

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 6, 2010:

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion
- 9:00 a.m. – 9:30 a.m. Open Record Public Hearing, 2011 Grant County Budget, Tax Levies, and Capital Facilities adoption

The Commissioners held an Open Record Public Hearing to take public comment on the 2011 County Budget, Capital Facilities Plan, and tax levies. Dave Firebaugh stated that the Current Expense budget totals \$35,854,340.00 and the total County budget is \$100,682,878.00. The Commissioners had just received an amended Capital Facilities Plan from the Administrative Services Coordinator and wanted time to review it. The Assessor had not yet brought over the tax levies so the Commissioners aren't able to review those at this time. No public spoke at the hearing, therefore a motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to continue the hearing until Monday, December 13, 2010 at 1:00 pm. The motion passed unanimously.

- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Public Comment Period (**No public in attendance**)
- 11:00 a.m. – 11:50 a.m. J Christian-Stoker, Grant Integrated Services Update
1. Hold Harmless and Indemnification Agreement between Grant County, by and through Grant Integrated Services, and the City of Moses Lake, by and through the City of Moses Lake Fire Department, for the Fire Dept. to participate in search and rescue, and firefighter survival training at the GrIS 836 E. Plum, Moses Lake facility.
- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon
- 1:00 p.m. – 1:30 p.m. D Nelson, Community Development Issue Discussion
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:50 p.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items on 1 through 5 the ASC Agenda as presented below. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. **ON HOLD:** Professional Services Agreement between Grant County, by and through Grant County Emergency Management, and Tetra Tech, Inc.
3. Grant County Request #9 on Homeless Grant Assistance Program (HGAP) Contract #08-46108-S01 with the Department of Commerce in the amount of \$13,863.31.

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4. Grant County Request #9 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$37,584.89.
5. Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, and New Hope Domestic Violence and Sexual Assault Services, pursuant to RCW 36.22.179 and 1791. Period of Performance is January 1, 2011 to December 31, 2011.

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for December 3, 2010.

TUESDAY, DECEMBER 7, 2010:

7:45 a.m. – 11:45 a.m. C Carter at Neils vs. Grant County Deposition (Comfort Inn, Moses Lake)

9:00 a.m. – 9:10 a.m. Bid Opening, Cityview Boarding Home Project

The following bids were received:

- | | |
|------------------------|----------------|
| 1. Halme Construction | \$1,603,000.00 |
| 2. Leone & Keetle | \$1,560,000.00 |
| 3. Rimmer & Roeter | \$1,491,000.00 |
| 4. Advanced Excavation | \$2,026,641.00 |
| 5. Ramey | \$1,730,919.00 |
| 6. TW Clark | \$1,604,400.00 |
| 7. Western States | \$1,750,000.00 |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve turn over the bids to Grant Integrated Services for their review and recommendation. The motion passed with 2 Commissioners in attendance.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

1:30 p.m. – 2:15 p.m. C Carter at Gang Resistance Education and Training Graduation (Morris Schott Middle School, Mattawa)

1:30 p.m. – 2:50 p.m. D Pohle, PW Update

2:30 p.m. – 3:20 p.m. A Lee, Prosecuting Attorney's Office Update

3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 18)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 18 on the Consent Agenda as presented below. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office Vouchers (**Approved**)
2. Commissioners November 22, 2010 Minutes for approval. (**Approved**)

3. CORRECTED Commissioners November 3, 2008 Minutes for approval. **(This item was signed December 8, 2010)**
4. 2-Special Occasion license applications for Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**
5. Change of LLC member for Cave B, 348 Silica Rd NW, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**
6. Lobbyist Registration (L1 Form) for James W. Potts, to perform lobbying activities for Grant County in 2011. **(Approved)**
7. REVISED request from the Historical Society to transfer \$400,000.00 into a construction account for the Museum's new warehouse; and to create a new fund called Museum Construction Fund #304, Department #001. **After review, it was determined that a budget extension is needed, not a transfer. This request is being resubmitted as a budget extension. (The amount was amended to \$370,000.00 and approved on December 8, 2010)**
8. After reviewing the following previous budget extension requests, it was determined that these were no longer needed: **(Approved)**
 - a. District Court \$33,611.00 (approved 11/9/10)
 - b. Interfund Communications \$4,800.00 (approved 11/2/10)
 - c. Boundary Review Board \$133.00 (approved 11/2/10)

EMERGENCY MANAGEMENT

9. Budget Extension request in the amount of \$270,280.30 for grant funds not identified in the 2010 budget. State Homeland Security Program FFY08 and FFY09, and Washington State Department of Agriculture and State Homeland Security Program grand funds will be used for travel, intergovernmental pass through, supplies, and wages/benefits. **(Approved)**

ACCOUNTING DEPARTMENT

10. Request to create a new fund / department called MACC Radio System Fund #305, Department #001. **(Approved, Resolution No. 10-094-CC created this fund)**
11. Budget Extension in the amount of \$9,000,433.00 for the newly created fund for the MACC Radio System. **(Approved, a public hearing was set for December 28, 2010 at 10:30 am)**
12. Budget Extension request in the amount of \$50,000.00 to cover the Fairgrounds payroll till the end of the year. **(Approved, a public hearing was set for December 28, 2010 at 10:30 am)**

HUMAN RESOURCES

13. Personnel Action Request recommendation regarding a request from District Court's to re-name Probation Administrator Position to the Probation/DUI/Drug Court Manager; and request for an exception to the hiring freeze to hire a Probation/DUI/Drug Court Manager due to a recent resignation. **(Approved)**
14. Personnel Action Request recommendation regarding a request from Public Defense for an exception to the Hiring Freeze to hire one Public Defender due to a recent resignation. **(Approved)**

15. Personnel Action Request recommendation regarding a request from Grant Integrated Services employee Suzi Fode to carry over an estimated 23.91 hours of annual leave. **(Approved)**
16. Personnel Action Request recommendation regarding a request from the Clerk's Office for an exception to the hiring freeze to hire a Seasonal/Temporary Clerk position due to a recent vacancy. **(Approved)**
17. Personnel Action Request recommendation regarding a request from the Coroner's Office to create an Investigator position; and request for an exception to the hiring freeze to hire an Investigator. **(Approved)**

The Human Resources Director recommends approval for the items above.

GRANT INTEGRATED SERVICES

18. Budget Extension request for New Hope Domestic Violence and Sexual Assault Services in the amount of \$62,622.00 to cover year end expenses; and Directions in Community Living in the amount of \$119,181.00 to cover year end expenses. **(Approved)**

4:00 p.m. – 4:20 p.m.

V Cummings, Fairgrounds Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$364,794.73, \$51,595.88, and \$144,951.95, as recorded on a listing and made available to the Board.

WEDNESDAY, DECEMBER 8, 2010:

9:30 a.m. – 11:30 a.m.

C Swartz, Disability Board Meeting

7:00 p.m. – 8:30 p.m.

Commissioners at Health Board Meeting (Public Works)

THURSDAY, DECEMBER 9, 2010:

8:30 a.m. – 9:30 a.m.

Central Safety Committee Meeting (Multi-Purpose Rm)

9:00 a.m. – 12:00 p.m.

R Stevens, Courthouse, Juvenile, and Public Works Negotiations

9:00 a.m. – 10:30 a.m.

C Swartz at MACC (Moses Lake Armory Bldg)

11:00 a.m. – 12:00 p.m.

C Swartz at LEPC Meeting (PUD Bldg, Moses Lake)

12:00 p.m. – 1:00 p.m.

Commissioners at Columbia Basin Job Corps Community Relations Council Meeting (Moses Lake)

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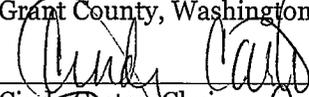
2:00 p.m. – 3:00 p.m. Roller Estate Public Auction
6:00 p.m. – 7:30 p.m. C Carter at GWMA Meeting (Othello)

FRIDAY, DECEMBER 10, 2010:

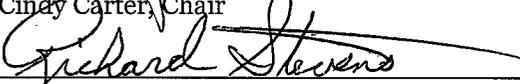
9:00 a.m. – 12:00 p.m. R Stevens at Teamsters Negotiations (Treasurer's Office Meeting Room)
10:00 a.m. – 12:00 p.m. C Swartz at Big Bend Resource Conservation and Development Council
Annual Meeting (Pillar Rock Grill, Moses Lake)

Signed this 21st day of December, 2010.

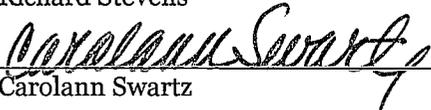
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Richard Stevens



Carolann Swartz

Attest:

Clerk of the Board

