

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, NOVEMBER 7, 2011:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

- 8:45 a.m. – 9:00 a.m.            C Morrison, Coroner's Office Update
- 9:00 a.m. – 9:30 a.m.            Coroner's Office Budget Meeting
- 9:45 a.m. – 10:15 a.m.        J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1, 3-6 on the ASC Agenda as presented below. Items 2 and 3 did not arrive. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Amendment A to CDBG Public Services Grant No. #11-64100-002 between the Washington State Department of Commerce and Grant County, which is administered through the OIC of Washington. The amendment extends the contract end date from 12/31/11 to 06/30/12 and adds \$76,721 to the grant award. **(Did not arrive)**
3. **Anticipating:** Agreement Regarding Use of County Property (Amended), between Grant County and Elegy West, LLC, to use Grant County, Washington's parcel Numbers 170082000 and 170082001, commonly known as Grant County's portion of the Moses Lake Sand Dunes for the purpose of conducting a film and/or photographic project in 2011. **(Did not arrive)**
4. Grant County Request #20 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$10,357.60. **(Approved)**
5. Addendum to Residential Rental Agreement entered into on October 30, 2008, between Windermere Property Management and Grant County, by and through New Hope Sexual Assault & Domestic Violence. The amendment renews the term beginning November 1, 2011 and ending October 31, 2012 in the amount of \$1,450.00. **(Approved)**
6. Agreement for Administration of Juvenile Court between the Superior Court of the State of Washington In and For the County of Grant and the Board of County Commissioners of the County of Grant. Agreement comes effective on January 1, 2012 with termination effective by written notice on the next December 31 (which follows the written notice by at least 90 days). **(Approved)**

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10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Christy Price, Director of WSU Cooperative Extension Office, came in response to a question brought up at their 2012 budget meeting regarding their request for budget to purchase a photocopier. Ms. Price is asking for approximately \$4,000.00 of county funding for this purchase. Commissioners stated they will consider this request in the final budget adoption.

LeRoy Allison, Administrator, NCWRSN, came to discuss the potential merger in 2012 between the North Central Washington Regional Support Network (NCWRSN) and the Spokane County Regional Support Network (SCRSN). Mr. Allison told of the possible budget impacts this merger would incur (see information packet). This merger would also impact services to citizens within the NCWRSN area. The Commissioners thanked Mr. Allison for attending today.

11:00 a.m. – 11:45 a.m. Community Development Budget Meeting

12:00 p.m. – 1:00 p.m. Elected Official/Department Head Luncheon

1:30 p.m. – 2:30 p.m. Grant Integrated Services Budget Meeting

Pursuant to RCW 42.30.110 (1)(i) Commissioner Swartz called an executive session to order regarding potential litigation at 1:30 p.m. to go until 1:35 p.m. Commissioner Swartz then continued the session to go until 1:37 p.m. Commissioner Swartz closed the session at 1:37 p.m.

2:45 p.m. – 3:15 p.m. Auditor's / Elections Office Budget Meeting

3:30 p.m. – 4:00 p.m. Assessor's Office Budget Meeting (**Rescheduled to November 14, 2011 at 10:00 a.m.**)

3:30 p.m. – 4:00 p.m. Public Defense Follow-up Budget Meeting

4:15 p.m. – 4:30 p.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 4, and 6 on the Consent Agenda as presented below. Item 5 was denied due to a conflict of interest. The motion passed unanimously.

### COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers (**Approved**)
2. Commissioners October 24, 2011 Minutes for approval. (**Approved**)
3. Recommendation from the Fair Advisory Committee to appoint Mary Harrington to a 3 year term, replacing Jim McKiernan who resigned in September. (**Approved**)
4. Recommendation from the Health Insurance Committee regarding the 2012 year benefits: (**Approved**)
  - a. No changes to the benefit plan
  - b. Switch Flexible Spending Account (FSA) benefit vendor from Rehn and Associates to Discovery Benefits

**GRANT INTEGRATED SERVICES**

- 5. Request to purchase kitchen items (plates, cups utensils, etc) from a restaurant in Moses Lake that is going out of business. The business is owned by one of the Directors of GrIS and they are aware of the County Conflict of Interest policy.  
GrIS proposes to allow an independent party to value the items we wish to purchase and for the Director to remain separate from any negotiations. **(This item was denied due to a conflict of interest)**

**HUMAN RESOURCES**

- 6. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to:
  - a. Hire 1 Regular Full Time Qualified Court Interpreter; and
  - b. Hire 1 Regular Full Time Legal Secretary.
 These positions are open due to employee promotions to other positions within their department. The Director recommends approval.  
**(Approved)**

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1.93, \$152,164.12, \$1,090,880.49, and \$152,134.73 as recorded on a listing and made available to the Board.

**TUESDAY, NOVEMBER 8, 2011:**

The session was continued at 9:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out in the morning only and excused.

- 9:00 a.m. – 9:30 a.m.                      Facilities and Maintenance Budget Meeting
- 9:45 a.m. – 10:15 a.m.                    Juvenile Court and Youth Services Budget Meeting
- 10:30 a.m. – 11:00 a.m.                   Emergency Management Budget Meeting
- 11:15 a.m. – 11:45 a.m.                   Tourism/Disability Board/Board of Equalization Budget Meeting
- 1:30 p.m. – 2:00 p.m.                    D Pohle, Public Works Update
  - 1. **Resolution No. 11-078-CC** initiating CRP No. 11-09 for a project on Rd 31-NE in the amount of \$200,000.00. **(Approved)**
  - 2. Request approval of Equipment Rental Rate Changes **(Approved)**
- 2:00 p.m. – 3:00 p.m.                    Public Works Budget Meeting
- 3:15 p.m. – 3:45 p.m.                    Commissioners Office Budget Meeting
- 4:00 p.m. – 4:30 p.m.                    Fairgrounds Budget Meeting

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$605,323.60 as recorded on a listing and made available to the Board.

**WEDNESDAY, NOVEMBER 9, 2011:**

7:00 a.m. – 8:00 a.m.	C Swartz at Grant County Economic Development Council Executive Board Meeting (EDC Office, BBCC)
9:30 a.m. – 11:30 a.m.	C Carter, Disability Board Meeting
11:30 a.m. – 1:30 p.m.	HEARINGS EXAMINER ( <b>Cancelled</b> )
1:30 p.m. – 2:00 p.m.	WebSense Committee Meeting (Annex Meeting Room)
7:00 p.m. – 9:00 p.m.	BOARD OF ADJUSTMENT ( <b>Cancelled</b> )
7:00 p.m. – 8:30 p.m.	Commissioners at Health Board Meeting (Public Works)

**THURSDAY, NOVEMBER 10, 2011:**

8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting (Multi-Purpose Room)
9:00 a.m. – 10:30 a.m.	R Stevens at MACC Meeting (Moses Lake Armory Building)
10:30 a.m. – 10:45 a.m.	R Stevens at MACC Finance Meeting (Moses Lake Armory Building)
11:00 a.m. – 12:00 p.m.	R Stevens at LEPC Meeting (PUD Building, Moses Lake)

**FRIDAY, NOVEMBER 11, 2011:**

Veterans Day Holiday

11:00 a.m. – 1:00 p.m.	C Swartz at BB RC&D Meeting (Ritzville)
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Signed this 22<sup>nd</sup> day of Nov., 2011.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Carolann Swartz

Carolann Swartz, Chair

Richard Stevens

Richard Stevens

Cindy Carter

Cindy Carter

Attest:

Barbara W. G. B.  
Clerk of the Board