

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 13, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 6 on the ASC Agenda as presented below. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. 2012 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commissioner, and Burke Marketing & Promotion. Term is January 1, 2012 through December 31, 2012. **(Approved)**
3. Amendment No. 01 to Washington State Department of Social & Health Services (DSHS) Contract No. 1163-27300 to modify Section 1 (Definitions), Section 4 (Performance Work Statement), Section 5 (Statement of Work), and Section 17 (Audit Requirements), with new Exhibit A – Award and Revenues table for the 2011-2013 Biennium. **(Approved)**
4. Release of funds for Grant County's: (1) 2012 payment to the Port of Moses Lake Industrial Wastewater Treatment Facility pursuant to Resolution No. 99-47-CC in the amount of \$150,000.00; and (2) 2012 payment to the Port of Moses Lake pursuant to the Interlocal Industrial Process Water Systems Agreement between Grant County, the Port of Moses Lake, and the City of Moses Lake in the amount of \$50,000.00. These payments are made out of Grant County's Economic Rural 133 account(s). **(Approved)**
5. BOCC approval on Grant Integrated Services' meeting room(s) for public use to qualifying applicants and *Use and Indemnification Agreement* form (for implementation of the application process and meeting room use provisions/requirements). **(Approved)**
6. Grant County Request for Reimbursement No. 7 on CDBG Public Services Grant No. 11-64100-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$10,819.18. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Penn and Teresa Weaver from Moses Lake have concerns about zoning regulations at Grant County. Examples:

1. Truck repair business at Rd. A and Hwy 282, zoned residential only, this business applied for a waiver, no house has been built yet. It appears to be an 18 wheeler repair business. Damien: variance was granted for the size of the shop. Public hearing was held with Board of Adjustments. Citizens had a chance to attend the public hearing. This took place April 2008.
2. Les Parr Realty office – Nepel Rd. and Hwy 17. One little sign on the property was all that he saw regarding a public hearing.

COMMISSIONERS' FEBRUARY 13, 2012 MINUTES

Page 2 of 6

Damien: It was advertised in the papers and mailings to property owners and posted on an 11 x 17 colored paper at the property.

3. Hwy 17 and Nepel Rd., Mr. Chavez is building a shop there, although it is zoned residential. Looks like it will be a business.

Damien said that there will be a building inspector at that site today. Permit is in the Planning Dept., but not the plans. Permit shows shop with living quarters.

They referenced the Columbia Basin Herald article about property that Mr. Chan has purchased and wants to get annexed into the City of Ephrata. When it went to the Planning Commission, the public stated their opinion, and it didn't matter. Mr. Weaver would like to see some of the Planning Commission members replaced with people that have environmental and ecological concerns. He states the County is growing remarkably fast and its agriculture community. Some of it could be tempered by zoning. There should be a limit on the growth. The Commissioners thanked him for coming in.

11:00 a.m. – 11:50 a.m.	Commissioners at Road Supervisor Meeting (Public Works)
1:30 p.m. – 1:50 p.m.	L Grammer, Assessor's Office Update
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:00 p.m. – 4:00 p.m.	Employee Review

MISCELLANEOUS ITEMS

The Commissioners approved the following for Non-Represented employees: In lieu of no COLA increase and effective for 2012 only, Grant County will grant employees who are currently at a Step 7 on the Step Table and not eligible for a Step increase, 40 hours of discretionary leave to be used in 2012 only. This discretionary leave shall be requested and granted consistent with County Policies on requesting accrued leave. This discretionary leave is to be used in 2012 only and will not carry over into subsequent years. Part time employees eligible for this discretionary leave shall be granted a pro-rated amount of leave in accordance with the number of hours worked.

The Commissioners approved the following for the Corrections and Sheriff's Support Bargaining Units: Effective January 1, 2012, eligible employees whose steps have been frozen and who are eligible to receive a step shall receive one step in the step progression. This step shall be reflected for each eligible employee on the first payroll in 2012 regardless of individual anniversary dates. New employees eligible for a step shall receive one step either on their 6 month or 1 year anniversary date but not both; and

In lieu of no COLA increase and effective for 2012 only, Grant County will grant employees who are currently at a Step 7 on the Step Table and not eligible for a Step increase, 40 hours of discretionary leave to be used in 2012 only. This discretionary leave shall be requested and granted consistent with County Policies on requesting accrued leave. This discretionary leave is to be used in 2012 only and will not carry over into subsequent years. Part time employees eligible for this discretionary leave shall be granted a pro-rated amount of leave in accordance with the number of hours worked.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for February 10, 2012.

The Commissioners approved and signed the Grant County Payroll Authorization form for the February 10, 2012 payroll.

COMMISSIONERS' FEBRUARY 13, 2012 MINUTES

Page 3 of 6

TUESDAY, FEBRUARY 14, 2012:

The session was continued at 9:00 a.m. with the Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

9:00 a.m. – 9:20 a.m.	J Potts, Legislative Update Conference Call
9:30 a.m. – 10:20 a.m.	WA State Auditor's Office 2011 Accountability Audit – Exit Interview
10:30 a.m. – 10:50 a.m.	M Haughton, Emergency Management Update
11:00 a.m. – 11:20 a.m.	R DeChenne, Facilities and Maintenance Update
11:30 a.m. – 11:50 a.m.	J Lybbert, Employment with Grant County
1:00 p.m. – 1:15 p.m.	Consent Agenda (Items 1 through 12)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners January 30, 2012 for approval. **(Approved)**
3. Application for added privilege for White Heron Cellars, 10035 Stuhlmiller Rd, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**
4. Claims Payment Request (Batch 01-41) from the Multi Agency Communication Center in the amount of \$23,415.81. **(Approved)**

SUPERIOR COURT

5. Request to purchase the following 2012 approved capital outlay purchases: **(All were approved)**
 - a. 15 jury chairs replacements from Business Interiors (courtroom) \$2,200.00
 - b. 15 jury chair replacement from Business Interiors (jury room) \$2,200.00
 - c. Jury room table replacement from Business Interiors (Dept #2) \$2,200.00
 - d. Desk replacement from Business Interiors (Jury Administrator's Office) \$1,800.00
 - e. 2-Motorized projector screens from projectordiscountstore.com not to exceed \$900.00
 - f. Laptop Computer Replacement through Technology Services (Judge Antosz) \$1,100.00
 - g. Additional Monitor through Technology Services (Judge Antosz) \$250.00

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from District Court for an Exception to the hiring freeze to hire one Deputy Clerk II due to a recent termination. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from the Fairgrounds for an Exception to the Hiring Freeze to Hire a Maintenance IV position. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from Fairgrounds for an Exception to the Hiring Freeze to Hire Temporary Seasonal Employees. The Director recommends approval. **(Approved)**

9. Personnel Action Request Recommendation regarding a request from Public Defense for an Exception to the Hiring Freeze to Hire a Temp/Seasonal Office Support position. The Director recommends approval. **(Approved)**

ASSESSOR'S OFFICE

10. **Resolution No. 12-013-CC** to levy a tax on all taxable property in Grant County, and the taxable property within the various taxing districts, as shown by the Assessment rolls of said county, said being for the purpose of defraying the State, County, Road, Municipal, Hospital, Fire District, Cemetery Districts and other expenses.

PROSECUTING ATTORNEY'S OFFICE

11. Out of State travel request for Investigator Mike Shay to conduct a witness interview in the State v. Noyola case from February 21-22, 2012 in Salem, OR. **(Approved)**

SHERIFF'S OFFICE

12. Out of State travel request for Sergeant Ron Renken to attend Law Enforcement Training on April 26, 2012 in Post Falls, ID. **(Approved)**

1:30 p.m. – 2:20 p.m.

D Pohle, Public Works Update

1. Award Letter for Miscellaneous Equipment 2012-03 to the following:
 - a. Mid Mountain Machinery of Spokane, WA to furnish one Pneumatic Roller for \$67,869.10; six Truck Snow Wings delivered and installed for \$110,899.62; and two Rock Rakes for \$13,550.08 **(Approved)**
 - b. Northwest Manufacturing, & Dist., Inc. of Billings, MT to furnish one Thermo-lay Asphalt Patcher for \$96,031.00. **(Approved)**
2. Contract Execution for Automobiles and Pickups between Grant County and Legacy Ford; and Barry Chrysler.

1:45 p.m. – 1:55 p.m.

Bid Opening, Materials Contract 2012-04, Asphalt Crack Sealant

The following bids were received:

- | | |
|------------------------------|------------------------------------|
| 1. Craftco | \$137,799.09 |
| 2. Special Asphalt Products | \$162,562.14 (Alt #1 \$153,239.58) |
| 3. White Cap | \$165,795.90 |
| 4. Arrow Construction Supply | \$148,286.97 |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:00 p.m. – 2:10 p.m.

Bid Opening, Materials Contract 2012-05, Herbicide

The following bids were received:

1. Helena Chemical \$318,873.49
2. Crop Production Services \$181,675.13

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS' FEBRUARY 13, 2012 MINUTES

Page 5 of 6

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110 (1)(i) Commissioner Stevens called an Executive Session to order at 2:32 p.m. to go until 2:37 p.m. regarding Lybbert Potential Litigation. The session was then continued to 2:45 p.m. Commissioner Stevens closed the session at 2:45 p.m.

4:30 p.m. – 5:00 p.m. C Carter at Royal City 50th Anniversary Celebration
(Royal City, City Hall)

MISCELLANEOUS ITEMS

Approval of Integrus Inv# 20834.04-14 in the amount of \$330.76 for the Cityview Boarding Home project.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$621,610.59, \$151,767.51, \$3,481.40, and \$473,426.99 as recorded on a listing and made available to the Board.

WEDNESDAY, FEBRUARY 15, 2012:

7:00 a.m. – 8:00 a.m. C Swartz at GC EDC Meeting (ATEC, BBCC)

9:00 a.m. – 9:30 a.m. R Stevens, WRCIP Fiscal Committee Conference Call

9:30 a.m. – 12:00 p.m. TOURISM BOARD MEETING

12:00 p.m. – 1:00 p.m. R Stevens, OIC of Washington Conference Call

2:00 p.m. – 4:00 p.m. R Stevens at Columbia Basin Development League Board Meeting (Potato Commission Office, Moses Lake)

6:00 p.m. – 7:30 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Building, Olympia)

THURSDAY, FEBRUARY 16, 2012:

8:00 a.m. – 1:00 p.m. C Swartz at Legislative Steering Committee Meeting (WA Counties Building, Olympia)

9:00 a.m. – 10:00 a.m. R Stevens at KBSN Radio (Moses Lake)

4:00 p.m. – 7:00 p.m. R Stevens at Bonneville Power Transmission Line Open House (Coulee Dam Town Hall)

7:00 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Vladimir Beregovoy (Ber Estates Short Plat #1) File #11-5568-01, Final Plat Submission and Review.

COMMISSIONERS' FEBRUARY 13, 2012 MINUTES

Page 6 of 6

FRIDAY, FEBRUARY 17, 2012:

11:00 a.m. – 1:00 p.m. C Carter at National Children's Study Community Advisory Committee Meeting (Room 407, Samaritan Hospital)

12:00 p.m. – 1:15 p.m. R Stevens and C Swartz at Columbia Basin Job Corps CCC Luncheon (Job Corps, Moses Lake)

Signed this 28th day of Feb, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens
Richard Stevens, Chair

Cindy Carter
Cindy Carter

Carolann Swartz
Carolann Swartz

Attest:

Jul Hammond
Clerk of the Board
Deputy