

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

### MONDAY, DECEMBER 15, 2008:

- 9:00 a.m. – 9:20 a.m. Interfund and Grant Admin Budget Meeting
- 9:30 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action
1. Vouchers for indigent defense, insurance, and/or grant administration.
  2. 2009 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marv Scott, Owner/Principal of M.R. Scott Private Investigations, LLC for the provision of investigative services in Superior Court and/or Juvenile Court.
  3. Request for release of grant award monies in the amount of \$70,000.00, and a loan in the amount of \$30,000.00, to the City of Quincy for SIP No. 2008-05, which project was approved through BOCC Resolution No. 2008-048-CC, based on the recipient's having met all requirements and provided to the County supporting documentation.
  4. BOCC Chair review/signature on North Columbia Community Action Council Request #3 on CTED Homeless Grant Assistance Program grant, Contract #08-46108-S01 in the amount of \$23,241.83.
- 9:30 a.m. – 10:00 a.m. Commissioners Work Session
1. Budget Transfer request from the Accounting Dept in the amount of \$1,000,000.00 from ending fund balance in the Emergency Communication Fund to Intergovernmental Professional Services.
- 11:00 a.m. – 11:50 a.m. Sheriff's Office and Jail Budget Meeting (continued)
- 12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Luncheon
- 2:00 p.m. – 5:00 p.m. L Allison, Out
- 2:00 p.m. – 2:50 p.m. Commissioners and Public Defense Budget Meeting
- 3:00 p.m. – 3:50 p.m. Prosecuting Attorney's Office Budget Meeting (continued)
- 4:00 p.m. – 4:20 p.m. T Hechler, Human Resources Update

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

### J STRICKLER, ASC UPDATE AND MISC BOCC ACTION

The Commissioners approved and signed items 1 through 4 as listed above.

**COMMISSIONERS' DECEMBER 15, 2008 MINUTES**

Page 2 of 5

**COMMISSIONERS WORK SESSION**

The Commissioners approved and signed item 1 as listed above.

**MISCELLANEOUS ITEMS**

The Commissioners approved the request of the Prosecuting Attorney's Office to transfer Motor Pool car #603 to their office for investigator use.

The Commissioners denied the request of the Prosecuting Attorney's Office for 2 additional deputies and 1 additional support staff.

The Commissioners approved the position layoff list for Grant Mental Healthcare.

The Commissioners notified all Grant County Elected Officials and Department Heads that effective immediately, the county has implemented a hiring freeze for all positions funded from the current expense fund.

State of Washington Invoice Voucher, Department of Community, Trade and Economic Development, CDBG Contract No. 08-64008-02, Payment Request for administrative fees as certified by the Commissioners Office, in the amount of \$3,000.00.

The Commissioners signed a letter of commitment to provide the Department of Emergency Management one FTE to serve as Coordinator for their Interoperability Emergency Communications grant. The funding is guaranteed for 2 years.

As there was no further business to come before the Board the session was continued until December 16, 2008.

**TUESDAY, DECEMBER 16, 2008:**

9:30 a.m. – 9:50 a.m.	Closed Record Public Hearing, Valentine Naidenov Reasonable Use Exception
10:30 a.m. – 10:50 a.m.	A Lin, Prosecuting Attorney's Introduction
11:00 a.m. – 11:50 a.m.	A White, Public Defense Update <b><u>Rescheduled to 12/18/08</u></b>
11:00 a.m. – 11:20 a.m.	Department Head Review
1:30 p.m. – 2:50 p.m.	D Pohle, Public Works Update 1. Resolution governing weight restricted county roads.
2:00 p.m. – 2:20 p.m.	Open Record Public Hearing, Adoption of the State Building Code
3:00 p.m. – 3:20 p.m.	T Brewer, SIP Committee Meeting
3:30 p.m. – 3:45 p.m.	Consent Agenda
4:00 p.m. – 4:50 p.m.	Prosecuting Attorney's Office Budget Meeting (continued)
4:00 p.m. – 5:00 p.m.	R Stevens at ML Trail Planning Team (Moses Lake) <b><u>Cancelled attendance</u></b>

**COMMISSIONERS' DECEMBER 15, 2008 MINUTES**

**Page 3 of 5**

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

**CLOSED RECORD PUBLIC HEARING, VALENTINE NAIDENOV REASONABLE USE EXCEPTION**

The Commissioners held a Closed Record Public Hearing regarding a Reasonable Use Exception to allow a single-family residence to be built on a 2.27-acre parcel of land in the Rural Residential 3 Zone of Grant County. The existing parcel does not meet the minimum lot size for the zone. The site address is 18903 Division .5 Rd, Soap Lake, located in a portion of S 31, T 22 N, R 27 E, W M, and Lot 8, Block 22 Grant Orchards (Parcel no. 14-1434-001). Commissioner Allison moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 1 Conditions of Approval and 6 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 08-110-CC)**

**D POHLE, PUBLIC WORKS UPDATE**

The Commissioners approved and signed **Resolution No. 08-108-CC** governing emergency load limitations on county roads, the issuance of special motor vehicle permits to use on weight restricted county roads, and fixing penalties for violations thereof.

**OPEN RECORD PUBLIC HEARING, ADOPTION OF THE STATE BUILDING CODE**

The Commissioners held an Open Record Public Hearing regarding repealing Chapter 14.04 of the Grant County Code and all other ordinances and parts of ordinances in conflict therewith; reenacting a new section of the Grant County Code regulating the erection, construction, enlargement, alternation, repair, moving, removal, demolition, conversion and occupancy of buildings and structures within Grant County by adoption of the Washington State Building Code which consists mostly of the "international code council" body of codes known commonly as the international codes and others as adopted by reference here-in; providing for the issuance of permits and the collection of permit fees therefore; and providing for penalties for the violations thereof. Commissioner Carter moved to close public portion of hearing, Commissioner Allison seconded and the motion passed unanimously. Commissioner Allison moved to approve the Ordinance as presented and as recommended by Community Development Director Dave Nelson. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Ordinance No. 08-109-CC)**

**CONSENT AGENDA:**

Commissioner Carter moved to approve the Consent Agenda, Commissioner Allison seconded and the motion passed with unanimously, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Request from Grant County Port District #7 (Grand Coulee) to appoint Arther Gerard, who will be replacing Dennis Wiese.

**GRANT MENTAL HEALTHCARE**

Request for Resolution to designate Jenny Schubring as a County Designated Mental Health Professional. **(Resolution NO. 08-111-CC)**

HUMAN RESOURCES

Personnel Action Request for the salary, wage, and/or position changes for Marie Guevara, Grant Mental Healthcare.

Personnel Action Request Recommendation regarding Grant Mental Healthcare request to re-band their Human Resources Assistant in the county's compensation structure from Band 6 to Band 9 and change the title from Human Resources Assistant to Human Resources Specialist. Grant County Human Resources Director is not able to recommend placing the GMHC position consistent with the county's position as the scope of the responsibilities are not the same. The Director is able to recommend placing the position in Band 8 and changing the title to Specialist from Assistant.

Personnel Action Request Recommendation regarding Grant Mental Healthcare request to create an in-house .5FTE Facilities Maintenance Position and end the contracted services with the County Facilities and Maintenance Department. The Director recommends approval. **(This recommendation was denied)**

Unfair Labor Practice and Grievances Settlement Agreement between Grant County and the Grant County Deputy Sheriff's Association.

PROSECUTING ATTORNEY'S OFFICE

Request from Albert Lin for an exception to Administrative Policy 02-04 and carry over 12 annual leave days into 2009, as he is currently over the 25 day carry over limit. **(This request is being held for further review by the Human Resources Director)**

MISCELLANEOUS ITEMS

The Commissioners approved and signed the May 26 through June 23, 2008 Minutes.

Policy Memo 08-01 implementing a hiring freeze for all positions funded from the current expense fund, effective December 15, 2008.

As there was no further business to come before the Board the session was continued until December 17, 2008.

WEDNESDAY, DECEMBER 17, 2008:

- |                        |  |
|------------------------|--|
| 7:00 a.m. – 8:00 a.m.  | L Allison at GCEDC (Moses Lake)  |
| 9:00 a.m. – 10:00 a.m. | L Allison, WRCIP Conference Call   |
| 9:30 a.m. – 12:00 p.m. | R Stevens, Lodging Tax Advisory Board Meeting <b>Cancelled</b>                 |
| 1:30 p.m. – 5:00 p.m.  | R Stevens at Columbia Basin Development League Meeting (Moses Lake Fire Dept.) |

The session was continued at 9:00 am with all the Commissioners in attendance with the Clerk of the Board.

**COMMISSIONERS' DECEMBER 15, 2008 MINUTES**

Page 5 of 5

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$1,885,299.85 as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

1. Howard Finke (Finke Short Plat) File #08-5123-01
2. John Loomis (Loomis Short Plat) File #08-5124-01
3. Jack and Linda Turner (Linda Turner Short Plat) File #08-5175-01

As there was no further business to come before the Board the session was continued until December 22, 2008.

**THURSDAY, DECEMBER 18, 2008:**

C Carter, Out

7:00 a.m. – 8:00 a.m. L Allison at ML Response Team (Moses Lake)

10:30 a.m. – 11:20 a.m. A White, Public Defense Update

**FRIDAY, DECEMBER 19, 2008:**

C Carter, Out

L Allison, Out

9:00 a.m. – 11:00 a.m. Sheriff's Clerical and Prosecuting Attorney's Office Negotiations

1:00 p.m. – 3:00 p.m. Corrections Negotiations

Signed this 6<sup>th</sup> day of April, 2009.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Cindy Carter  
Cindy Carter, Chair

Richard Stevens  
Richard Stevens

Excused  
Carolann Swartz

Attest:  
Barbara Waggz  
Clerk of the Board