

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 26, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out in the morning, returning to work in the afternoon.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Actions

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 6 on the ASC Agenda as presented below. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Amendment #1 to NCWRSN – Grant County Community Mental Health Services, STATE – ONLY Agreement, Grant No. 1202. Amends the terms and conditions. **(Approved)**
3. Voluntary Resignation and General Release Agreement between Grant County and Barry Moos. **(Approved)**
4. Grant County GrIS/PARC grant application regarding the Enforcing Underage Drinking Laws. **(Approved)**
5. 2012 Spirituous Liquor Agreement between Grant County, by and through the Grant County Sheriff's Office, and ARAMARK Entertainment, Inc. and Live Nation, Inc. Term is March 26, 2012 through December 31, 2012. **(Approved)**
6. Equitable Sharing Agreement and Certification on the Department of Justice and Department of the Treasury's OMB #1123-0011, with the Grant County Sheriff's Office. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public were in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:30 p.m. – 4:00 p.m. Open Record Public Hearing, Grant County Commissioner Redistrict Plan Public Comment

The Commissioners held an Open Record Public Hearing to take testimony, comments and conduct a discussion on proposed Redistricting Plan for the commissioner districts within Grant County. RCW Chapter 29A.76 requires local governments to periodically consider redistricting based on population information from the most recent federal decennial census and requires local governments to adopt redistricting plans which meet the criteria of that chapter. The Plan may be viewed 24 hours a day at the County website www.grantcountyweb.com. Written comments may be submitted in advance of the hearing by mail or at the hearing by delivery in person. For more information please contact the Commissioners Office at 509-754-2011 ext. 428 and/or the Auditor at 509-754-2011 ext 333.

COMMISSIONERS' MARCH 26, 2012 MINUTES

Page 2 of 7

Commissioner Stevens stated the public comment will be held open until next Tuesday, April 3, 2012 to receive comments. No public was in attendance to this hearing. Commissioner Carter moved to hold open the public comment portion of this hearing until April 3, 2012 to receive citizen comments. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned.

4:00 p.m. – 4:30 p.m. Open Record Public Hearing, Grant County Precinct Boundary Additions/Amendments Plan Public Comment

The Commissioners held an Open Record Public Hearing to take testimony on a proposed Resolution Adopting Voter Precincts. RCW Chapter 29A.16.040 states that precinct boundaries may be altered at any time as long as sufficient time exists prior to a given election for the necessary procedural steps to be honored. The Resolution adopts new precincts for Grant County to keep precinct registered voters under 1500 per precinct, and aligning with the new Legislative Boundaries adopted by the State of Washington. The Plan may be viewed 24 hours a day at the County website www.grantcountyweb.com. Written comments may be submitted in advance of the hearing by mail or at the hearing by delivery in person. For more information please contact the Commissioners Office at 509-754-2011 ext. 428 and/or the Auditor at 509-754-2011 ext 333. Dave Firebaugh, Auditor, discussed the proposed changes. Commissioners thanked Dave Firebaugh and Laure Grammer, Assessor for all of their hard work. Commissioner Stevens stated the hearing will be held open until next Tuesday, April 3, 2012 to receive comments. No public was in attendance to this hearing. Commissioner Swartz moved to hold open the hearing until April 3 to receive citizen comments. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned.

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$24,496.29, \$14,134.15, \$151,907.35, \$3,895.59, \$608,758.77, and \$608,762.93, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for March 23, 2012.

Settlement Agreement and Release between David K. Chester and Grant County to resolve all claims arising from the complaints for violations of Public Records Act filed in Superior Court for Kittitas County in Cause Nos. 10-2-00429-0 and 10-2-00471-1 (Chester Litigation) and Grant County's Claims against Chester arising from the complaint filed in Superior Court for Spokane County in Cause No. 11-2-02256-5 (Grant County Litigation).

The Commissioners approved and signed the Grant County Payroll Authorization form for the March 23, 2012.

TUESDAY, MARCH 27, 2012:

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:30 a.m. B Cruz, Grant Integrated Services Team Update

10:00 a.m. – 10:45 a.m. Department Head Review

COMMISSIONERS' MARCH 26, 2012 MINUTES

Page 3 of 7

11:00 a.m. – 11:10 a.m. Bid Opening, Grant County Paper of Record

The following bids were received:

- | | |
|--------------------------|------------------------|
| 1. Columbia Basin Herald | \$1.99 per square inch |
| 2. Grant County Journal | \$5.75 per square inch |

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to review both bids and announce the award at the first Monday meeting in April. The motion passed unanimously.

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Intergovernmental Agreement between Grant County and Yakima County for the purpose of equipment rental and Public Works services. **(Approved)**
2. Contract Execution: Fuel Purchases between Grant County and Coleman Oil Co. of Lewiston, ID to furnish and deliver unleaded regular gasoline to seven locations within Grant County for the contract amount of \$608,765.00. **(Approved)**
3. Contract Execution: Fuel Purchases between Grant County and Inland Oil Co. of Ephrata, WA to furnish and deliver ULS No. 2 red dyed diesel fuel and red dyed heating fuel to seven locations within Grant County for the contract amount of \$777,261.00. **(Approved)**
4. 2011 Annual Certification to the County Road Administration Board (CRAB). **(Approved)**
5. **Resolution No. 12-022-CC** in the Matter of Initiating a County Road Project Designated as CRP 12-09a, Road 2-NE from S-NE to T-NE for an estimated cost of \$100,000.00 to be accomplished by Local Agency Force Work. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Rd R-NE and Rd 31-NE Projects (CRP 11-08 and 11-09)

The following bids were received:

- | | |
|-------------------------------|--------------|
| 1. Tommer Construction | \$799,333.00 |
| 2. Selland Construction | \$808,862.90 |
| 3. North Central Construction | \$908,967.56 |
| 4. HLT Construction | \$824,339.05 |
| 5. Hurst Construction LLC | \$815,327.55 |

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Vacation of Lot 1 Easement of Valley Estates Short Plat

The Commissioners held an Open Record Public Hearing to consider the vacation of Lot 1 Easement of Valley Estates Short Plat. Derek Pohle, Public Works Director, read into the record his Engineer report. The Director recommends approval. Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the vacation as presented. Commissioner seconded Swartz and the motion passed unanimously. The hearing adjourned. **(Resolution No. 12-021-CC)**

COMMISSIONERS' MARCH 26, 2012 MINUTES

Page 4 of 7

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110 (1)(i) Commissioner Stevens called an Executive Session to order at 2:35 p.m. to go until 2:38 p.m. regarding Potential Litigation and REC Litigation Update. Commissioner Stevens closed the session at 2:38 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 - 16)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 12, 2012 Minutes for approval. **(Approved)**
3. **Resolution No. 12-023-CC** authorizing Grant County to collaborate with counties, stakeholders, and partners of the Eastern Washington Regional Health Alliance.
4. Appointments of the following citizens to the Grant County Mosquito Control District No. 2 for a 2 year term beginning April 1, 2012 through March 31, 2014: **(All 3 Approved)**
 - a. Diane Canady (to replace Mike Lowry)
 - b. Carl Russell (to replace Pete Rawson)
 - c. Holly Allen (to replace Bob Boucher)
5. Re-Appointments of the following citizens to the Grant County Mosquito Control District No. 3: **(All 5 Approved)**
 - a. Jack Hennigh to a 1 year term beginning April 1, 2012 through March 31, 2013
 - b. Tom Hennigh to a 2 year term beginning April 1, 2012 through March 31, 2014
 - c. Alan Fox to a 1 year term beginning April 1, 2012 through March 31, 2013
 - d. Kevin Goetz to a 2 year term beginning April 1, 2012 through March 31, 2014
 - e. Bruce Geer to a 2 year term beginning April 1, 2012 through March 31, 2014

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to create a Lead Nurse position. The Director recommends approval and to band the position at Band 18. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from the Director of Public Defense for a Stipend for a non-exempt Legal Secretary II. The Director does not recommend approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from District Court for an Exception to the Hiring Freeze to hire one Deputy Clerk II due to a recent resignation. The Director recommends approval. **(Approved)**
9. Personnel Action Request for the salary, wage, and/or position changes for Robert J. Schneider, Director of Emergency Management. **(Approved)**

GRANT INTEGRATED SERVICES

10. Request to purchase Phonetree, an automated appointment reminder calling system, in the approximate amount of \$8,520.00. **(Approved)**
11. Request to purchase a computer server from Hewlett Packard in the amount of \$27,054.00. This item is being purchased off the Washington State Contract. **(Approved)**
12. Memorandum of Understanding and Intent between Grant County, by and through the Grant County Prevention and Recovery Center (PARC) and the Moses Lake Police Department (MLPD). The MOU is for the MLPD to participate in the Moses Lake Prevention Coalition and will carry out enforcement strategies identified within the Enforcing Underage Drinking Laws Discretionary Grant. **(Approved)**

FAIRGROUNDS

13. Request to purchase one portable, manual, roping chute from Big R (Moses Lake) in the amount of \$2,260.51 using Fair Bond funds. **(Approved)**
14. Request to declare surplus and recycle scrap metal (30 broken light fixtures, unusable metal desk, 4 smashed metal barrels, and 60 cut up metal posts) to a local recycling company. **(Approved)**
15. Request to withdraw an October 27, 2011 request to proceed with a Fair Office addition in the approximate amount of \$60-\$70,000.00. A new request is being submitted to remodel Building 4 (Doublewide) of the Fairgrounds and turn it in to the new Fairgrounds Office. The approximate amount to complete this request is \$10,000.00. **(Approved)**

NOXIOUS WEED CONTROL BOARD

16. Request to transfer \$4,000.00 from their Trucks – New fund to their Computer Equipment fund. It was determined that a new truck was not needed this year but the replacement of an office computer and two laptops for field use has become necessary. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

17. Request to purchase a Commercial Vacuum and necessary parts from AmSan in the amount of \$1,188.00. **(Approved)**

4:00 p.m. – 4:20 p.m.

J Gingrich, Fairgrounds Update

WEDNESDAY, MARCH 28, 2012:

C Carter and C Swartz, Out

Due to lack of a quorum, all regularly scheduled meetings were cancelled. Other meetings were held with Commissioner Stevens only.

9:00 a.m. – 9:20 a.m.

B Hill, Public Defense Update **(Cancelled)**

COMMISSIONERS' MARCH 26, 2012 MINUTES

Page 6 of 7

9:30 a.m. – 9:50 a.m.	S Kozer, Public Defense Update (Cancelled)
10:00 a.m. – 10:20 a.m.	G Baker, Technology Services Update (Cancelled)
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Office Update (Cancelled)
11:30 a.m. – 11:50 a.m.	R Stevens, Finance Committee Update
1:30 p.m. – 2:30 p.m.	C Carter at Grant Transit Authority Route Discussion Meeting (Othello Public Services Building) (Cancelled)
1:30 p.m. – 2:00 p.m.	J Strickler, ASC Update

MISCELLANEOUS ITEMS

The Chair of the Board approved and signed, and Commissioner Carter authorized the Clerk of the Board to stamp her signature of approval, to an award recommendation letter from the Public Works Director for the Rd R-NE and Rd 31-NE (CRP 11-08 and 11-09) projects to Tommer Construction Co., Inc. in the amount of \$799,333.00.

THURSDAY, MARCH 29, 2012:

C Swartz, Out

8:00 a.m. – 9:30 a.m.	ASSESSOR'S OFFICE STAFF MEETING
9:30 a.m. – 3:30 p.m.	BOARD OF EQUALIZATION HEARINGS
9:00 a.m. – 11:00 a.m.	R Stevens at Voluntary Stewardship Program Advisory Committee Meeting (WA State Department of Ecology's NW Regional Office, Bellevue) (Commissioner Stevens was unable to attend)

FRIDAY, MARCH 30, 2012:

C Swartz, Out

9:00 a.m. – 3:30 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 3:00 p.m.	R Stevens at EW COG Meeting (Davenport)

COMMISSIONERS' MARCH 26, 2012 MINUTES
Page 7 of 7

Signed this 10th day of April, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens
Richard Stevens, Chair

Cindy Carter
Cindy Carter

Carolann Swartz
Carolann Swartz

Attest:

Barbara H. [Signature]
Clerk of the Board