

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 6, 2012:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 3, and 5 through 7 on the ASC Agenda as presented below. Item 4 is being held indefinitely. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. 2012 Municipal Services Agreement between Grant County and the Grant County Economic Development Council for improved coordination and effectiveness of federal, state, local and other program services and actions affecting the local economy by facilitating the planning, development and sponsorship of educational workshops and seminars aimed at assisting and improving operations and finances of existing business, agriculture, and local governments. Term is February 6, 2012 through December 31, 2012. **(Approved)**
3. Grant County's Request for Reimbursement #4 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$10,374.89. **(Approved)**
4. Interlocal Agreement between the Counties of Adams, Ferry, Grant, Lincoln, Okanogan, Pend Oreille, Stevens, and Spokane for Mental Health Treatment and Services for the Regional Support Network (RSN). **(On hold indefinitely)**
5. 2012 Agreement Concert Management / Development between Grant County and Live Nation Worldwide, Inc. to conduct concerts and/or events at the Gorge Amphitheater. **(Approved)**
6. Grant County Request #23 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$7,513.35. **(Approved)**
7. Professional Services Agreement Conflict and Overflow Investigator between Grant County and Marv Scott, known as M.R. Scott Private Investigations. **(Approved)**

Pursuant to RCW 42.30.110 (1)(i) Commissioner Carter called an Executive Session to order at 9:15 a.m. to go until 9:18 a.m. regarding the Burke Marketing Contract / Potential Litigation. Commissioner Carter closed the session at 9:18 a.m.

COMMISSIONERS' FEBRUARY 6, 2012 MINUTES

Page 2 of 5

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting **(Cancelled)**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

12:00 p.m. – 1:00 p.m. Elected Official / Department Head Luncheon

1:15 p.m. – 2:00 p.m. J Christian-Stoker, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$455,616.41, as recorded on a listing and made available to the Board.

TUESDAY, FEBRUARY 7, 2012:

The session was continued at 10:00 a.m. with all the Commissioners in attendance.

10:00 a.m. – 10:20 a.m. Open Record Public Hearing, Emergency Management Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from Emergency Management in the amount of \$18,500.00 to purchase professional services and office supplies using grant funds amended by FEMA for their Hazard Mitigation grant. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extensions as presented. Commissioner seconded Carter and the motion passed unanimously. The hearing adjourned. **(Resolution No. 12-011-CC)**

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:20 a.m. G Baker, IP Based Notification System Discussion

12:00 p.m. – 1:30 p.m. C Carter at North Central Workforce Development Council Meeting (WorkSource Building, Moses Lake)

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Authorization to Call for Bids for Equipment Contract 2012-07 (Fuel Purchases) project. Bid opening date was set for February 28, 2012 at 1:45 pm. **(Approved)**
2. Authorization to Call for Bids for the Materials Contract 2012-08 (Liquid Asphalt) project. Bid opening was set for February 28, 2012 at 2:15 pm. **(Approved)**
3. Award Recommendation Letter for Automobiles and Pickups to various bidders. **(Approved)**
4. Amendment to the 2012 Road Levy Certification from the County Road Administration Board (CRAB) **(Approved)**

COMMISSIONERS' FEBRUARY 6, 2012 MINUTES

Page 3 of 5

5. **Resolution No. 12-012-CC** re: Increase ER&R Budget and in the matter of using ER&R funds for increased fuel costs, in the amount of \$200,000.00. **(Approved)**

1:30 p.m. – 1:50 p.m.

Bid Opening, Equipment Contract 2012-03 (Item #1 Pneumatic Roller, Item #2 Asphalt Patcher, Item #3 Snow Truck Wing Plow, and Item #4 Rock Rake)

The following bids were received:

1. Northwest Manufacturing and Distributing
 - a. Item #2 \$89,000.00
2. Mid Mountain Machinery
 - a. Item #1 \$67,869.10
 - b. Item #3 \$110,899.62
 - c. Item #4 \$13,550.08
3. Northend Truck Equipment
 - a. Item #3 \$125,951.67
4. Clyde West
 - a. Item #1 \$71,442.53
5. Central Machinery Sales
 - a. Item #4 \$17,812.13

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m.

D Lee, Prosecuting Attorney's Office Update **(Cancelled)**

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 16)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1, 2, and 4 through 16 on the Consent Agenda as presented below. Item 3 is being held for discussion. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners January 23, 2012 Minutes for approval. **(Approved)**
3. Request from Basin Summer Sounds to hold their annual event on the Courthouse lawn and steps. The event is scheduled for July 20-21, 2012. **(Put on hold until meeting on February 28, 2012 at 3:30 p.m.)**
4. Special Occasion license application for Big Bend Community College, 7662 Chanute St NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
5. New license application for Last Call General, 8878 Crescent Bar Rd NW #2, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**
6. 40 hours of discretionary leave for non-represented employees to be used in 2012. **(Approved)**
7. District Court bargaining unit 2012 step increase and discretionary leave days. **(Approved)**
8. Special occasion license application for Grant County Fire District #8 Volunteers Association, PO Box 1782, Mattawa, WA 99349, from the Washington State Liquor Control Board. **(Approved)**

GRANT INTEGRATED SERVICES

9. Rimmer and Roeter invoice #12005 in the amount of \$3,236.16 (application no. 11) and invoice #11081 in the amount of \$48,995.72 (application no. 10). Both are for shower modifications and finishing of regular construction at the Cityview Boarding Home project. **(Approved)**

HUMAN RESOURCES

10. Personnel Action Request for the salary, wage, and/or position changes for Jerry Gingrich, Fairgrounds. **(Approved)**
11. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to start an employee on a step higher than 3. Current employee Ruth Alvarado (Initial Services Specialist) has accepted a new position within GrIS (Therapist) which is banded the same. The request is to keep her wages at the same level. The Director recommends approval. **(Approved)**
12. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to hire 1 Regular Full Time Detention Monitor, due to a separation of employment. The Director recommends approval. **(Approved)**

SHERIFF'S OFFICE

13. Request to purchase the following equipment that was approved in their 2012 Capital Outlay budget: **(All 3 Approved)**
 - a. Sharp MX-5111N Copier from Business Interiors and Equipment in the amount not to exceed \$13,519.00;
 - b. Qty 2 AllerAir 5000 Exec air purifiers from Airpurifiersamerica.com in the amount not to exceed \$1,490.00; and
 - c. Qty. 30 5.11 Chameleon soft-shell duty jackets from Blumenthal Uniforms in the amount not to exceed \$4,480.00.

TREASURER'S OFFICE

14. Request to adopt the County Investment Policy dated December 30, 2011. No changes were made. (Finance Committee Resolution No. 2011-1) **(Approved)**

AUDITOR'S OFFICE – ELECTIONS

15. Designation of County Commissioner to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on February 14, 2012. **(Approved)**
16. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Shannon Falstad, Sue Ramaker, and Trisha Olson to act as representatives for the County; and for Kim Husted to handle the ballots through the mail room process. **(Approved)**

COMMISSIONERS' FEBRUARY 6, 2012 MINUTES

Page 5 of 5

4:00 p.m. – 4:50 p.m.

J Gingrich, Fairgrounds Update and Proposal from Western Pacific Engineering for Services on Carolyn Fisher Stage, in the amount of \$4,250.00. **(This item was approved and signed)**

WEDNESDAY, FEBRUARY 8, 2012:

C Carter, Out

9:30 a.m. – 11:30 a.m.

Disability Board Meeting

1:30 p.m. – 2:00 p.m.

WebSense Committee Meeting (Annex Meeting Room)

7:00 p.m. – 9:00 p.m.

R Stevens at Health Board Meeting (Public Works)

THURSDAY, FEBRUARY 9, 2012:

C Carter and C Swartz, Out

8:30 a.m. – 9:30 a.m.

Central Safety Committee Meeting (Multi-Purpose Room)

9:00 a.m. – 12:00 p.m.

R Stevens at Sovereign Review Team Meeting with Columbia River County Commissioners Advisory Group (Northern Quest, Spokane)

FRIDAY, FEBRUARY 10, 2012:

C Swartz, Out

10:00 a.m. – 12:00 p.m.

CIVIL SERVICE COMMISSION MEETING

Signed this 21st day of Feb, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED

Richard Stevens, Chair

Cindy Carter

Carolann Swartz

Attest:

Clerk of the Board

