

MINUTES
GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 23, 2012:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Actions

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 5 on the ASC Agenda as presented below. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Grant County's Request for Reimbursement #3 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$14,182.91. **(Approved)**
3. 2012 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. **(Approved)**
4. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 11-64100-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$11,152.61. **(Approved)**
5. Request for release of funds on Strategic Infrastructure Project No. 2011-03, Port of Coulee City, Marina Improvement Project, in the (grant) amount of \$150,000.00 and release of \$3,750.00 in payment of the project's Administration Fee to the Grant County Economic Development Council. **(Approved)**

9:30 a.m. – 9:50 a.m. J Christian-Stoker, Grant Integrated Services Conference Call
10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
11:00 a.m. – 11:50 a.m. Budget and Finance Update
2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
3:00 p.m. – 4:00 p.m. Fair Maintenance Manager Interview
4:00 p.m. – 5:00 p.m. Fair Maintenance Manager Interview

TUESDAY, JANUARY 24, 2012:

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Potts, Legislative Update Conference Call

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10:00 a.m. – 10:50 a.m. A Kottkamp, Hearings Examiner Update

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

11:30 a.m. – 11:50 a.m. L Stoltman, Conservation District Update

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Authorization to Call for Bids for the Materials Contract 2012-04 (Asphalt Crack Sealant). Bid opening date is February 14, 2012 at 1:45 pm. **(Approved)**
2. Authorization to Call for Bids for the Materials Contract 2012-05 (Herbicide Materials) . Bid opening date is February 14, 2012 at 2:00 pm. **(Approved)**
3. Execution of Contracts between Grant County and Seubert Excavators, Inc. for the Crushing & Stockpiling 2012 project in the amount of \$959,237.80. **(Approved)**
4. Execution of Contracts between Grant County and Freedom Truck Center, Inc. of Spokane, WA for Dump Trucks for a total bid of \$220,115.21. **(Approved)**
5. Execution of Contracts between Grant County and Northend Truck of Marysville, WA for Dump Trucks for a total bid of \$141,726.66
6. Execution of 2012 Road Levy Certification from the County Road Administration Board (CRAB). **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Equipment Contract 2012-01, Radios and Service

The following bids were received:

1. Spectrum Communication:
 - a. Item #1 \$16,746.29
 - b. Item #2 \$8,605.02
 - c. Item #3 \$3,886.39
 - d. Item #4 \$269.75
2. Day Wireless:
 - a. Item #1 \$15,155.50
 - b. Item #2 \$5,853.58
 - c. Item #3 \$1,727.40
 - d. Item #4 \$215.80

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:00 p.m. – 2:20 p.m. N Maughan, Discussion of Petition for Right of Way Establishment on Rd M-SW (Parcel No. 150871000)

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110 (1)(i) Commissioner Stevens called an Executive Session to order at 2:35 p.m. to go until 2:40 p.m. regarding Terra Scan / RSN Merger / REC Litigation.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 - 15)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 6, 8, and 11 through 14 on the Consent Agenda as presented below. Items 7, 9, 10, and 15 were being held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers **(Approved)**
2. Commissioners January 2, 2012 Minutes for approval. **(Approved)**
3. Request to purchase the FTR Gold software and clock for the Hearing Room computer that was approved in the 2012 Budget. The amount is \$2,677.00. **(Approved)**
4. New license application for Last Call General, 8848 Crescent Bar Rd NE #2, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**
5. Rescinding of Resolution No. 11-077-CC dated November 1, 2011 increasing the revolving checking account for New Hope Domestic Violence and Sexual Assault Services. The fund number stated in the Resolution (#001) is incorrect. It should be listed as Fund # 128. **(Approved, new Resolution No. 12-009-CC)**

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from Superior Court to re-band the Interpreter position from Band 13 to a Band 16. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

7. In regards to the 5 day Discretionary Leave approved by the Board of County Commissioners, the Director requests that their employees who have reached the top step on their pay band be paid for 40 hours of time in lieu of the 40 hours of additional leave. **(This item was held for further review)**

COMMUNITY DEVELOPMENT – BUILDING DEPARTMENT

8. Request to surplus a Cannon AP 110 Typewriter that is no longer functioning, disposing of the item and removing it from inventory. **(Approved)**

FAIRGROUNDS

9. Request that was put on hold on the January 2, 2012 Consent Agenda being brought back after further information was received. Request to purchase 35 plastic or wood tables for use at the Fair and interim events. **(After further review, on January 25, the Board found plastic tables through Costco.com and purchased qty. 36 in the amount of 5,179.17 with tax)**
10. Notice of Completion of Public Works Contract for Halme Builders, Inc. for the Portable Horse Stall Project; and payment of the retainage on the project in the amount of \$12,948.00. **(This item was held for further review)**

WSU COOPERATIVE EXTENSION

11. Out of state travel request for Carrie Wohleb to attend an Onion Growers Annual Meeting on February 7, 2012 in ID/Malheur County, OR; and to attend the Pacific Northwest Vegetable Association Board meeting on February 8, 2012 in Ontario, OR. **(Approved)**

JUVENILE COURT AND YOUTH SERVICES

12. Request to purchase a Sharp MX-M453N photocopier that was approved in the 2012 Budget. The amount is \$7,310.00. **(Approved)**

EMERGENCY MANAGEMENT

13. Request to pay the maintenance fee billed from Cassidian Communications for the Reverse 911 program in the amount of \$8,810.00. **(Approved)**
14. Out of state travel request for Sandi Duffey to attend a Nuclear Regulatory Commission (NRC) Region IV Forum from February 13 – 15, 2012 in Arlington, TX. **(Approved)**

ASSESSOR'S OFFICE

15. Resolution to levy a tax on all taxable property in Grant County, and the taxable property within the various taxing districts, as shown by the Assessment rolls of said county, said being for the purpose of defraying the State, County, Road, Municipal, Hospital, Fire District, Cemetery Districts and other expenses. **(This item is being tabled until the Assessor's Office has all final numbers ready for approval)**

3:30 p.m. – 3:50 p.m.

Norm Proser, Reining Horse Association of the NW

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$604,655.71 and \$504,068.34, as recorded on a listing and made available to the Board.

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WEDNESDAY, JANUARY 25, 2012:

9:00 a.m. – 9:30 a.m. R Stevens, WRCIP All Board Conference Call (Canfield Office, Ephrata)
9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update
9:30 a.m. – 9:50 a.m. S Kozer, Public Defense Update **(Cancelled)**
10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update **(Cancelled)**
10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update **(Did not arrive)**

MISCELLANEOUS ITEMS

Budget transfer request from the Chief Accountant in the amount of \$512,520.55 from the Current Expense fund to the Solid Waste fund to repay a loan, per Resolution No. 10-075-CC.

THURSDAY, JANUARY 26, 2012:

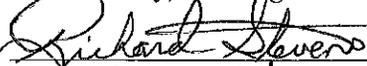
8:00 a.m. – 9:30 a.m. ASSESSOR'S OFFICE STAFF MEETING
10:00 a.m. – 12:00 p.m. R Stevens at Commissioners PAG Meeting (Best Western Lakefront, Moses Lake)
6:00 p.m. – 8:00 p.m. C Swartz at GWMA Meeting (Othello City Hall)

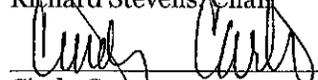
FRIDAY, JANUARY 27, 2012:

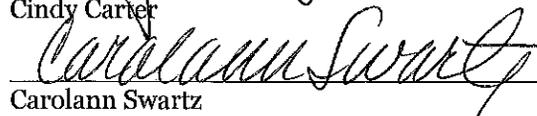
10:00 a.m. – 11:00 a.m. R Stevens, ...continued North Central Washington Regional Support Network (NCWRSN) Conference Call
11:00 a.m. – 3:00 p.m. R Stevens at EW COG Meeting (Davenport)

Signed this 7th day of February, 2012.

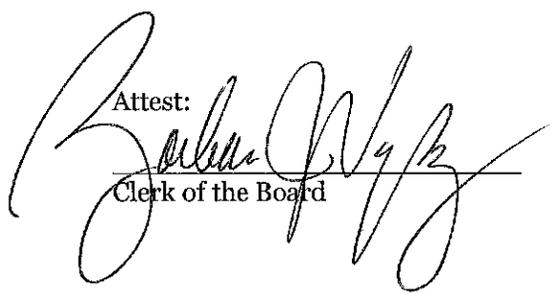
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Cindy Carter


Carolann Swartz

Attest:


Clerk of the Board