

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 7, 2011:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion

9:00 a.m. – 9:50 a.m. Strickler, ASC Update/Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 2 through 8, and item 10 on the ASC Agenda as presented below. The motion passed unanimously.

1. Agreement between Grant County, by and through Grant Integrated Services - Mental Health, with GeoEngineers for special inspection and testing services during construction of the planned Grant County Mental Health Boarding Home located in Moses Lake, Washington. **(Did not arrive for signature)**
2. Confidential Document Destruction Service Agreement between Grant County and DB SECURE SHRED, Total Shred Management. Term is March 1, 2011 to March 1, 2012. **(Approved)**
3. Services Agreement between Grant County, by and through Grant Integrated Services, and Clean Pros, Inc. of Moses Lake, Washington, for the provision of janitorial and/or maintenance services in or upon sites commonly known as Grant Integrated Services, 840 E. Plum, Moses Lake, Washington. Term is January 1, 2011 through December 31, 2011 with provisions for renewal. **(Approved)**
4. Grant County/Grant County Fire District #3's Request for Reimbursement #8 on CDBG-R Grant No. 08-F96119-003, George Fire & Life Safety Facility Project, in the amount of \$48,029.76. This amount utilizes the District's portion of the grant less the 5% retainage which will be held by the Department of Commerce until project closeout. **(Approved)**
5. Grant County/Grant County Fire District #3's Request for Reimbursement #9 on CDBG-R Grant No. 08-F96119-003, George Fire & Life Safety Facility Project, in the amount of \$45,150.00. This dollar amount comprises the 5% retainage which will be held by the Department of Commerce until project closeout. **(Approved)**
6. Grant County Request #12 on Homeless Grant Assistance Program (HGAP) Contract #08-46108-S01 with the Department of Commerce in the amount of \$12,888.12. **(Approved)**
7. Grant County/Housing Authority of Grant County's request for reimbursement #12 on Department of Commerce HPRP Grant No. 10-46111-608 in the amount of \$5,454.77. **(Approved)**
8. Port of Moses Lake request for extension of March 22, 2011 deadline for completion of Strategic Infrastructure Project #2010-02, Utility Infrastructure for Project Chinook, to September 22, 2011. **(Approved)**

9. **Anticipating:** 2011 Spirituous Liquor Agreement between Grant County, by and through the Grant County Sheriff's Office, and ARAMARK Entertainment, Inc., and Live Nation, Inc. for continuation of the management of the food and beverage business serving patrons at concerts and other events at the Gorge Amphitheater located in Grant County, owned by iSTAR Blues LLC. Term is March 7, 2011 through December 31, 2011. **(Did not arrive for signature)**
10. Contract between Grant County and WestLaw, Contract/Account #1003120129, for the Grant County Law Library. **(Approved)**
11. Contract between Grant County and Halme Builders, Inc. to do all work and furnish all tools, materials, equipment necessary to improve and complete the construction of 96 – 12 ft by 12 ft horse stalls, with materials obtained from Noble Panels and Gates. Contract price is \$258,960.00. **(Approved)**

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 10:50 a.m. – 10:55 a.m. L Pence, Executive Session regarding Potential Litigation

Pursuant to RCW 42.30.110 (1)(i) Commissioner Swartz called the session to order at 10:50 a.m. to go until 10:55 a.m. Commissioner Swartz closed the session at 10:55 a.m.

- 11:00 a.m. – 11:50 a.m. J Christian – Stoker, Grant Integrated Services Update
- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Unified Development Code Amendments

The Commissioners held an Open Record Public Hearing to consider the following proposed amendments to the Unified Development Code, as presented by the Planning Department:

- 1) UDC 23.12.100, UDC 22.04.310 and UDC 22.04.360 - several changes are all related to Road Standards.
- 2) UDC 23.04 – Table 4 – Mining & Mineral Extraction allowing this land use by Conditional Use permit in the Rural Residential 1, 2 & 3 zones. Also addition of the following Note:
33. Allowed subject to a Conditional Use permit, applicable only to Federal, State and Local government agencies responsible for the installation and maintenance of public infrastructure provided that the parcel has a minimum lot area of five (5) acres. Such use shall be regulated under GCC§ 23.08.260 and as follows: (1) No such mining operation shall be located less than one thousand (1,000) feet from any existing residence and (2) No production shall be permitted nearer than fifty (50) feet from any property line.
- 3) UDC 23.08.020 – Accessory Uses and Structures (d) removal of “in residential zoning district” in the opening sentence.

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- 4) UDC 23.12.040 – General Development Standards in Urban Growth Area. This amendment is a text amendment removing the requirement to record a redevelopment plan and adding text clarifying redevelopment plans as conceptual plans.

Dorothy Black stated that the Planning Commission has 1 minor change that is being forwarded to the Board of County Commissioners. This request comes from the County Public Works Department. The change is to Section 22.04 Table 4, subtitle 33: "No such mining operation shall be located less than **500** feet from any existing residence". This length used to be 1000 ft. Damien Hooper stated that these changes are consistent with what the UDC Committee is reviewing and recommending to the Board of County Commissioners. Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to uphold the recommendation of the Planning Commission including the 1 minor change and 4 Findings of Fact. Commissioner Stevens seconded and the motion passed with unanimously. The hearing adjourned. **(Ordinance No. 11-011-CC)**

3:30 p.m. – 4:00 p.m.

D Hooper, Planning Commission and Board of Adjustment
Appointments Review

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Marilyn Buob etal (Bechtol Long Plat) File #10-5461-02; and the John Rylaarsdam (Rylaarsdam Short Plat #2 (FU 94 Blk 75)) File #10-5501-01, Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$375,497.55, as recorded on a listing and made available to the Board.

As there was no further business to come before the Board the session was continued until March 8, 2011.

TUESDAY, MARCH 8, 2011:

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

9:00 a.m. – 9:20 a.m.

J Potts, Legislative Update Conference Call

9:30 a.m. – 9:50 a.m.

Open Record Public Hearing, Housing Authority HPRP Grant No. 10-46111-608 Budget Extension

The Commissioners held an Open Record Public Hearing regarding a budget extension request from the Housing Authority of Grant County in the amount of \$60,000.00. June Strickler entered into the record handouts that are available to the public. John Poling gave a brief history of the homeless housing project in Grant County. The budget extension is for the Housing Authority of Grant County DCTED/HUD Block Grant Fund #190, Department #001 in the amount of \$60,000.00. The State of Washington Department of Commerce has requested that Grant County provide services to families in Adams County through the Homeless Prevention Rapid Re-housing grant program and has designated these funds for this service.

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Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 11-016-CC)**

- 10:30 a.m. – 10:50 a.m. S Lorenz, Emergency Management Update
- 11:00 a.m. – 11:20 a.m. V Cummings, Facilities and Maintenance Update
- 11:00 a.m. – 1:00 p.m. C Carter at DV and SA Consortium Meeting (Samaritan Hospital)
(Rescheduled)
- 1:30 p.m. – 2:20 p.m. D Pohle, PW Update
1. Contract Award Recommendation Letter: Misc. Equipment **(Approved)**
 2. Contract Award Recommendation Letter to award the Fuel Purchases project to Coleman Oil Company. **(Approved)**
 3. Execution of Contracts: R-NE Road Reconstruction **(Did not arrive for signature)**
 4. Execution of Contracts: Re-Striping Project **(Did not arrive for signature)**
 5. Execution of Contracts: Bud Clary Chevrolet – Cars and Pickups **(Approved)**
 6. Execution of Contracts: Legacy Ford – Cars and Pickups **(Approved)**
 7. **Resolution No. 11-012-CC** in the matter of Intent to Vacate, Notice of Hearing regarding a petition to vacate County Rd 23-N. The public hearing was set for April 5, 2011 at 2:00 p.m. **(Approved)**
 8. **Resolution No. 11-013-CC** in the matter of Intent to Vacate, Notice of hearing regarding a petition to vacate County Rd Right-of-Way for Rd 4-SW and Rd T-SW. The public hearing was set for April 5, 2011 at 2:10 p.m. **(Approved)**
- 2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update
- 3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 8)

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers **(Approved)**
2. Commissioners February 21, 2011 Minutes for approval. **(Approved)**
3. The Commissioners appointed Robin Hickok to the Civil Service Commission for a 6 year term, replacing resigned member Dave Canfield.
4. **Resolution No. 11-014-CC** adopting the annual county inventory of capitalized assets.

GRANT INTEGRATED SERVICES

5. Request for Resolution designating Cheri Dowse as a County Designated Mental Health Professional as defined in WAC 388-865-0150 and RCW 71.05. **(Resolution No. 11-015-CC)**

EMERGENCY MANAGEMENT

6. Recommendation from the Address Coordinator to approve a request from Gary Storer to name a private road "Spirit Valley Rd NE". The road is located in the Northeast portion of S 21, T 21, R 29 and is considered very rural and fits the descriptions of a meandering road. The department recommends approval. **(Approved)**

HUMAN RESOURCES

7. Personnel Action Request Recommendation regarding the Clerk's Office request for an exception to the hiring freeze to hire a Seasonal/Temporary File Clerk Position. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a District Court request for an exception to the hiring freeze to hire one Deputy Clerk II due to a recent resignation. The Director recommends approval. **(Approved)**

5:30 p.m. – 6:30 p.m. Commissioners at Fair Advisory Committee Meeting (Grant County Fairgrounds)

As there was no further business to come before the Board the session was continued until March 9, 2011.

WEDNESDAY, MARCH 9, 2011:

7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Executive Board Meeting (EDC Office)

9:30 a.m. – 11:30 a.m. C Carter, Disability Board Meeting

11:30 a.m. – 2:30 p.m. HEARINGS EXAMINDER

7:00 p.m. – 8:30 p.m. BOARD OF ADJUSTMENT

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works)

MISCELLANEOUS ITEMS

The Chair of the Board authorized the Clerk of the Board to sign the Brett and Tiffany Carvo (Carvo Short Plat) File #11-5526-01, Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$147,837.32 and \$596,738.32, as recorded on a listing and made available to the Board.

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THURSDAY, MARCH 10, 2011:

8:30 a.m. – 2:30 p.m. BOARD OF EQUALIZATION HEARINGS
8:30 a.m. – 9:30 a.m. ~~G Carter at Central Safety Committee Meeting (Multi-Purpose Rm)~~
9:00 a.m. – 11:00 a.m. R Stevens at MACC Board Meeting (Moses Lake Armory Building)
11:00 a.m. – 12:00 p.m. R Stevens at LEPC Meeting (PUD Bldg, Moses Lake)

FRIDAY, MARCH 11, 2011:

9:00 a.m. – 3:30 p.m. BOARD OF EQUALIZATION HEARINGS
12:00 p.m. – 2:00 p.m. C Swartz at BB RC&D Meeting (Casuelas' Restaurant, Ritzville)

Signed this 22nd day of Mar., 2011.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Will Hammond
Clerk of the Board
Deputy