

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 16, 2011:

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Swartz and Carter in attendance with the Clerk of the Board. Commissioner Stevens was out in the a.m. only and excused.

8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion

9:00 a.m. – 9:50 a.m. Strickler, ASC Update/Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 6 on the ASC Agenda as presented below. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Geographic Information Interlocal Agreement between Grant County and the Washington State Department of Ecology for access to bi-monthly/monthly updates of spatial and tabular data as maintained by the County *via* on-line ftp site or quarterly updates of spatial and tabular data as maintained by the County *via* CD-ROM or DVD. Term is April 6, 2011 to December 31, 2011. **(Approved)**
3. Amendment A to Washington State Department of Commerce Community Services and Housing Division, Office of Crime Victims Advocacy, Grant No. F10-31103-015, FFY 2010 STOP Violence against Women Formula Grant Program. Amendment extends the grant period and increases the Budget and matching funds. **(Approved)**
4. Special Counsel Contract between Grant County and Evans, Craven & Lackie, P.S. to perform and render legal assistance and advice, and to conduct discovery, relative to the case commonly known as Ochoa Ag Unlimited Foods, Inc., d/b/a Ochoa Foods, and Idaho Corporation; OB-1 LLC, a Washington LLC, v. Grant County, Superior Court Cause No. 07-2-00788-8. **(Approved)**
5. Domestic Violence Legal Advocacy Grant Program funding application between Grant County, New Hope Domestic Violence and Sexual Assault Services, and the Department of Commerce in the amount of \$24,000 to provide legal advocacy to victims of domestic violence. Contract for July 1, 2011-June 30, 2012. **(Approved)**
6. Agreement for Independent Contractor Services between Grant County, PARC, and Dr. David Scratchley for training service on May 17, 2011. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Mick Hansen discussed his desire to have Fairway Drive in Moses Lake, added to the Golf Cart Zone in Grant County. He brought in a new description of the area he would like to see added. All roads are currently 25mph. If the Commissioners approve this area, he will bring his proposal to the City of Moses Lake for consideration as they own part of Fairway Drive. Discussion was held about how some of the ditches were filled in along Fairway Drive, and that the Public Works Director stated this needs to be removed. Those ditches are a requirement of the County.

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Mr. Hansen stated he delivered sand to the area and dropped it off for the residents to fill in. He was not compensated for this. He stated that the Golf Cart Zone and ditches being filled in are not connected. Commissioner Swartz stated that she believed Mr. Hansen would need 51% of the residents in favor of the Golf Cart Zone on Fairway Drive. The Commissioners will discuss this issue with Derek Pohle, Public Works Director on how many residents will need to sign the petition. The Board will also give the area description to the Assessor's Office to get how many residents are in the area. A copy of the passed Ordinance was given to Mr. Hansen so he would know the requirements. Discussion was held again on the ditches. Mr. Hansen is upset that AHO Homes dug ditches instead of putting in curbing and sidewalks. He stated the County gave AHO the option and the citizens are upset over this. The citizens filled in County Right of Way when they should not have. Commissioner Swartz will discuss this issue with Derek Pohle at his May 17, 2011 meeting.

- 11:00 a.m. – 11:30 a.m. C Carter at Health District Audit Exit Interview (Health District Ephrata Office)
- 12:00 p.m. – 1:00 p.m. PUD Luncheon (Tequila's Restaurant)
- 1:30 p.m. – 1:50 p.m. Open Record Public Hearing, Douglas T. Boyden et al Application for Classification as Open Space Land for Current Use Assessment under Ch. 84.34 RCW

The Commissioners held an Open Record Public Hearing to consider an application from Douglas T. Boyden et al regarding an application for Classification as Open Space Land for Current Use Assessment under Chapter 84.34 RCW. Property is located at Highway 283 and the Winchester Wasteway, in the NE quarter of S 33, T 20, R 25 (Parcel no. 15-1952-007 Tax #8336). Laure Grammer, Assessor, discussed the application. On February 18, 2009, this application was presented to the Commissioners along with the Assessor recommended for denial of the application. The current application also came with a letter of denial but the Assessor would now like to change this recommendation. She was able to speak with the property owners today regarding their application and now understands their situation. The Assessor now recommends approval. Discussion ensued. Peter Chance, one of the property owners, discussed the application. They put signs up stating there was a charge for hunting on their property to discourage people from hunting on their property. They are concerned about it being a liability issue. Commissioner Carter recommended they speak to the NRCS for signage to detour hunters. Mr. Chance stated they are interested in possibly selling the property to the County. Commissioner Stevens stated we do not buy property like this but he could contact Fish and Wildlife or ask NRCS. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved approve the revised recommendation of the County Assessor and approve the application as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned.

- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. T Lang, District Court Public Defense Performance Issue
- 4:00 p.m. – 4:20 p.m. B Smith, District Court Update (**Cancelled**)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$463,506.85 and \$396.54, as recorded on a listing and made available to the Board.

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TUESDAY, MAY 17, 2011:

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

- 9:30 a.m. – 9:50 a.m. J Janke, Noxious Weed Board Assessment Discussion
- 10:00 a.m. – 10:30 a.m. Performance Review
- 10:30 a.m. – 10:50 a.m. Open Record Public Hearing, Application for Community Development Block Grant No. 11-641000-002

The Commissioners held an Open Record Public Hearing to review community development and housing needs, inform citizens of the availability of funds and eligible uses of the state Community Development Block Grant (CDBG) funds, and receive comments on proposed activities, particularly from low and moderate income persons and persons residing in the Grant, Adams, and Lincoln County areas. \$76,722.00 will be available to Opportunities Industrialization Center of Washington (OIC of WA) to fund public service activities that principally benefit low and moderate income persons. This hearing is to also close out 2010 CDBG grant 10-64100-002. June Strickler, Administrative Services Coordinator, discussed the proposed and notified the Commissioners that all hand outs are available in English and Spanish and that a Spanish interpreter is here to assist if necessary. Available handouts: (1) Community Development Block Grant Program description, (2) Federal Regulations 24 CFR 570.486(a), (3) Public Participation Plan (PPP), and a (4) Grant County's adopted CDBG Grievance Procedure form (an attachment to the PPP). Ms. Strickler has a resolution for signature with certifications of compliance for CDBG public services grant only. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Carter moved to approve the closeout of the 2010 Grant and approve the implementation of the 2011 Grant. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 11-038-CC)**

- 1:00 p.m. – 5:00 p.m. R Stevens, Out
- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. **Resolution No. 11-039-CC** initiating County Road Project 9-SW Road, CRP 11-07, to grade, drain, and surface (BST Class A). **(Approved)**
 2. Request for Reimbursable Work from Grant County Port District #5, Hartline for miscellaneous road work to a maximum of \$7,000.00. **(Approved)**
- 2:00 p.m. – 2:10 p.m. Open Record Public Hearing, Port of Royal Slope Franchise Application Hearing

The Commissioners held an Open Record Public Hearing to consider a franchise application from the Port of Royal Slope to enter upon, construct, operate, and maintain a water line under, across and along Road E-SW and run water line along the north side of Rd 13.6 SW in a portion of S 8, T 16, R 26 W.M. Derek Pohle, Director and Engineer, Public Works stated that their department recommends approval. Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the franchise application as presented and to sign the Order Granting Franchise. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

- 2:15 p.m. – 2:30 p.m. W Gould, SR 28 Lane Restriping

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2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update

3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 9 on the Consent Agenda as presented below. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers **(Approved)**
2. Commissioners May 2, 2011 Minutes for approval. **(Approved)**

AUDITOR'S OFFICE

3. Request for payment to the Sheriff's Office Advanced Travel account for an Honor Guard event attended by Deputy Kyle Cox in Eugene, OR, in the amount of \$152.30. **(Approved)**

FAIRGROUNDS

4. Request for transfer in the amount of \$100,000.00 to process expense vouchers and payroll liability. **(Approved)**

TECHNOLOGY SERVICES

5. Request for approval of the procedure for retention of disaster recovery tapes and backup media information expiration date of 3 years. **(Approved)**

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from Community Development to re-band the GIS Coordinator position to a Band 15. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to rename the Accounts Payable Manager to an Integrated Data Administrator. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office for an exception to the hiring freeze to hire one Deputy Prosecuting Attorney due to a recent resignation. The Director recommends approval. **(Approved)**
9. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to hire a regular part time Detention Monitor due to a recent resignation. The Director recommends approval. **(Approved)**

4:00 p.m. – 4:30 p.m.

C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

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MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the May 10, 2011 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$5,957.64, as recorded on a listing and made available to the Board.

WEDNESDAY, MAY 18, 2011:

R Stevens, Out

7:00 a.m. – 8:00 a.m.	C Swartz at Grant County Economic Development Council Board Meeting (ATEC, BBCC)
9:00 a.m. – 10:00 a.m.	C Carter at Housing Authority Homeless 10 Year Plan Meeting (Moses Lake Community Health Administrative Conference Room)
9:30 a.m. – 12:00 p.m.	TOURISM BOARD
10:00 a.m. – 10:30 a.m.	R Stevens at WRCIP Board of Directors Meeting (Canfield and Assoc) (Unable to attend)
11:00 a.m. – 4:00 p.m.	C Swartz at Spanish Elections Meeting (Elections) (Cancelled)
12:00 p.m. – 1:00 p.m.	R Stevens, OIC of Washington Conference Call (Unable to attend)
6:00 p.m. – 8:00 p.m.	R Stevens at Columbia Basin Development League Meeting (Moses Lake Fire Hall) (Unable to attend)

MISCELLANEOUS ITEMS

Commissioner Carter signed and Commissioner Swartz authorized the Clerk of the Board to sign for her, approval for an out of state travel request from the Sheriff's Office for Detectives Cook and Green to travel to San Diego and interview a homicide suspect that left Grant County.

THURSDAY, MAY 19, 2011:

C Swartz and C Carter at WIR Annual Conference (Wenatchee)

R Stevens, Out

9:00 a.m. – 3:00 p.m.	BOARD OF EQUALIZATION HEARINGS
7:00 p.m. – 8:00 p.m.	C Swartz at Grant Transit Authority Board Meeting (Ephrata City Hall)

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FRIDAY, MAY 20, 2011:

C Swartz and C Carter at WIR Annual Conference (Wenatchee)

R Stevens, Out

9:00 a.m. – 2:30 p.m. BOARD OF EQUALIZATION HEARINGS

3:30 p.m. – 5:00 p.m. CIVIL SERVICE MEETING

Signed this 31st day of May, 2011.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington,

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara Wynn
Clerk of the Board