

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, MARCH 5, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1, and 3 through 6 on the ASC Agenda as presented below. Item 2 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Professional Services Agreement, Horticultural Pest and Disease Board Coordinator/Inspector Consultant, between Grant County, by and through the Grant County Horticultural Pest and Disease Board and Jody Ann Kane. Term is February 1, 2012 through February 1, 2015. **(Did not arrive for signature)**
3. BOCC Chair approval of Grant County Administrative Services Coordinator General Program Administration invoice prepared for the Department of Commerce in the budgeted amount of \$1,500.00 for the period July 1 to December 31, 2011 on Community Development Block (CDBG) Grant Public Services Grant 11-64100-002, administered through the OIC of Washington. **(Approved)**
4. Grant County's Request for Reimbursement #5 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$11,961.05. **(Approved)**
5. Grant County Payment Request #2 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$12,950.40. **(Approved)**
6. Grant County Request #24 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$6,887.37; of this amount, \$433.00 is for the County's 2012 Grant Administration Fee. **(Approved)**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:20 a.m. Closed Record Public Hearing, Cascade Valley Minor Zone Change

The Commissioners held a Closed Record Public Hearing for a Minor Zone Change of numerous parcels located in the Cascade Valley Area, from Urban Residential 3 to Urban Residential 2. The change will make the zoning district of the subject area consistent with the Comprehensive Plan Land-Use Designation, which was changed as part of the 2002 Comprehensive Plan amendment process. The subject area is commonly known as the Cascade Valley.

**COMMISSIONERS' MARCH 5, 2012 MINUTES**

**Page 2 of 5**

The parcels are located in Sections 8, 9, 16, 17, 20, 21, 28 and 29, Township 19 North, Range 28 East, WM, Grant County, WA. (see Ordinance for individual parcel numbers) Commissioner Swartz moved to uphold the recommendation of the Planning Commission and approve the Minor Zone Change as presented recognizing the 10 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 12-016-CC)**

11:30 a.m. – 11:50 a.m.                      Certification of Inventory of County Capitalized Assets  
per RCW 36.32.210

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to not sign the Resolution adopting the Annual County Inventory of Capitalized Assets per RCW 36.32.210 since Public Works, Grant Mental Healthcare, PARC, Directions in Community Living, New Hope Domestic Violence and Sexual Assault Services, and Technology Services had not turned in their inventory. This item will be revisited on March 19, 2012 at 3:30 p.m. The motion passed unanimously.

12:00 p.m. – 1:00 p.m.                      Elected Official / Department Head Luncheon

2:00 p.m. – 2:50 p.m.                      T Hechler, Human Resources Update

3:00 p.m. – 4:00 p.m.                      Department Head Review

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$3,638.60 and \$456,231.35, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$19,718.18.

**TUESDAY, MARCH 6, 2012:**

The session was continued at 9:30 a.m. with all the Commissioners in attendance.

9:30 a.m. – 9:50 a.m.                      B Vasquez, Mosquito Control District #2 Appointment Discussion

10:00 a.m. – 10:20 a.m.                      Closed Record Public Hearing, Port District No. 3 of Grant County  
Preliminary Plat Application

The Commissioners held a Closed Record Public Hearing to consider a Preliminary Plat application from Port District No. 3 of Grant County for approximately 146.72 acres to create twelve (12) lots from one existing parcel in the Agriculture zoning district of Grant County. Proposed Lot 1 will be approximately 61.36 acres in size, is owned by Port District No. 3 of Grant County, and contains an existing waste water treatment plant. The remaining lots will range between approximately 3.78 and 20.35 acres in size, and will be sold for agricultural uses and/or agricultural-based businesses. None of the proposed lots will retain residential development capacity. The site address of the subject parcel is 22801 Road U SW, Mattawa, WA.

**COMMISSIONERS' MARCH 5, 2012 MINUTES**

**Page 3 of 5**

It is located approximately one mile northwest of Mattawa, WA, immediately west of State Highway 243 between Road 22.5 SW and Road 23 SW, and in a portion of the south half of Section 27, Township 15 North, Range 23 East, WM, Grant County, WA (Parcel #15-0195-000). Commissioner Carter moved to uphold the recommendation of the Planning Commission and approve the Minor Zone Change as presented recognizing the 8 Conditions of Approval and 7 Findings of Fact. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 12-017-CC)**

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Award Recommendation Letter for the Fuel Purchases **(Both approved)**
  - a. Unleaded Gasoline to Coleman Oil Company in the approximate amount of \$608,765.00 each year the contract remains in effect.
  - b. ULS No. 2 Red Dye Diesel and Red Dye Heating Fuel to Inland Oil Company in the approximate amount of \$777,261.00 each year the contract remains in effect.
2. Award Recommendation Letter: Liquid Asphalt to be awarded to Western States Asphalt of Spokane, WA to furnish 4,400 to 5,300 tons of HFE150 liquid asphalt at 185° at the rack for the season price of \$520.00 per ton, not including freight and sales tax **(Approved)**
3. Contract Award: Herbicide Materials  
Helena Chemical Co., of Moses Lake, WA  
Items No. 1 thru 10, 12 thru 15, 20, & 21  
For the bid amount of \$322,254.70 **(Approved)**  
and  
Crop Production Services of Greenacres, WA  
Items No. 11, 16, 18 & 19 for the bid amount of \$20,893.40 **(Approved)**
4. Authorization to Call for Bids on the RD R-NE and Rd 31-NE project with a recommended bid opening date of March 27, 2012 at 1:30 p.m. **(Approved)**
5. Intergovernmental Agreement between Grant County and Yakima County for the purpose of equipment rental and Public Works services. **(Not ready for signature)**
6. **Resolution No. 12-018-CC** / Notice of Hearing in the matter of vacating certain county road and/or right-of-way known as Lot 1 Easement of Valley Estates Short Plat. The hearing date was set for March 27, 2012 at 2:00 p.m. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110 (1)(i) Commissioner Stevens called an Executive Session to order at 2:35 p.m. to go until 2:40 p.m. regarding Neils Litigation, and Walkup Motion to Clean-up Property Litigation. The session was continued to 2:45 p.m. Commissioner Stevens closed the session at 2:45 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1, 2, and 4 through 7 on the Consent Agenda as presented below. Items 3 and 8 are being held. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners February 20, 2012 Minutes for approval. **(Approved)**
3. Revisit of Consent Agenda item from February 7, 2012 from Basin Summer Sounds to hold their annual event on the Courthouse lawn and steps. The event is scheduled for July 20-21, 2012. **(This item was held in order to receive a revised request letter)**
4. Public Disclosure Commission form L-5 in the amount of \$1,050.00 for Lobbying by State and Local Government Agencies between Grant County and Jim Potts for legislative analysis, and lobbying regarding legislative issues affecting rural counties. **(Approved)**

GRANT INTEGRATED SERVICES

5. Request for a credit card to use at the new Cityview Boarding Home in the amount of \$5,000.00. **(Approved)**

FAIRGROUNDS

6. Request to withdraw the following approved request from the February 21, 2012 Consent Agenda: Request to purchase commercial restaurant equipment from Bargreen Ellingson in the amount of \$4,065.61 (1-72" SS work table, 1-split pot electric counter top fryer, 1-36" phase electric counter top griddle, and 1-6"SS equipment table). **(Approved)**

SHERIFF'S OFFICE

7. Out of state travel request for Detective Kyle Cox to attend Law Enforcement Training on April 26, 2012 in Post Falls, ID. **(Approved)**

ASSESSOR'S OFFICE

8. Voluntary Resignation and General Release Agreement between Grant County and Barry Moos. **(This item is being held until Mr. Moos signature is received)**

4:00 p.m. – 4:50 p.m.

J Gingrich, Fairgrounds Update

7:00 p.m. – 8:00 p.m.

C Carter at GWMA Meeting with Royal City, City Council (Royal City, City Hall)

WEDNESDAY, MARCH 7, 2012:

7:00 a.m. – 8:00 a.m.

C Swartz at Moses Lake Chamber Response Team Meeting (ML Chamber Office) **(Cancelled)**

**COMMISSIONERS' MARCH 5, 2012 MINUTES**

Page 5 of 5

**THURSDAY, MARCH 8, 2012:**

8:30 a.m. – 9:30 a.m. Central Safety Committee Meeting (Multi-Purpose Room)  
9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS  
9:00 a.m. – 10:00 a.m. C Swartz at MACC Meeting (Armory Building, Moses Lake)  
11:00 a.m. – 12:00 p.m. C Swartz at LEPC Meeting (PUD Building, Moses Lake)  
12:00 p.m. – 1:00 p.m. C Carter at Quincy Rotary (Quincy Senior Center)  
3:00 p.m. – 5:00 p.m. C Carter at Solid Waste Advisory Committee (SWAC) Meeting (Public Works)

**MISCELLANEOUS ITEMS**

Commissioners Stevens and Carter approved and signed the Grant Public Works County Payroll Salary Fund for March 9, 2012.

**FRIDAY, MARCH 9, 2012:**

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS  
10:30 a.m. – 12:30 p.m. R Stevens at North Central Washington Regional Support Network (NCWRSN) Board Meeting (Davenport)  
12:00 p.m. – 1:30 p.m. C Swartz at Big Bend RC&D Meeting (Ritzville)  
5:30 p.m. – 8:00 p.m. R Stevens and C Swartz at Grant County EDC 2012 Annual Banquet (Masto Conference Center, BBCC)

Signed this 20<sup>th</sup> day of March, 2012.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Richard Stevens  
Richard Stevens, Chair

Cindy Carter  
Cindy Carter

Carolann Swartz  
Carolann Swartz

Attest:

Barbara Nyberg  
Clerk of the Board