

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

**MONDAY, OCTOBER 25, 2010:**

The Grant County Commissioners session began at 8:30 a.m. with all the Commissioners in attendance.

8:30 a.m. - 8:50 a.m.                      Elected Official Roundtable Discussion

9:00 a.m. - 9:50 a.m.                      J Strickler, ASC Update/Misc. BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 5 on the ASC Agenda as presented below. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. 2011 Health Services Agreement between Grant County, by and through the Grant County Sheriff's Office, and Vicki L. Bratton effective January 1, 2011 through December 31, 2011. **(Approved)**
3. 2011 Eastern Washington Vacation/Travel Planner Contract between Grant County, by and through the Grant County Tourism Commission, and NW Weekend Get-Aways, LLC effective December 1, 2010 through December 31, 2011. **(Approved)**
4. ASC budget transfer request within the Economic Enhancement SIP account in the amount of \$15,497.96 from SIP 113 Account line item 113155-00-9925-514804136 (Economic En SIP-Port of Mattawa 200- E.D.C.ADMI) to 113155-00-0000-514804136 (E.D.C. ADMIN FEES). **(Approved)**
5. ASC budget transfer requests to achieve year-end balance(s) within Interfund Communications as follows: **(Approved)**

Transfer From	Amount	Transfer to
Interfund Communications 001129-00-0000-528803500 SMALL TOOL/MINOR EQUIP	\$500.00	Interfund Communications 001129-00-0000-528802599 UNEMPL.COMP-INTERFND
Interfund Communications 001129-00-0000-528804900 MISCELLANEOUS	\$40.00	Interfund Communications 001129-00-0000-528804400 ADVERTISING
Interfund Communications 001129-00-0000-528804900 MISCELLANEOUS	\$20.00	Interfund Communications 001129-00-0000-528803100 OFFICE & OPER SUPPLIES
NON-BUDGETED COMMUN. CONCESSION PROCEEDS 001000-00-9129-36280000	\$1,300.00	Interfund Communications 001129-00-0000-528801100 REG SALARIES & WAGES <b>(This item is being added to the 11/2 Consent Agenda for budget extension approval)</b>
NON-BUDGETED COMMUN. CONCESSION PROCEEDS 001000-00-9129-36280000	\$3,500.00	Interfund Communications 001129-00-0000-528802300 MEDICAL & LIFE INSURANCE <b>(This item is being added to the 11/2 Consent Agenda for budget extension approval)</b>

**COMMISSIONERS' October 25, 2010 MINUTES**

**Page 2 of 4**

- 10:00 a.m. - 10:20 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. - 10:50 a.m. Citizen Public Comment Period (**No public in attendance**)
- 11:00 a.m. - 11:50 a.m. Budget and Finance Update
- 1:30 p.m. - 2:00 p.m. H Beagley, CGI Information Meeting
- 2:00 p.m. - 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. - 3:50 p.m. District Court Arraignment Meeting

Grant County implemented Court Rule CrRLJ 4.1 for Arraignments within District Court which became effective September 1, 2010. A workgroup was formed to begin the implementation of this rule. More information will be gathered from other Counties and brought forth to the next committee meeting held November 30, 2010 at 4:00 p.m.

- 4:00 p.m. - 4:50 p.m. V Cummings and Fair Board, Fairgrounds Open Class Payment Discussion

**TUESDAY, OCTOBER 26, 2010:**

- 10:30 a.m. - 11:30 a.m. BOCC Preliminary Budget Review
- 1:30 p.m. - 2:20 p.m. D Pohle, Public Works Update
1. Execution of 2011 Road Levy Certification & Ordinance (**Not ready for signature**)
- 2:30 p.m. - 3:20 p.m. A Lee, Prosecuting Attorney's Office Update
- 3:30 p.m. - 3:45 p.m. Consent Agenda (items 1 through 9)

**COMMISSIONERS OFFICE**

1. Commissioners Office Vouchers (**Approved**)
2. Commissioners October 25, 2010 Minutes for approval (**Approved**)
3. Request from the Housing Authority to re-appoint Ann Mix as Commissioner (**Approved**)

**FAIRGROUNDS**

4. Budget Operating Transfer request in the amount of \$75,000.00 to process expense vouchers and payroll liability (**Approved**)

**HUMAN RESOURCES**

5. Personnel Action Request Recommendation regarding a request from District Court to extend the employment of the "Temporary/Seasonal" Records Clerk until the end of the year and to reclassify this position to a "Regular Full Time" Records Clerk beginning January 1, 2011(**Approved**)
6. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney for an exception to the hiring freeze to hire 1 legal secretary. (**Approved**)

**SHERIFF'S OFFICE**

7. Budget Extension in the amount of \$18,503.00 to cover the cost of personnel involvement in US Marshals Office investigations and other law enforcement duties. The US Marshal's Office reimburses the County for these services. **(Approved and set for public hearing on November 17, 2010 at 3:30 p.m.)**
8. Budget Transfer request in the amount of \$119,289.00 from Interfund Repair and Maintenance to Regular Salaries and Wages. This is to correct an error when preparing the 2010 budget. **(Approved)**

**GRANT INTEGRATED SERVICES**

9. Mental Health Block Grant Agreement between North Central Washington Regional Support Network and Grant County. **(Approved)**

5:00 p.m. – 8:00 p.m. C Swartz and R Stevens at CBDL 2010 Annual Conference (ATEC)

**MISCELLANEOUS ITEMS**

The Commissioners signed the Grant County Payroll Pick-Up Sheet for October 25, 2010.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$597,709.60, 144,921.66, and \$850,053.72, as recorded on a listing and made available to the Board.

**WEDNESDAY, OCTOBER 27, 2010:**

9:15 a.m. – 9:30 a.m. G Maughn, Windmachine Project

10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update

10:30 a.m. – 10:50 a.m. F De Trolio, Sheriff's Office Update

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

12:00 p.m. – 1:00 p.m. C Swartz at Big Bend Economic Development Council Meeting (Boys & Girls Club, 3<sup>rd</sup> Ave., Moses Lake)

**THURSDAY, OCTOBER 28, 2010:**

8:00 a.m. – 9:30 a.m. ASSESSOR'S OFFICE STAFF MEETING **(Cancelled)**

12:00 p.m. – 1:00 p.m. C Carter and C Swartz at Columbia Basin Job Corps Community Relations Luncheon (Moses Lake)

12:00 p.m. – 1:00 p.m. R Stevens at Road District 1 Annual BBQ (Ephrata Shop)

COMMISSIONERS' October 25, 2010 MINUTES

Page 4 of 4

6:00 p.m. – 6:15 p.m. C Carter at New Hope Domestic Violence and Sexual Assault Services  
"Take Back the Night" event

6:00 p.m. – 8:00 p.m. C Carter and R Stevens at Grant County Farm Bureau 2010 Annual  
Banquet (Pillar Rock Grill)

**FRIDAY, OCTOBER 29, 2010**

11:00 a.m. – 3:00 p.m. R Stevens at EW Council of Governments Meeting (Lincoln Co.  
Courthouse)

Signed this 9<sup>th</sup> day of Nov., 2010.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused  
Cindy Carter, Chair

Richard Stevens  
Richard Stevens

Carolann Swartz  
Carolann Swartz

Attest:

Bill Hammond  
Clerk of the Board

Deputy