approved)**
4. Grant County Request #27 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$11,895.11. **(Approved)**
5. Grant County's Request for Reimbursement #8 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$15,689.37. **(Approved)**
6. Grant County Payment Request #5 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$10,214.18. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting  
10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**  
1:15 p.m. – 2:00 p.m. J Christian-Stoker, Grant Integrated Services Update  
2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

#### MISCELLANEOUS ITEMS

The Commissioners approved and signed a Payables Transaction Edit List in the amount of \$26,054.56.

## COMMISSIONERS' JUNE 4, 2012 MINUTES

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### TUESDAY, JUNE 5, 2012:

The session was continued at 10:30 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter was out and excused.

9:30 a.m. – 12:00 p.m.                    C Carter at Neils v Grant County Mediation (Spokane)

10:30 a.m. – 10:50 a.m.                L Stoltman, Conservation District Update

11:00 a.m. – 11:10 a.m.                Open Record Public Hearing, Coroner's Office and Prosecuting Attorney's Office Budget Extensions

Commissioners held an Open Record Public Hearing to consider a budget extension request from the following Grant County Offices:

1. Coroner's Office Fund #001, Department #120 in the amount of \$2,351.00 for out of state travel expenses to attend the International Association of Coroners and Medical Examiners convention in Las Vegas, NV;
2. Prosecuting Attorney's Office Fund #001, Department #109 in the amount of \$58,618.00 to cover the salary and benefits of a new Prosecuting Attorney position primarily responsible for handling contested infraction dockets.
3. Prosecuting Attorney's Office Fund #001, Department #109 in the amount of \$13,165.38 to cover step increases and related benefits granted by the Commissioner's Office effective January 1, 2012.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.  
**(Resolution No. 12-036-CC)**

1:30 p.m. – 2:20 p.m.                    D Pohle, Public Works Update

2:00 p.m. – 2:20 p.m.                    Open Record Public Hearing, Maiers Development Corp Franchise Application for Baseline .5 SE

The Commissioners held an Open Record Public Hearing to consider a franchise application from Maiers Development Corporation to construct, operate and maintain Desert Hills Water System to convey potable water and irrigation water under, across and along county road Baseline .5 SE within Desert Hills Major Plat, located within the North half of the Southwest quarter of S 6, T 18 N, R 27 E, W.M.

Derek Pohle, Public Works Director discussed the project from Desert Hills Water System, owned by Bob Fancher, for the Desert Hills Plat. The proponent is requesting to use the outer 10 feet of the Baseline .5 SE right of way. Grant County policy is the outer 5 feet of the outer right of way.

Grant County discovered the stated owners installing this system in the County right of way earlier this year during routine inspections by Road District Staff. He stated this operation had begun illegally without any franchise in place or permits or approved plans. On March 14, 2012 they were issued a cease and desist order. They were given 2 options: 1) Remove their illegally installed water system out of the right of way and install them into their own utility easement that were provided within their own Plat; or 2) attempt to apply for a franchise, which is why we are here today. In either case, their installations do not comply to county conditions/policies so even if they were granted this franchise, they would not be able to acquire approved plans or permits from County Engineers Office without moving their existing installation to within the utility accommodation corridor on the other side of the county road.

Public Works recommendation is to deny the franchise request and require them to remove illegally installed system from the Right of Way and use their own utility easement provided in their Plat to install their water systems.

The second option is to grant the franchise and require them to meet the county standards which would require them to remove their illegally installed water systems and put them in compliance with our utility accommodation policies within the corridor.

Commissioner Stevens asked if the engineering firm was Columbia Northwest Engineering, Derek stated yes. And clarified that Pamp Meier's Development Corp and asked if these 2 firms should know the process? Derek stated yes, they are both well-seasoned companies and should have been aware of the requirements to get a franchise. Commissioner Stevens stated they must have made an honest mistake and are now asking for a franchise to take care of their mistake.

Discussion ensued.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the recommendation of the Public Works Department and deny the franchise application. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Franchise denied)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 11 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

#### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Proclamations for the following High Schools titles: **(All 5 Approved)**
  - a. ACH High School boys Baseball Team and their 2012 State 1B 2<sup>nd</sup> Place Title
  - b. ACH High School Girls Softball Team and their 2012 State 1B 2<sup>nd</sup> Place Title
  - c. Ephrata High School Boys Golf Team and their 2012 State 2A 3<sup>rd</sup> Place Title
  - d. Ephrata High School Boys Track and Field Team and their 2012 State 2A 1<sup>st</sup> Place Title
  - e. Royal High School Boys Soccer Team and their 2012 State 1A 3<sup>rd</sup> Place Title
3. Proclamation proclaiming Thursday, June 7, 2012 as Chief for a Day in honor and recognition of the children participating in this event. **(Approved)**
4. Budget Extension request from the Administrative Services Coordinator in the amount of \$20,321.00 to facilitate the increased funds approved through an Amendment E to Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 between the Washington State Department of Commerce and Grant County. **(Approved, the public hearing was set for July 3, 2012 at 10:00 a.m.)**

5. Change of Corporate Officers / Stockholders Application for O'Sullivan Grocery, 8198 SR 262 E, Othello, WA 99344, from the Washington State Liquor Control Board. **(Approved)**
6. Bid award decision for the Grant County Fairgrounds Sewage Engineering Evaluation Qualifications that was held May 31, 2012. The only bid received was from Gray and Osborne, Inc. **(A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to hire Gray and Osborne, Inc. as the Grant County Fairgrounds Sewage Engineering Firm. The motion passed with 2 Commissioners in attendance.)**

**COMMUNITY DEVELOPMENT – PLANNING DIVISION**

7. Ordinance relating to the following amendments of the Unified Development Code. The public hearing was held May 29, 2012 at 3:30 p.m.:

**Planned Unit Developments, Variances & Preliminary Subdivision to be heard by Hearing Examiner**

23.04.040 (e) - Land Use Regulations - Allowable, Administrative, Conditional and Prohibited Uses;  
23.04.120 - Temporary Uses (a) (5) (E) & (G) – Temporary farm labor camps;  
25.02.030 - Definitions – sections B, F;  
25.04.060 -Project Permit Types – Defined (b)(3);  
25.04.080 Table 2 – Summary of Administrative Review of Project Permit Applications; 25.04.270(a) – Type III Procedure – Quasi Judicial Decision;  
25.04.270(b) – Planning Commission Recommendation;  
25.04.280(a) – Type IV Procedure – Final Plat;  
25.04.310(b) – Order of Proceedings;  
25.04.410(a) – Administrative Appeals of Permit Decisions;  
25.04.510(a) –Hearing Examiner Review Available.

**Reasonable Use Exception changing from a Type III process to a Type II process**

23.04.170 (c), (d), (e), (f) - Reasonable Use Exception;  
25.04.060 (b)(2), (b)(3) Project Permit types – Defined;  
25.04.080 Table 1 - Project Permit Classification;  
25.04.080 Table 2 - Summary of Administrative Review of Project Permit Applications.

**Removal of the Building Board of Appeals and insertion of other appropriate appeal body as specified in Grant County Code.**

25.04.100 (a) - Administrative Interpretations.

**Clarification regarding method of Public Notice for Preliminary Short Subdivision**

25.04.200(a) Method of Public Notice of Application by Application Type - Table 3.

**(Approved, Ordinance No. 12-035-CC)**

**EMERGENCY MANAGEMENT**

8. Budget extension request in the amount of \$3,058.04 for a contract amendment from the Energy Facility Site Evaluation Council (EFSEC) to purchase 4- Canberra Radiation Monitors. **(Approved)**

9. Proclamation request to proclaim June 18-24, 2012 as Amateur Radio Week in Grant County. **(Approved, the public hearing was set for July 3, 2012 at 10:00 a.m.)**

**TREASURER'S OFFICE**

10. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$11,816.00. **(Approved)**

**HUMAN RESOURCES**

11. Personnel Action Request Recommendation regarding a request from Public Defense to re-evaluate and re-name the Office Manager Position. The Director does not recommend approval. **(Approved)**

4:00 p.m. – 4:50 p.m.

J Gingrich, Fairgrounds Update

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$230.00, \$153,699.58, \$455,664.81, and \$772.35, as recorded on a listing and made available to the Board.

**WEDNESDAY, JUNE 6, 2012:**

7:00 a.m. – 8:00 a.m.

C Swartz at Moses Lake Chamber Response Team Meeting

11:30 a.m. – 1:30 p.m.

GRANT COUNTY EMPLOYEE APPRECIATION BBQ

4:00 p.m. – 4:10 p.m.

Bid Opening, RFP for Grant County Fairgrounds Monitoring Wells

7:00 p.m. – 8:30 p.m.

PLANNING COMMISSION

**THURSDAY, JUNE 7, 2012:**

9:00 a.m. – 10:30 a.m.

R Stevens at Greater Columbia Behavioral Health Board of Directors Meeting (GCBH RSN Office, Kennewick)

9:00 a.m. – 12:00 p.m.

BOARD OF EQUALIZATION HEARINGS

9:00 a.m. – 10:00 a.m.

C Swartz at MACC Finance Meeting (Armory Building, Moses Lake)

10:00 a.m. – 11:00 a.m.

C Carter at "Business Etiquette and Professionalism" Training (Grant Integrated Services)

1:30 p.m. – 3:30 p.m.

C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

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2:00 p.m. – 3:00 p.m. CHIEF FOR A DAY EVENT

4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Port District No. 3 of Grant County (Port District No. 3 of GC Plat of Industrial Park No 4) File #11-5621-03, Final Plat Submission and Review.

**FRIDAY, JUNE 8, 2012:**

10:00 a.m. – 11:00 a.m. R Stevens, NCWRSN Governing Board Conference Call

10:00 a.m. – 11:00 a.m. TREASURER'S OFFICE SURPLUS AUCTION

12:00 p.m. – 1:30 p.m. C Swartz at BB RC&D Meeting (Ritzville) **(Cancelled)**

Signed this 17th day of July, 2012.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Richard Stevens  
Richard Stevens, Chair

Cindy Carter  
Cindy Carter

Carolann Swartz  
Carolann Swartz

Attest:

Barbara W. [Signature]  
Clerk of the Board