

**MINUTES
GRANT COUNTY BOARD OF COMMISSIONERS**

MONDAY, DECEMBER 14, 2009:

- 9:30 a.m. – 9:40 a.m. Open Record Public Hearing, District Court Budget Extension
- 10:00 a.m. – 11:00 a.m. C Carter at Health District Administrator Interview (HD Ephrata Office)
- 10:00 a.m. – 10:30 a.m. R Stevens at Stevens Short Plat Meeting (Planning Dept Conf Rm)
- 11:00 a.m. – 11:30 a.m. Commissioners Work Session and ASC Agenda
1. Possible vouchers for indigent defense, insurance, and/or grant administration.
 2. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractors, between Grant County and Marletta Giles-Ward. Contract term is January 1, 2010 through December 31, 2011.
 3. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractors, between Grant County and Patrick Earl. Contract term is January 1, 2010 through December 31, 2011.
 4. Anticipating: 2010 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc. a Washington non-profit corporation. Contract term is from January 1, 2010 to December 31, 2010.
 5. BOCC Chair review/signature on North Columbia Community Action Council Request #7 on CTED Public Services grant, Contract #09-64009-002 in the amount of \$33,471.69.
 6. United Way of Grant County funding application between Grant County, by and between New Hope, and the United Way, in the amount of \$12,000.00 to be used for emergency shelter needs.
 7. Request from Juvenile Court for the immediate repair of their freezer. They will use funds currently under spent in their 2009 budget.
- 1:30 p.m. – 2:20 p.m. T Bonnington, NCCAC Program Transfer
- 3:00 p.m. – 5:00 p.m. 2010 Budget Meeting

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

OPEN RECORD PUBLIC HEARING, DISTRICT COURT BUDGET EXTENSION

The Commissioners held an Open Record Public Hearing for a budget extension request from District Court in the amount of \$5,750.00 for equipment and supplies for their DUI Court from the Washington Traffic Safety Commission. Commissioner Stevens moved to close the public comment portion of the hearing, Commissioner Swartz seconded and the motion passed with all Commissioners in attendance. Commissioner Stevens moved to approve the increase as presented. Commissioner Swartz seconded and the motion passed with all Commissioners in attendance. The hearing adjourned. **(Resolution No. 09-113-CC)**

COMMISSIONERS WORK SESSION AND ASC AGENDA

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 7 on the Work Session and ASC Agenda, with a correction to the amount in item #6 changed to \$11,500.00. The motion passed with 2 Commissioners in attendance.

MISCELLANEOUS ITEMS

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 12-1 through No. 12-149 in the total amount of \$1,536,216.40, as recorded on a listing and made available to the Board.

The Commissioners signed the Payroll Pick-Up sheet for December 10, 2009.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$586,593.38 and \$694,330.26 as recorded on a listing and made available to the Board.

The Commissioners approved and signed the request of the Horticultural Disease and Pest Board to award a bid to remove trees from the Kunes Property to Freese Construction in the amount of \$15,000.00.

As there was no further business to come before the Board the session was continued until December 15, 2009.

TUESDAY, DECEMBER 15, 2009:

C Carter, Out

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| 8:30 a.m. – 9:20 a.m. | Mercer Health Insurance Meeting |
| | <ol style="list-style-type: none">1. Stop Loss Policy2. Resolution establishing the effective date of salaries and benefits for employees classified on the Grant County non-bargaining salary schedule3. Premera Contract - 1 or 3 years |
| 10:00 a.m. – 11:30 a.m. | 2010 Budget Meeting |
| 11:45 a.m. – 12:00 a.m. | Consent Agenda |
| 1:30 p.m. – 2:00 p.m. | D Pohle, Public Works Update and Budget Meeting |
| | <ol style="list-style-type: none">1. Graffiti Abatement Ordinance discussion |
| 2:00 p.m. – 2:20 p.m. | Open Record Public Hearing, First Potholes Water Users Assoc. Inc. Franchise Application |
| 3:00 p.m. – 5:00 p.m. | 2010 Budget Meeting |
| 4:00 p.m. – 5:00 p.m. | C Swartz at Moses Lake Trail Planning Team Meeting (City Hall) |

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

MERCER HEALTH INSURANCE MEETING

The Commissioners approved the renewal for Stop Loss coverage with Sun Life.

The Commissioners signed **Resolution No. 09-112-CC** establishing the effective date of salaries and benefits for employees classified on the Grant County non-bargaining salary schedule for 2010. This includes a 2% wage increase, 100/85 – 15 cost share for health insurance, and steps in the compensation plan will be frozen.

The Board renewed the contract with Premera Blue Cross for 1 year.

D POHLE, PUBLIC WORKS UPDATE

The Commissioners approved and signed the Quit Claim Deed between Grant County and Harvey and June Ottmar.

OPEN RECORD PUBLIC HEARING, FIRST POTHoles WATER USERS ASSOCIATION FRANCHISE APPLICATION

The Commissioners held an Open Record Public Hearing to consider the renewal of a franchise application from First Potholes Water Users Assoc. to construct, operate and maintain water lines on under and along Roads 6, 5, 4, L, and K SE for the purpose of domestic water distribution. The roads are located in S 25, 26, 35, 36, T 18 S, R 28. Commissioner Swartz moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Swartz moved to approve the franchise as presented and sign the Order Granting Franchise. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

CONSENT AGENDA:

Commissioner Swartz moved to approve the Consent Agenda, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

Special Occasion license applications for Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837; and Big Bend Community College Foundation, 7662 Chanute St. NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board.

Request from the Grant County Mosquito Control District #2 to appoint Holly Allen in place of resigned member Stan Conklin.

HUMAN RESOURCES

Personnel Action Request Recommendation regarding the Prosecuting Attorney's Office request for an exception to the hiring freeze to hire 13 Deputy Prosecuting Attorneys. This is pursuant to

RCW 36.24.040 which provides authority for the Prosecuting Attorney to appoint deputies. Deputy's terms coincide with the Prosecuting Attorney and therefore must be reappointed at this time.

Personnel Action Request Recommendation regarding the Coroner's Office request to change the employment status of the Chief Deputy Coroner from Non-Exempt to Exempt and Re-band the position from a Band 13, Step 7 to a Band 14, Step 5. The HR Director recommends approval.

Personnel Action Request Recommendation regarding the Office of Public Defense request to Re-name and Re-band the Receptionist position from a Band 4 to a Legal Secretary II at a Band 6. The HR Director recommends approval.

Personnel Action Request Recommendation regarding the following requests from Grant Integrated Services:

1. To change the Employment Status of the Accounts Receivable Manager and the Senior Accountant from Exempt to Non-Exempt.
2. Rename PARC's Enrollment & Accounting Clerk position to an Accounting Assistant.
3. Re-band the Accounting Assistant Position from a 6 to a 7.
4. Rename the Admitting Assistant, Outstation Assistant, PARC Secretary and Financial Assistant to Administrative Specialists.
5. Re-band the Admitting Assistants from a Band 4 to a Step 6, and a Band 5 to a Band 6.
6. Re-band the Office Manager position from a Band 9 Step 4 to a Band 11 Step 2.

Human Resources Director Recommendation Summary:

1. I am able to recommend changing the Employment Status of the Accounts Receivable Manager and the Senior Accountant from Exempt to Non-Exempt.
2. I am able to recommend the Renaming of PARC's Enrollment & Accounting Clerk position to an Accounting Assistant.
3. I am not able to recommend the Re-banding of the Accounting Assistant Position from a Band 6 to a Band 7.
4. I am able to recommend the renaming of the Admitting Assistant, Outstation Assistant, and Financial Assistant to Administrative Specialists.
5. I am not able to recommend the re-banding of the Admitting Assistants from a Band 4 and Band 5 to a Band 6. However, I am able to recommend re-banding the Admitting Assistants to a Band 5 as applicable.
6. I am able to recommend the Office Manager Position re-banding from a 9 to an 11 but recommend the placement begin at a Step 1 not Step 2.

As there was no further business to come before the Board the session was continued until December 16, 2009.

WEDNESDAY, DECEMBER 16, 2009:

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Grant County EDC Meeting (ATEC Bldg, Moses Lake) |
| 9:00 a.m. – 10:00 a.m. | C Swartz at GTA Discussion with Adams Co. Commissioners (Othello Public Services Bldg) |
| 9:00 a.m. – 9:30 a.m. | R Stevens, WRCIP Conference Call |
| 9:30 a.m. – 12:00 p.m. | TOURISM BOARD MEETING <u>CANCELLED</u> |

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1:15 p.m. – 1:30 p.m. G Baker and J Carter, Phone System Discussion
1:30 p.m. – 4:30 p.m. 2010 Budget Meeting

As there were no action items for the Board, the session was continued to December 17, 2009.

THURSDAY, DECEMBER 17, 2009:

C Swartz, Out

10:00 a.m. – 11:00 a.m. R Stevens, Teamsters Negotiations Meeting with Union Reps
11:00 a.m. – 12:00 p.m. R Stevens, Teamsters Negotiations Meeting with Management
9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS **CANCELLED**
1:00 p.m. – 3:00 p.m. R Stevens at NCCAC Board Meeting (Housing Authority Office)
2:00 p.m. – 5:00 p.m. 2010 Budget Meetings
4:00 p.m. – 6:00 p.m. C Carter at GWMA Meeting (Othello City Hall) **CANCELLED**
7:00 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority Meeting (Ephrata City Hall)
CANCELLED

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

MISCELLANEOUS ITEMS

Pursuant to the continuing Resolution No. 86-128-CC, the Board of County Commissioners implemented a 3% salary increase for the pay period 12/1 through 12/15/09. Also, effective January 1, 2010, the Board implemented the 3% salary increase for the 2010 pay schedule.

As there was no further business to come before the Board the session was continued until December 21, 2009.

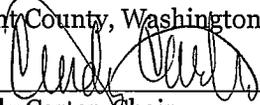
FRIDAY, DECEMBER 18, 2009:

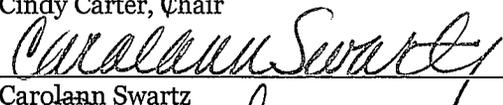
9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 3:00 p.m. R Stevens at EWCOG Meeting (Lincoln Co. Courthouse)

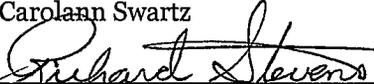
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Signed this 19th day of January, 2010.

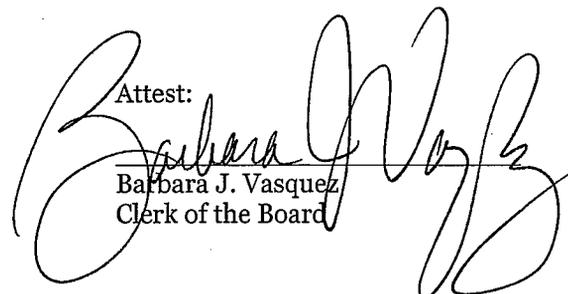
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz


Richard Stevens

Attest:


Barbara J. Vasquez
Clerk of the Board