

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 19, 2011

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 5, 6 and 7, 10 through 15, and 17, on the ASC Agenda as presented below. Items 6, 9, and 16 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractors, between Grant County and Paulette Burgess. Term is January 1, 2012 through December 31, 2013. **(Approved)**
3. Professional Services Agreement, Conflict and Overflow Investigator, for investigative services to assist the Grant County Public Defense attorneys as they conduct indigent defense services, between Grant County and Jeff Wade of Citadel Training & Investigations. Term is January 1, 2012 through December 31, 2012. **(Approved)**
4. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractors, between Grant County and Brett Hill. Term is January 1, 2012 through December 31, 2013. **(Approved)**
5. Professional Services Agreement, Conflict and Overflow Investigator for the retention of investigation services to assist the Grant County Public Defense department's defense of indigent individuals, between Grant County and Carl Calhoun of Calhoun Investigative Services. Term is January 1, 2012 through December 31, 2012. **(Approved)**
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Full Time Contractors, between Grant County and Lyliane Couture. Term is January 1, 2012 through December 31, 2013. **(Did not arrive for signature)**
7. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Juvenile Court for BECCA, ARY and CHINS matters, between Grant County and Alan Green. Period of performance is January 1, 2012 through December 31, 2013. **(Approved)**
8. Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Full Time Contractors, between Grant County and Devra Sigle Hermosilla. Term is January 1, 2012 through December 31, 2013. **(Approved)**

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Full Time Contractors, between Grant County and Tom Wolfstone. Term is January 1, 2012 through December 31, 2013. **(Did not arrive for signature)**
10. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court for appeals, between Grant County and Jeff Goldstein. Term is January 1, 2012 through December 31, 2013. **(Approved)**
11. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Part Time Contractors, between Grant County and Bradley Thonney. Term is January 1, 2012 through December 31, 2013. **(Approved)**
12. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractors, between Grant County and Tyson Lang. Term is January 1, 2012 through December 31, 2013. **(Approved)**
13. Property Damage Release between Grant County and Short Term Special Events, Inc., Pullin' Sleds LLC, Ron Velcamp, T.H.E. Insurance Company, et al for damages that occurred at the Fairgrounds on or about October 8, 2011. The amount is \$6,748.32. **(Approved)**
14. Interlocal Agreement between Grant County and the City of Electric City for the County to furnish the administration of an existing Shoreline Development Permit and SEPA Checklist for Coulee Playland Resort, located in the City. **(Approved)**
15. Memorandum of Agreement between Grant County and the Washington State University Cooperative Extension for the County's support of the Extension program, in the amount of \$93,570.00. Term is January 1, 2012 through December 31, 2012. **(Approved)**
16. **Anticipating:** 2012 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission and Burke Marketing and Promotion (Bill Burke) to assist the County with the development and implementation of the Tourism Commissions tourism promotion plan. Term is January 1, 2012 through December 31, 2012. **(Did not arrive for signature)**
17. Grant County Request for Reimbursement No. 4 on CDBG Public Services Grant No. 11-64100-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$11,844.66. **(Approved)**

10:00 a.m. – 10:15 a.m.

Commissioners Office Safety Meeting **(Cancelled)**

10:30 a.m. – 10:45 a.m.

Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m.

D Nelson, Community Development Update

12:00 p.m. – 1:00 p.m.

Commissioners at PUD Luncheon (PUD Office, Ephrata)

1:00 p.m. – 2:00 p.m.

R Stevens, Deputy Union Negotiations

2:00 p.m. – 2:50 p.m.

T Hechler, Human Resources Update

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3:00 p.m. – 3:50 p.m. D Hooper, Shoreline Master Program Discussion

4:00 p.m. – 4:20 p.m. B Smith, District Court Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$601,672.51, \$1,182,207.55, and \$152,582.89, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for December 16, 2011.

TUESDAY, DECEMBER 20, 2011:

The session was continued at 11:15 a.m. with the Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

8:00 a.m. – 11:00 a.m. R Stevens, Courthouse/Juvenile/Public Works Union Negotiations

11:15 a.m. – 11:25 a.m. D Nelson, Community Development New Building Review

11:30 a.m. – 11:50 a.m. Open Record Public Hearing, Sheriff's Office Fee Increase for Civil Process and/or Services

The Commissioners held an Open Record Public Hearing to consider a request from the Sheriff's Office to increase their fees charged to the public for Civil Processes and/or services. Theresa Sheets of the Sheriff's Office stated that they have not increased their fees since 2005 and the current fees do not cover the cost to perform the service. It is an approximate 25% increase across the board. Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve fee increase as proposed by the Sheriff's Office. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Ordinance No. 11-092-CC)**

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Lease Agreement between Raymond & Loretta Mayer and Grant County for Ingress/Egress to the Mayer Pit/Stockpile Site located in the Northeast quarter of the Northwest quarter of S 6, T 22N < R 25 E, W M in Grant County. **(Approved)**

2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110 (1)(i) Commissioner Swartz called an Executive Session to order at 3:15 p.m. to go until 3:25 p.m. regarding REC Current Litigation. Commissioner Swartz closed the session at 3:25 p.m.

3:30 p.m. – 3:45 p.m.

Consent Agenda (Items 1 through 12)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners December 5, 2011 Minutes for approval. **(Approved)**
3. Proclamation for the Almira, Coulee, Hartline High School Warriors Football Team and their 2011 State 1B 2nd Place Title. **(Approved)**
4. **Resolution No. 11-093-CC** establishing the effective date of January 1, 2012 for salaries and benefits for employees classified on the Grant County non-bargaining salary schedule.
5. Letter of commitment from Spokane County on whether or not Grant County would like the North Central Washington RSN to merge with the Spokane County RSN. **(This item is being held for further discussion)**
6. Consolidated Homeless Grant (CHG) Agreement No. 12-46108-10 between the Washington State Department of Commerce and Grant County, in the amount of \$304,612.00, to be administered through the Grant County Housing Authority. Term is January 1, 2012 through December 31, 2013. Although the grant amount is \$304,612, Grantee is only authorized to spend 75% (\$228,459.00 through June 30, 2013). The remaining amount may not be spent without prior written approval from Commerce. **(Approved)**

HUMAN RESOURCES

7. Personnel Action Request for the salary, wage, and/or position changes for Stephen J. Kozar, Public Defense; and Royer DeChenne, Facilities and Maintenance. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from Grant Integrated for Gail Goodwin to carry over 40-48 hrs of annual leave into 2012; and Heather West to carry over 74 hrs of annual leave into 2012, over and above the 200 hrs allowed. **(The Director recommended approval of 40 hours leave carry over for each employee per Grant County Policy. This recommendation was approved)**

GRANT INTEGRATED SERVICES

9. Integrus Invoice #20834.04-13 in the amount of \$4,472.34 and Invoice #20834.04-13.1 in the amount of \$223.25, both for the Cityview Boarding Home project. **(Approved)**
10. Application for 2012 funding between Grant County, by and through New Hope Domestic Violence and Sexual Assault Services, and United Way for emergency shelter needs of clients in Grant County. **(Approved)**
11. On December 6, 2011, the Board of County Commissioners approved a request to consolidate petty cash/revolving accounts. Following are the resolutions that memorialize this action: **(Approved)**
 - a. **Resolution No. 11-094-CC** closing Fund# 108000.00.0000.111770000 and transferring the remaining balance of \$2,250.00 to Fund# 108000.00.0000.111740000.

- b. **Resolution No. 11-095-CC** decreasing Fund #108000.00.0000.111700000 by \$50.00 to a new balance of \$90.00 and transferring the \$50.00 to Fund #108000.00.0000.111740000.
- c. **Resolution No. 11-096-CC** decreasing fund #108000.00.0000.11790000 by \$500.00 leaving a new balance of \$2,500.00 and transferring the \$500.00 to Fund # 108000.00.0000.11174000.
- d. **Resolution No. 11-097-CC** increasing Fund #108000.00.0000.111740000 by \$2,800.00 from transfers a, b, and c above, to a new balance of \$7,800.00.

PROSECUTING ATTORNEY'S OFFICE

- 12. Request to declare surplus a Ricoh Aficio 551 photocopier (Asset Nos. 12380/100453) **(Approved)**

COMMUNITY DEVELOPMENT

- 13. Request to allow Dave Nelson, Director, to use a personal cell phone for County business. **(Approved)**

4:00 p.m. – 5:00 p.m.

C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

WEDNESDAY, DECEMBER 21, 2011:

C Swartz and C Carter, Out

7:00 a.m. – 8:00 a.m.

C Swartz at GC EDC Board Meeting (ATEC, BBCC)

9:30 a.m. – 12:00 p.m.

TOURISM COMMISSION MEETING

10:00 a.m. – 10:30 a.m.

R Stevens, WRCIP Fiscal Conference Call

12:00 p.m. – 1:00 p.m.

R Stevens, OIC of Washington Conference Call

1:00 p.m. – 3:00 p.m.

R Stevens at Solid Waste Union Negotiations (Public Works)

THURSDAY, DECEMBER 22, 2011:

C Swartz and C Carter, Out

10:30 a.m. – 1:00 p.m.

R Stevens at NCWRSN Governing Board Meeting (Davenport)

FRIDAY, DECEMBER 23, 2011:

Christmas Holiday, Courthouse Closed

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Signed this 3rd day of January, 2012.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens
Richard Stevens, Chair

Excused

Cindy Carter

Carolann Swartz

Attest:

Barbara W. [Signature]
Clerk of the Board