

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, DECEMBER 12, 2011:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and MISC BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 6 on the ASC Agenda as presented below. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Telemedicine Services Agreement between Grant County, by and through Grant Mental Healthcare (GMHC) and Seattle Children's Hospital for the provision of Behavioral Health Services to support pediatric services at GMHC. **(Approved)**
3. Request for release of funds on Strategic Infrastructure Project (SIP) #2009-05, Columbia Basin Hospital Pharmacy/Electrical Infrastructure Upgrade project approved via BOCC Resolution No. 09-057-CC. Payment will be in the amount of a \$140,000.00 grant and a \$60,000.00 loan. **(Approved)**
4. BOCC Chair signature on Grant County Board of County Commissioners Administrative Policy No. 11-01, Safety/Security, which will become effective January 3, 2012. **(Approved)**
5. Professional Services Agreement for the Shoreline Master Program Update between Grant County and Anchor QEA. **(Approved, the Clerk of the Board called Commissioner Swartz to get her stamped signature on page 4)**
6. Employment Contract, Director of Public Defense, between Grant County and Stephen Kozer, effective December 1, 2011. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting **(Cancelled)**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:30 a.m. Commissioners at Road Supervisor Meeting (Public Works)

1:30 p.m. – 1:50 p.m. L Grammer, Assessor's Office Update **(Rescheduled to December 13, 2011 at 1:00 p.m.)**

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:50 p.m. D Nelson, Department of Community Development New Building Discussion

4:00 p.m. – 4:20 p.m. J Christian-Stoker, Developmental Disabilities Service Discussion

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### MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$493,418.41, \$627,261.01, \$7,136.00, and \$88.06, as recorded on a listing and made available to the Board.

### TUESDAY, DECEMBER 13, 2011:

The session was continued at 10:30 a.m. with the Commissioners Stevens and Swartz in attendance. Commissioner Swartz was out and excused.

- 8:30 a.m. – 10:30 a.m. R Stevens with P Moberg, Litigation
- 10:30 a.m. – 10:50 a.m. M Houghton, Emergency Management Update
- 11:00 a.m. – 11:50 a.m. J Sleeman, Washington Cutting Horse Association Update
- 1:00 p.m. – 1:20 p.m. L Grammer, Assessor's Office Update
- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. Authorization to Call for Bids for the Crushing & Stockpiling 2012 contract. The bid opening date was set for January 10, 2012 at 1:30 pm.
- 2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update
- Pursuant to RCW 42.30.110 (1)(i) Commissioner Stevens called an Executive Session to order at 3:01 p.m. regarding REC and Ochoa current litigation, to go until 3:05 p.m. The session was continued until 3:09 p.m. Commissioner Stevens closed the session at 3:09 p.m.
- 3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 10 on the Consent Agenda as presented below. The motion passed with 2 Commissioners in attendance.

### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 28, 2011 Minutes for approval. **(Approved)**
3. Public Disclosure Commission Form L-5 Lobbying by State and Local Government Agencies for James "Jim" Potts in the amount of \$1,050.00 for 4<sup>th</sup> quarter 2011. **(Approved)**
4. Multi Agency Communications Center (MACC) Claims Payment Request Batch 01-27 in the amount of \$3,454.34. **(Approved)**

**NOXIOUS WEED BOARD**

5. Budget Transfer request in the amount of \$13,000.00 from Enforcement Weed Spray to Regular Salaries and Wages to cover additional funds needed for leave payout of a retired employee. **(Approved)**

**GRANT INTEGRATED SERVICES**

6. Out of State travel for Darla Boothman and Nicole Davidson to attend the Anasazi Conference from February 25 – March 2, 2012 in Phoenix, AZ. **(Approved)**

**HUMAN RESOURCES**

7. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire a provisional deputy into a full time Deputy position; and to temporarily fill a vacant Deputy position. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office to amend the 2010 adopted salary schedule for their Deputy Prosecutors. The Director does not recommend approval. **(Approved HR recommendation to deny request)**
9. Personnel Action Request Recommendation regarding a request from District Court for an exception to the hiring freeze to hire one Deputy Clerk II due to a recent resignation. The Director recommends approval. **(Approved)**

**FAIRGROUNDS**

10. Post Out of State travel request Fran Christensen and Frank Delgado, both members of the Fair Advisory Committee, to attend an IAFE Annual Convention and Trade Show from November 27 – December 1, 2011 in Las Vegas, NV. **(Approved)**

4:00 p.m. – 4:20 p.m.

R DeChenne, Facilities and Maintenance Update

5:30 p.m. – 7:00 p.m.

C Carter at PARC Board Annual Dinner (GrIS)

**MISCELLANEOUS ITEMS**

The Commissioners approved a Personnel Action Request Recommendation to initiate the County sick leave donation policy for a Juvenile Court and Youth Services employee, Recipient 11-02, who suffers from an illness which is extraordinary in nature. This is the 2<sup>nd</sup> request for this employee.

**WEDNESDAY, DECEMBER 14, 2011:**

C Swartz and R Stevens, Out

9:30 a.m. – 10:00 a.m.

C Carter, Disability Board Meeting

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- 10:30 a.m. – 2:30 p.m. C Carter at Project Pegasus Follow Up Meeting (Port of Moses Lake)  
**(This meeting was rescheduled to 8:00 a.m. but our office was not informed)**
- 11:30 a.m. – 2:30 p.m. HEARINGS EXAMINER
- 1:30 p.m. – 2:00 p.m. WebSense Committee Meeting (Annex Meeting Room)
- 7:00 p.m. – 8:30 p.m. C Carter at Health Board Meeting (Public Works)

**MISCELLANEOUS ITEMS**

Commissioner Carter signed and Commissioner Swartz authorized the Clerk of the Board to stamp her signature to the December 9, 2011 Payroll Authorization Pick-up Sheet.

**THURSDAY, DECEMBER 15, 2011:**

C Swartz and R Stevens, Out

- 11:30 a.m. – 1:00 p.m. C Carter at GC EDC Luncheon (ATEC, BBCC)

**FRIDAY, DECEMBER 16, 2011:**

C Swartz and R Stevens, Out

- 9:00 a.m. – 12:00 p.m. TEAMSTERS UNION NEGOTIATIONS (Public Works)
- 9:00 a.m. – 12:00 p.m. TREASURER'S OFFICE TAX FORECLOSURE SALE

Signed this 27<sup>th</sup> day of Dec, 2011.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

EXCUSED  
 Carolann Swartz, Chair  
Richard Stevens  
 Richard Stevens  
Cindy Carter  
 Cindy Carter

Attest:  
[Signature]  
 Clerk of the Board