

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

~~MONDAY, MARCH 23, 2009:~~

- 8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion
- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update/Misc. BOCC Action
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:20 a.m. – 10:50 a.m. Commissioners Work Session
1. Recommendation from the Facilities and Maintenance department to award the bid for the Storage Warehouse Shelving to Costco in the amount of \$3,369.60. This request also requires a budget extension hearing.
 2. Budget Transfer request from the Auditor in the amount of \$32,500.00 to Fund #133, Department #184 due to an oversight of not budgeting funds for Big Bend Economic Development Council (\$20,000.00) and the Grant County Economic Development Council (\$12,500.00).
 3. Budget Extension request from the Accounting Department in the amount of \$25,000.00 for the Department of Public Defense copy machine and office furniture. Funds for this were given by the State of Washington for improvement of public defense.
 4. Recommendation from the Sheriff's Office to award the bid for a utility dump trailer to Columbia River Trading Co. in the amount of \$7,383.00. This item was included in their 2009 Capital Outlay budget.
 5. Revision of March 10, 2009 Personnel Action Request Recommendation from Human Resources. The recommendation is to adopt a resolution that addresses the salaries of the Grant County Elected Officials (excluding Commissioners).
- 11:00 a.m. – 11:50 a.m. Budget and Finance Update **CANCELLED**
- 2:30 p.m. – 2:50 p.m. J Stoker, GMHC Grant Applications Update
- 3:00 p.m. – 3:20 p.m. T Hechler, Human Resources Update
- 4:00 p.m. – 4:50 p.m. D Reynolds, Moses Lake v. Grant County Mediation Conference Call

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

COMMISSIONERS WORK SESSION

The Commissioners approved and signed items 1 through 4 as listed above. A public hearing was scheduled for items 1 and 3 for April 14, 2009 at 9:30 a.m.

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D REYNOLDS, MOSES LAKE VS. GRANT COUNTY MEDIATION CONFERENCE CALL – EXECUTIVE SESSION

Pursuant to RCW 42.30.110 (1)(i) Commissioner Cindy Carter opened the executive session at 4:05 p.m. to go until 4:35 p.m. Commissioner Cindy Carter closed the session at 4:35 p.m.

As there was no further business to come before the Board the session was continued until March 24, 2009.

TUESDAY, MARCH 24, 2009:

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| 9:00 a.m. – 9:20 a.m. | J Potts, Legislative Update Conference Call |
| 9:30 a.m. – 9:50 a.m. | Open Record Public Hearing, UDC Amendment to Sect 23.12.150 "Signs" |
| 10:00 a.m. – 10:50 a.m. | P Stoker, GWMA Sub Surface Mapping Presentation |
| 11:00 a.m. – 11:20 a.m. | C Price, WSU Extension Update |
| 11:30 a.m. – 11:50 a.m. | Closed Record Public Hearing, Lila M. Mofford Preliminary Plat and SEPA Application |
| 1:30 p.m. – 3:00 p.m. | D Pohle, Public Works Update |
| | <ol style="list-style-type: none">1. Local Agency Agreement from the Washington State Department of Transportation for the Rd L-NE Overlay project.2. Local Agency Agreement from the Washington State Department of Transportation for the Bridge #244, Rd 3-NE project.3. Contract between Grant County and United Rentals for the Equipment Contract 2009-04; and between Grant County and ASAP Spray LLC for the 2009-2011 Herbicide Application Program.4. Recommendation to award the 2009 Liquid Asphalt project to Idaho Asphalt Supply, Inc. in the amount of \$685.00 per ton. |
| 1:45 p.m. – 1:55 p.m. | Bid Opening, Herbicide Materials |
| 3:30 p.m. – 3:45 p.m. | Consent Agenda |
| 4:00 p.m. – 4:20 p.m. | A Lee, Prosecuting Attorney's Office Update |

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

OPEN RECORD PUBLIC HEARING, UNIFIED DEVELOPMENT CODE (UDC) AMENDMENT TO SECTION 23.12.150 "SIGNS"

The Commissioners held an Open Record Public Hearing regarding a proposed amendment to the Unified Development Code section 23.12.150 "Signs". Any sign over 32 sq/ft. currently requires a Conditional Use Permit. Staff proposes that a discretionary use permit be required for signs over 32 sq/ft and this would be approved administratively at the Planning Department. The amendment also proposes that freeway signs be raised to 80 ft. for ease of viewing. Commissioner Swartz asked of animated signs, what is the process? Staff stated that these would still require a conditional use permit. Commissioner Swartz moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance.

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Commissioner Swartz moved to uphold the Planning Commission recommendation and approve the amendment as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.
(Ordinance No. 09-026-CC)

CLOSED RECORD PUBLIC HEARING, LILA M. MOFFORD PRELIMINARY PLAT AND SEPA APPLICATION

The Commissioners held a Closed Record Public Hearing regarding a Preliminary Plat a Preliminary Plat and SEPA Application from Lila M. Mofford consisting of 5 lots on 26.39-acres for residential homes in an area zoned Rural Residential 3 zoning district, in a portion of Farm Unit 55, Irrigation Block 70, and in a portion of Grant Orchards near Soap Lake. The location is in a portion of the NW quarter of S 35, T 20 N, R 27 E, W M (Parcel no. 20-0058-000). Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 7 Conditions of Approval and 7 Findings of Fact. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 09-027-CC)**

D POHLE, PUBLIC WORKS UPDATE

The Commissioners approved and signed items 1 through 5 as listed above.

BID OPENING, HERBICIDE MATERIALS

The following bids were received:

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| 1. Helena Chemical Co. | \$327,363.35 |
| 2. Crop Production Services, Inc, | \$253,253.95 |
| 3. Alligare, LLC | \$23,100.00 |

Commissioner Stevens moved to turn over the bids to Public Works for their review and recommendation. Commissioner Swartz seconded and the motion passed unanimously.

CONSENT AGENDA

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Swartz seconded and the motion passed unanimously, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

Advanced Excavation Inc. owner/contractor agreement between Grant County and Advanced Excavation, Inc. to furnish all material and perform all work necessary to complete the septic system at the Fairgrounds.

Special License application for Lions Club-Mattawa/Desert Aire, 906 Columbia Blvd W, Mattawa, WA 99349, from the Washington State Liquor Control Board.

HUMAN RESOURCES

Personnel Action Request for the salary, wage, and/or position changes for Carol Gibson, Assessor's Office; Jay Johns, Fairgrounds; Lee Pence and Bradley Thonney, Prosecuting Attorney's Office.

Personnel Action Request Recommendation to adopt another revision to the Family Medical Leave Act policy to include newly adopted provisions and final regulations under the National Defense Authorization Act of 2008. (**Administrative Policy No. 04-01**)

GRANT MENTAL HEALTHCARE

Out of state travel request for Jalane Christian-Stoker to attend the National Behavioral Healthcare conference in Austin, TX from April 3-8, 2009.

Land Use Action Application for City View Residential.

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Donald Fuller (Fuller Farm Unit 98 Short Plat) Final Plat Submission and Review, File #08-5216-01.

As there was no further business to come before the Board the session was continued until March 25, 2009.

WEDNESDAY, MARCH 25, 2009:

9:30 a.m. – 10:20 a.m.	G Baker, Technology Service Update
10:30 a.m. – 10:50 a.m.	F De Trolio, Sheriff's Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Update
11:30 a.m. – 11:50 a.m.	C Carter, Finance Committee Meeting
11:50 a.m. – 12:20 p.m.	C Carter at Canvassing Board Meeting (Elections Office)
12:00 p.m. – 1:00 p.m.	C Swartz at Big Bend Economic Development Council Meeting (Boys and Girls Club, 3 rd Ave, Moses Lake)
1:30 p.m. – 2:20 p.m.	Small Works/Vendor Roster/Capital Purchase Discussion
2:30 p.m. – 2:50 p.m.	Bid Opening, County Paper of Record
3:00 p.m. – 5:00 p.m.	C Carter at SWAC Meeting (Public Works)

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

BID OPENING, COUNTY PAPER OF RECORD

The Commissioners held a bid opening to for the County Paper of Record. Two bids were received:

1. *A Grant County Journal* for \$2.55 per column inch, with a circulation of 6,626 households.
2. *A Columbia Basin Herald* for \$2.99 per column inch, with a net press run of 9,582 (paid and/or requested circulation of 10,327).

Commissioner Stevens moved to hold the bids under advisement with a decision by April 1, 2009 at 3:00 p.m. Commissioner Swartz seconded and the motion carried unanimously.

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$250.00, \$510,019.16, and \$579,849.62, as recorded on a listing and made available to the Board.

As there was no further business to come before the Board the session was continued until March 26, 2009.

THURSDAY, MARCH 26, 2009:

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| 8:00 a.m. – 9:00 a.m. | ASSESSOR'S OFFICE MEETING |
| 10:00 a.m. – 12:00 p.m. | R Stevens at Solid Waste Negotiations (Multi-Purpose Rm) |
| 1:00 p.m. – 1:30 p.m. | F Floyd, Best Litigation Conference Call |
| 6:00 p.m. – 8:00 p.m. | C Carter at GWMA Meeting (Othello City Hall) |

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

F FLOYD, BEST LITIGATION/PUBLIC DEFENSE EXECUTIVE SESSION CONFERENCE CALL

Pursuant to RCW 42.30.110 (1)(i) Commissioner Carter called the session to order at 1:03 p.m. to go until 1:18 p.m. The session was then reopened until 1:23 p.m. Commissioner Carter then closed the session at 1:23 p.m.

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$62,223.20, as recorded on a listing and made available to the Board.

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The Commissioners signed the Grant County Payroll Pick-Up Sheet for March 25, 2009.

As there was no further business to come before the Board the session was continued until March 30, 2009.

FRIDAY, MARCH 27, 2009:

9:00 a.m. – 2:00 p.m. BOARD OF EQUALIZATION HEARINGS

11:00 a.m. – 3:00 p.m. R Stevens at EW COG Meeting (Davenport Courthouse) **CANCELLED**

Signed this 15th day of September, 2009.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Cindy Carter
Cindy Carter, Chair

Richard Stevens
Richard Stevens

Carolann Swartz
Carolann Swartz

Attest:

Barbara J. Wray
Clerk of the Board