

## MINUTES

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, APRIL 26, 2010:

R Stevens at National Public Employer Labor Relations Assoc Conference (New Orleans, LA)

8:30 a.m. - 8:50 a.m.

Elected Official Roundtable Discussion

9:00 a.m. - 9:50 a.m.

J Strickler, ASC Update/Misc. BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. **Anticipating:** Subrecipient Agreement for CDBG Public Services between Grant County and OIC (Opportunities Industrialization Center) of Washington from January 1, 2010 through June 30, 2011, in the amount of \$230,165.00.
3. Resource Sharing Agreement Between State of Washington Employment Security Department and Partner(s) to establish terms and conditions under which the partnership will share resources in performance of One-Stop Services at the WorkSource Central Basin Office at 309 E. 5<sup>th</sup> Ave., Moses Lake, Washington:
  - Washington State Employment Security Department;
  - North Central (Grant/Adams) WDC aka SkillSource;
  - Big Bend Community College;
  - OIC of Washington;
  - DESI
  - AARP Foundation WorkSearch;
  - Division of Vocational Rehabilitation (DSHS); and
  - Grant County, by and through Grant Integrated Services.This Agreement is effective July 1, 2010 through April 30, 2012.
4. BOCC Chair signature on revision to Grant County Board of County Commissioners Administrative Policy No. 02-09, Motor Vehicle Use, to become effective May 3, 2010.
5. Board of County Commissioners Policy Memo 10-01 regarding: (1) Adoption of Incident/Accident Reporting Procedure; and (2) Revised Policy Number 02-09, Motor Vehicle Use.
6. Amendment to Geographic Information Interlocal Agreement between Grant County and the City of Ephrata for shared GIS services.

10:00 a.m. - 10:20 a.m.

Commissioners at Health District State Audit Exit Interview (Ephrata Health District Office)

10:30 a.m. - 10:50 a.m.

Commissioners Work Session

1. Personnel Action Request Recommendation from Human Resources in regards to District Courts request to reclassify an "Other" Hourly File Clerk to a "Regular Full Time" Salary Records Clerk. This item was held over for discussion at the 4/20/10 Consent Agenda meeting as further review was needed.
2. Budget extension request from the Planning Department in the amount of \$16,666.80 to purchase a photocopier.

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3. Proclamation recognizing May 2 – 8, 2010 as Municipal Clerks Week.
  4. Commissioner Minutes for the week of March 15, 2010.
- 11:00 a.m. - 11:50 a.m. Budget and Finance Update
- 1:30 p.m. – 2:00 p.m. J Christian-Stoker, GrIS Personnel Discussion
- 3:00 p.m. - 3:50 p.m. T Hechler, Human Resources Update **CANCELLED**
- 4:00 p.m. – 4:50 p.m. K Larimer, PUD – Crescent Bar Lease Follow-up Meeting

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

**J STRICKLER, ASC UPDATE AND MISC. BOCC ACTION**

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1, 3 through 6 on the ASC Agenda. Item 2 did not arrive in time for signature. The motion passed with 2 Commissioners in attendance.

**COMMISSIONERS WORK SESSION**

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1, 2, and 4 on the Work Session agenda. Item 1 will be reviewed in 6 months to determine whether or not this position is "self supporting". Item 3 was held for further review at the May 3, 2010 Work Session. The motion passed with 2 Commissioners in attendance.

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Eric and Tammy Huber (Morgan Tracts, Unit 1 Short Plat, Replat of Lot 8) File #10-5398-01; and the Troy Latham (Latham Major Plat) File #09-5335-02, Final Plat Submission and Reviews.

The Commissioners approved a request from the Sheriff's Office for a budget extension hearing in the amount of \$9,782.00. The Washington Association of Sheriff and Police Chiefs (WASPC) extended their FY2009 Methamphetamine grant to April 30, 2010 and these funds must be spent by this date. The Sheriff's Office intends to use these funds on Salaries/Wages and Small Tools/Minor Equipment. The hearing was set for May 18, 2010 at 10:00 am.

The Commissioners approved and signed the April 23, 2010 Payroll Pick-up Sheet.

The Commissioners approved the request of Juvenile Court to purchase 4 portable radios with remote microphones in the amount of \$2,614.85. This purchase was approved in the 2010 budget process.

As there was no further business to come before the Board the session was continued until April 27, 2010.

**TUESDAY, APRIL 27, 2010:**

R Stevens at National Public Employer Labor Relations Assoc Conference (New Orleans, LA)

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- 8:00 a.m. – 10:00 a.m. C Swartz at Community Trends Steering Committee Meeting (ATEC)
- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. Authorization to Call for Bids for Rd 4 NE project.
- 2:30 p.m. – 3:20 p.m. A Lee, Prosecuting Attorney's Office Update
- 3:30 p.m. – 3:45 p.m. Consent Agenda
- 5:30 p.m. – 7:00 p.m. C Carter and C Swartz at Fair Board Meeting (Fuller Bldg, Fairgrounds)

The session was continued at 1:30 pm with all the Commissioners in attendance with the Clerk of the Board.

**D POHLE, PUBLIC WORKS UPDATE**

Item 1 was not ready for signature and not executed.

**CONSENT AGENDA**

Commissioner Swartz moved to approve the Consent Agenda, Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Request to use the Courthouse lawn area, lower level bathroom, and parking lots for the annual Sage-n-Sun Festival to be held June 10-13, 2010.

**HUMAN RESOURCES**

Personnel Action Request Recommendation regarding a request from Juvenile Court for an exception to the hiring freeze to hire one Legal Secretary. This is due to a recent resignation. The Director recommends approval.

**GRANT INTEGRATED SERVICES**

2 grant applications with the Dept of Commerce (Office of Crime Victim's Advocacy):

1. Sexual Assault Core Services Application for \$120,684
2. Sexual Assault Prevention Services for \$16,739

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$556,987.74 as recorded on a listing and made available to the Board.

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As there was no further business to come before the Board the session was continued until April 28, 2010.

**WEDNESDAY, APRIL 28, 2010:**

R Stevens at National Public Employer Labor Relations Assoc Conference (New Orleans, LA)

10:00 a.m. – 10:20 a.m.	G Baker, Technology Services Update
10:30 a.m. – 10:50 a.m.	F De Trolio, Sheriff's Update
11:30 a.m. – 12:00 p.m.	C Carter, Finance Committee Meeting
12:00 p.m. – 1:00 p.m.	C Swartz at Big Bend Economic Development Council (Boys & Girls Club, 3rd Ave., Moses Lake)
2:00 p.m. – 2:20 p.m.	D Hooper and D Black, Comprehensive Plan 2010 Discussion

The session was continued at 10:00 am with all the Commissioners in attendance with the Clerk of the Board.

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Public Works payroll journal for April 2010.

As there was no further business to come before the Board the session was continued until May 3, 2010.

**THURSDAY, APRIL 29, 2010:**

R Stevens at National Public Employer Labor Relations Assoc Conference (New Orleans, LA)

8:00 a.m. - 9:00 a.m.	ASSESSOR'S OFFICE STAFF MEETING
3:00 p.m. - 4:00 p.m.	C Carter at NCCAC Board Meeting (OIC Building, Moses Lake)
4:00 p.m. – 7:00 p.m.	C Carter at DV and SA Awareness March (Moses Lake Police Station)

**MISCELLANEOUS ITEMS**

Commissioners Carter and Swartz gave the Clerk of the Board approval to stamp their signature on the Public Works Claims Fund Voucher Approval No. 04-1 through No. 04-101 in the total amount of \$640,310.76, as recorded on a listing and made available to the Board.

**FRIDAY, APRIL 30, 2010:**

11:00 a.m. – 3:00 p.m.	R Stevens at EW COG Meeting (Lincoln Co. Public Works Bldg)
3:00 p.m. – 4:00 p.m.	FACILITIES MAINTENANCE / HUMAN RESOURCES / ACCOUNTING MEETING

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Signed this 17<sup>th</sup> day of May, 2010.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Cindy Carter  
Cindy Carter, Chair

Excused  
Richard Stevens

Carolann Swartz  
Carolann Swartz

Attest:  
Pauline Hays  
Clerk of the Board