

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

### MONDAY, JANUARY 11, 2010:

8:30 a.m. – 8:50 a.m.

Elected Official Roundtable Discussion

9:00 a.m. – 9:50 a.m.

J Strickler, ASC Update/Misc. BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. BOCC Chair signature on North Columbia Community Action Council Request #9 on CTED Public Services grant, Contract #09-64009-002, in the amount of \$12,975.12.
3. 2010 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marv Scott of M.R. Scott Private Investigations, LLC. Period of performance is January 1, 2010 to December 31, 2010.
4. 2010 Grant County Sheriff Towing Contract between Grant County and Quincy Towing.
5. 2010 Grant County Sheriff Towing Contract between Grant County and Moses Lake Towing.
6. 2010 Grant County Sheriff Towing Contract between Grant County and T&J Services.
7. 2010 Grant County Sheriff Towing Contract between Grant County and Agri-Fix.
8. 2010 Grant County Sheriff Towing Contract between Grant County and Tim's 4 Corners 76, Inc.
9. 2010 Grant County Sheriff Towing Contract between Grant County and George Washington Towing.
10. 2010 Grant County Sheriff Towing Contract between Grant County and DJ's Auto Wrecking.
11. 2010 Grant County Sheriff Towing Contract between Grant County and Randy's Towing.
12. 2010 Grant County Sheriff Towing Contract between Grant County and Beeline Frame & Axle, Inc.
13. 2010 Grant County Sheriff Towing Contract between Grant County and Davis Towing.
14. Industrial Cooling Equipment Maintenance Agreement, effective March 1, 2010 through February 28, 2013, between Sno Valley Process Solutions and Grant County, facility covered: Jail (Law & Justice) Building.
15. Industrial Cooling Equipment Maintenance Agreement, effective March 1, 2010 through February 28, 2013, between Sno Valley Process Solutions and Grant County, facility covered: Courthouse Building.
16. **Anticipating:** BOCC Chair signature on Grant County's Funding Application for Homelessness Prevention and Rapid Re-Housing Program to State of Washington's Department of Commerce (formerly CTED). Grant Subrecipient will be Grant County Housing Authority.
17. 2010 Grant County Sheriff Towing Contract between Grant County and Royal City Towing.

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18. Crisis Stabilization Services Agreement between Grant County and the North Central Washington Regional Support Network (NCWRSN).
19. Authorization for release of BOCC approved Strategic Infrastructure Project (SIP) funds on SIP #2008-01, Coulee Community Hospital, Hospital Infrastructure Work, in the amount of \$250,000.00 (funding approved via BOCC Resolution No. 08-021-CC dated April 15, 2008).

10:00 a.m. – 10:15 a.m.

Commissioners Work Session

1. Request from District Court to purchase a Laptop Computer and accessories in the amount of \$1,800.00 using DUI Court grant funds.
2. Budget Extension request from the Chief Auditor in the amount of \$225,857.00 for PARC. This amount was accidentally left off the 2010 approved budget.

12:00 p.m. – 3:00 p.m.

Commissioners at GCSO John Bernard Memorial Service (BBCC)

3:30 p.m. – 4:20 p.m.

T Hechler, Human Resources Update

4:30 p.m. – 5:00 p.m.

L Pence, Indemnification Issue

The Grant County Commissioners session was called to order at 8:30 a.m. with all the Commissioners in attendance with the Clerk of the Board.

**J STRICKLER, ASC UPDATE AND MISC. BOCC ACTION**

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 19 on the ASC Agenda. The motion passed unanimously. Due to late arrivals, item 16 was signed on 1/14/10 and item 18 was signed on 1/12/10.

**COMMISSIONERS WORK SESSION**

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 2 on the Work Session Agenda. The motion passed unanimously. Item 2, a hearing was scheduled for February 1, 2010 at 1:30 pm.

**L PENCE, INDEMNIFICATION ISSUE EXECUTIVE SESSION**

Pursuant to RCW 42.30.110 (1)(i) Commissioner Carter called the session to order at 4:34 pm to go until 4:44 pm. The session was then continued until 4:48 p.m. Commissioner Carter closed the session at 4:48 p.m.

**MISCELLANEOUS ITEMS**

The Chair of the Board designated Carolann Swartz to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on February 9, 2010.

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Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Shannon Falstad, Sue Ramaker, and Trisha Olson to act as representatives for the County; and for Kim Husted to handle the ballots through the mail room process.

As there was no further business to come before the Board the session was continued until January 12, 2010.

**TUESDAY, JANUARY 12, 2010:**

- |                         |  |
|-------------------------|--|
| 9:30 a.m. – 10:30 a.m.  | A Lee, Prosecuting Attorney's Office Update                                    |
| 10:30 p.m. – 10:50 a.m. | S Lorenz, Emergency Management Update  |
| 11:00 a.m. – 11:20 a.m. | V Cummings, Facilities and Maintenance Update                                  |
| 1:30 p.m. – 2:50 p.m.   | D Pohle, PW Update   |
|                         | 1. Authorization to Call for Bids for Equipment Contract 2010-01 (Automobiles) |
| 3:30 p.m. – 3:45 p.m.   | Consent Agenda   |

The session was continued at 9:30 am with all the Commissioners in attendance with the Clerk of the Board.

**D POHLE, PUBLIC WORKS UPDATE**

The Commissioners approved and signed item 1 as listed above and set the bid opening for February 2, 2010 at 1:30 p.m.

**CONSENT AGENDA**

Commissioner Swartz moved to approve the Consent Agenda, Commissioner Stevens seconded and the motion passed with unanimously, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Special Occasion License application for Grant County Economic Development Council, 6594 Patton Blvd NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board.

**GRANT INTEGRATED SERVICES**

Out of state travel request for Bill Fode to attend the National Council on Community Behavioral Health's National conference from March 12 – 18, 2010 in Orlando, FL; and Darla Boothman to attend the Anasazi National Conference from February 28 – March 5, 2010 in AZ.

**HUMAN RESOURCES**

Personnel Action Request Recommendations regarding requests from the following offices:

1. Superior Court to create an Assistant to the Court Administrator position, starting off as a regular Part-Time Status employee and banded at Band 4.
2. Prosecuting Attorney's Office request for an exception to the hiring freeze to hire a Part-Time temporary secretary.
3. District Court to restructure and reclassify two Deputy III Clerks to two Lead Clerk positions. These newly created Lead Clerk positions will be placed in the Compensation Plan Structure at Band 9.

The Director recommends approval for all 3 items.

**FAIRGROUNDS**

***Held from January 5, 2010*** - Recommendation from the Director to award the bid for the Fairgrounds new parking lot fencing to North Central Fence in the amount of \$24,055.87 (including tax).

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$19,899.39, \$1,224.66, \$576,994.03, \$121,869.61, and \$14,207.39, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the out of state travel request for Karen Lewis to attend a SCRI meeting from January 11 – 13, 2010 in Portland, OR.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 01-1 through No. 01-92 in the total amount of \$827,523.17, as recorded on a listing and made available to the Board.

As of this date the Board by a majority vote does approve for payment those vouchers as presented by the Grant County Health District: Payroll Vouchers No. 1 – 3, and General Fund Vouchers No. 4 – 73, in the amount of \$178,352.95; as recorded on a listing and made available to the Board.

As there was no further business to come before the Board the session was continued until January 13, 2010.

**WEDNESDAY, JANUARY 13, 2010:**

- |                        |  |
|------------------------|--|
| 9:30 a.m. – 11:30 p.m. | C Swartz, Disability Board Meeting                   |
| 1:30 p.m. – 2:00 p.m.  | Department Head Review                               |
| 2:00 p.m. – 2:50 p.m.  | J Christian-Stoker, GrIS Update                      |
| 3:00 p.m. – 5:00 p.m.  | Grant County Phone System Upgrade Meeting            |
| 7:00 p.m. – 8:30 p.m.  | Commissioners at Health Board Meeting (Public Works) |

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The session was continued at 1:30 p.m. with all the Commissioners in attendance with the Clerk of the Board.

**MISCELLANEOUS ITEMS**

The Commissioners signed the Grant County Payroll Pick-Up Sheet for January 8, 2010.

As there was no further business to come before the Board the session was continued until January 14, 2010.

**THURSDAY, JANUARY 14, 2010:**

8:00 a.m. – 12:00 p.m.	R Stevens at Leg Steering Committee Meetings (WSAC Bldg, Olympia)
8:30 a.m. – 9:30 a.m.	C Swartz at Central Safety Committee Meeting (Multi-Purpose Rm) <b><u>Rescheduled</u></b>
9:00 a.m. – 10:30 a.m.	C Carter at MACC Meeting (Moses Lake Armory Building)
9:00 a.m. – 3:00 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 12:00 p.m.	C Carter at LEPC Meeting (PUD Bldg, Moses Lake)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Maysae Norisada (West Meadows Major Plat) File # 08-5003-02 Final Plat Submission and Review.

**FRIDAY, JANUARY 15, 2010:**

9:00 a.m. – 12:00 p.m.	BOARD OF EQUALIZATION HEARINGS
10:00 a.m. – 12:00 p.m.	R Stevens at NCWRSN Governing Board Meeting (Davenport Courthouse)
11:30 a.m. – 12:30 p.m.	C Carter at Stalking Awareness Training (Prosecuting Attorney's Office)

The session was continued at 9:00 am with Commissioners Carter and Swartz in attendance with the Clerk of the Board. Commissioner Stevens was out and excused.

The Commissioners approved and signed the Personnel Action Request for the salary, wage, and/or position changes for Larry E. Williamson, Jim Pritchard, Stanley Kaufmann, Leland Hutsell, and Helen Fancher, all of the Board of Equalization.

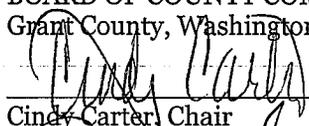
As there was no further business to come before the Board the session was continued until January 18, 2010.

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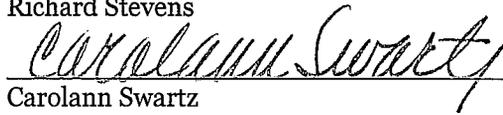
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Signed this 8<sup>th</sup> day of February, 2009.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Cindy Carter, Chair

  
Richard Stevens

  
Carolann Swartz

Attest:

  
Clerk of the Board