

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

### MONDAY, FEBRUARY 25, 2008:

8:30 a.m. – 8:50 a.m.	Elected Official Roundtable Discussion
9:00 a.m. – 9:50 a.m.	R Zirkle, PA – Legal Conference Call – EXECUTIVE SESSION
10:00 a.m. – 10:20 a.m.	Commissioners Office Safety Meeting
10:20 a.m. – 10:50 a.m.	Commissioners Work Session
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	Road District Supervisor Luncheon
12:45 p.m. – 1:30 p.m.	C Carter with S Cave, GWMA Update
1:30 p.m. – 1:50 p.m.	Open Record Public Hearing, Readopt and Extend the Interim Ordinance
2:00 p.m. – 2:30 p.m.	Grant County Count Down to Centennial Celebration
3:30 p.m. – 4:20 p.m.	J Strickler, ASC Update/Misc. BOCC Action <b>CANCELLED</b>

The Grant County Commissioners session was called to order at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

### OPEN RECORD PUBLIC HEARING, READOPT AND EXTENSION OF INTERIM CONTROLS

The Commissioners held an open record public hearing to extend the ordinance relating to the adoption of Interim Official Controls temporarily amending the Unified Development Code (UDC) by implementing interim zoning designations consistent with the Land Use Designations approved by the Eastern Washington Growth Management Hearings Board, as adopted in Resolution No. 04-007-CC. Staff is currently working on the County-Wide Rezone of Grant County. This will be submitted to the Planning Commission on April 4, and then forwarded to the BOCC there after.

Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Allison seconded and the motion passed unanimously. Commissioner Allison moved to adopt the Ordinance as presented, Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 08-013-CC)**

### MISCELLANEOUS ITEMS:

The Commissioners approved request from Alan White to attend a seminar on management and supervision of a public defender office in Kentucky on March 26-28, 2008.

The Commissioners appointed Allan Fox and Jack Hennigh to the South Banks Lake Mosquito Control District #3.

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The Commissioners approved and signed the Professional Services Agreement for legal representation of indigent individuals in Grant County District Court full time contractors between Grant County and Paulette Burgess.

As there was no further business to come before the Board the session was continued until February 26, 2008.

**TUESDAY, FEBRUARY 26, 2008:**

C Carter at WA State Farm Bureau Legislative Meeting (WA DC)

- |                         |  |
|-------------------------|--|
| 9:00 a.m. – 9:30 a.m.   | J Potts, Legislative Update Conference Call  |
| 9:30 a.m. – 9:50 a.m.   | G Baker, Tape Backup System Upgrade Discussion   |
| 10:00 a.m. – 10:20 a.m. | D Canfield, Investigations   |
| 10:30 a.m. – 10:50 a.m. | F De Trolio, Sheriff's Update  |
| 11:00 a.m. – 11:50 a.m. | S Cave, Media Update Conference Call   |
| 1:30 p.m. – 2:50 p.m.   | D Pohle, PW Update   |
|                         | <ul style="list-style-type: none"><li>• Authorization to Call for Bids: Herbicide Materials 2008</li><li>• Execution of Contracts: Central Machinery Sales, Inc.</li><li>• Execution of Contracts: Sun Auto Supply, Inc.</li></ul>   |
| 1:30 p.m. – 1:40 p.m.   | Bid Opening, Ephrata Landfill Drum Removal   |
| 2:30 p.m. – 3:00 p.m.   | G McDonald, Palouse/Coulee City Rail Road Discussion   |
| 3:30 p.m. – 3:45 p.m.   | Consent Agenda   |
| 4:00 p.m. – 4:20 p.m.   | S Hallstrom, PA Update   |
|                         | <ul style="list-style-type: none"><li>• Interlocal Agreement between Grant Transit Authority and Grant County regarding Emergency Services</li><li>• Recording Fee Surcharge Distribution Agreement between Grant County, North Columbia Community Action Council, Housing Authority of Grant County, and New Hope</li></ul> |

The session was continued at 9:00 a.m. Commissioner Stevens and Commissioner Allison in attendance with the Clerk of the Board. Commissioner Carter was out and excused.

**SHERIFF'S OFFICE**

The Commissioners denied the request to for a budget extension in the amount of \$6,065.00 to purchase a Commercial Electric Stove. The Board requested them to use existing funds and if needed approach them for a budget extension later on in the year

**BID OPENING, LANDFILL DRUM REMOVAL**

The following bids were received:

1. Striders Construction Co in the amount of \$1,277,999.97
2. Glacier Construction Services in the amount of \$1,071,550.58
3. FE & C in the amount of \$1,062,588.30
4. CDM in the amount of \$1,117,563.46
5. PSC Inc. in the amount of \$1,179,091.06
6. Clean Harbors in the amount of \$1,223,345.71
7. NRL Environment in the amount of \$941,082.25
8. Anderson Environment Contracting in the amount of \$1,093,091.74

A motion was made by Commissioner Allison, seconded by Commissioner Stevens, to turn over the bids to Public Works for review and recommendation. The motion passed unanimously.

**D POHLE, PUBLIC WORKS UPDATE**

The Commissioners approved the authorization to call for bids for Herbicide Materials 2008. The bid opening will be held on March 18, 2008 at 1:45 p.m.

The Commissioners signed the contract for fuel purchases 2008 between Grant County and CHS, Inc. (Quincy).

The Commissioners signed the contract for equipment contract 2008-03 between Grant County and Mid Mountain Machinery, Inc.

The Commissioners signed the contract for equipment contract 2008-02 between Grant County and Rowand Machinery, Inc.

The Commissioners signed the contract for equipment contract 2008-06 between Grant County and Sun City Auto, Inc.

The Commissioners signed the contract for equipment contract 2008-02 between Grant County and Central Machinery Sales, Inc.

The Commissioners signed the contract for fuel purchases 2008 between Grant County and Cenex Harvest Sales, Inc. (Moses Lake).

**CONSENT AGENDA**

Commissioner Allison moved to approve the Consent Agenda, Commissioner Stevens seconded and the motion passed with 2 Commissioners present, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

The Commissioners signed contracts between Grant County and Franklin Conservation District/Columbia Basin Ground Water Management Area (GWMA) for:

- GWMA Executive Director; and Public Information and Communications Consultant (2007)
- GWMA Executive Director; and Public Information and Communications Consultant (2008)
- Memorandum of Agreement for GWMA Local Supplemental Funding

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GWMA Contracts will be administered by the Franklin Conservation District.

Special Occasion license for the Desert Aire Men's Club, 505 Club House Way, Desert Aire, WA 99349, from the Washington State Liquor Control Board.

Homeless Grant Assistance Program (HGAP) 2008 Spring Application for Funding between Grant County, the North Columbia Community Action Council, and the State of Washington Department of Community, Trade and Economic Development (CTED).

**HUMAN RESOURCES**

2007 Equal Employment Opportunity Plan (EEOP) Annual Report.

Personnel Action Requests for Jennifer Lane, Administrator/County CD Coordinator, PARC; Vern Cummings, Facilities and Maintenance Manager; and Sam Lorenz, Emergency Management Director.

**GRANT MENTAL HEALTHCARE**

Out of State Travel request for Lisa Cordova to attend the National Council for Community Behavioral Healthcare Conference in Boston, MA April 30 – May 4, 2008.

**FACILITIES AND MAINTENANCE**

Industrial Cooling Equipment Maintenance Agreement between Grant County and Sno Valley Process Solutions for service at the Jail Building and at the Courthouse.

**ASSESSOR'S OFFICE**

Geographic Information Interlocal Agreement between Grant County and the Town of Wilson Creek for shared Geographical Information System (GIS) services.

**PROSECUTING OFFICE UPDATE**

Interlocal Agreement between Grant Transit Authority and Grant County regarding Emergency Services

Recording Fee Surcharge Distribution Agreement between Grant County, North Columbia Community Action Council, Housing Authority of Grant County, and New Hope.

**MISCELLANEOUS ITEMS:**

The Chair of the Board was authorized to sign the Brian Christensen (Valentine Short Plat) Final Plat Submission and Review, File #06-4523-01; and the Sergey Babak (Sergey Babak #2 Short Plat) Final Plat Submission and Review, File #07-4917-01.

As there was no further business to come before the Board the session was continued until February 27, 2008.

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**WEDNESDAY, FEBRUARY 27, 2008:**

C Carter at WA State Farm Bureau Legislative Meeting (WA DC)

9:00 a.m. – 9:20 a.m.                K Allen, Clerk's Update  
9:30 a.m. – 10:20 a.m.              G Baker, Technology Services Update  
10:30 a.m. – 11:20 a.m.              J McLaughlin, DA Davidson Bond Council  
12:00 p.m. – 1:00 p.m.                R Stevens at BBEDC (Moses Lake)  
1:30 p.m. – 2:20 p.m.                Grievance Hearing  
2:30 p.m. – 2:50 p.m.                R Smith, HR Update  
3:30 p.m. – 4:30 p.m.                "Tentative" J Knodell, Citations in District Court **CANCELLED**

The session was continued at 9:00 a.m. Commissioner Stevens and Commissioner Allison in attendance. Commissioner Carter was out and excused.

**OPEN RECORD PUBLIC HEARING, FAIRGROUNDS PARK BOND COUNCIL FOR LIMITED TAX GENERAL OBLIGATION BONDS 2008**

The Commissioners held an open public meeting to consider **Resolution No. 08-012-CC** Resolution authorizing the issuance and sale of limited tax general obligation bonds of the County in the aggregate principal amount of \$2,210,000.00 to finance certain improvements to the County Fairgrounds; providing the date, form, terms, maturities, and redemption provisions of the bonds; providing for the disposition of the bond proceeds; providing for the annual levy of taxes to pay the principal of and interest on the bonds; and authorizing the sale of the bonds.

Jack McLaughlin discussed the bond. Deanna Gregory discussed the action item needed to finish the project financing. Grant County Resolution No. 08-012-CC culminates the entire project financing for the Fairgrounds Project. If all of the funds are not used for this project, left over monies can be used for other capital projects authorized by the Board.

Commissioner Stevens moved to approve **Resolution No. 08-012-CC** as presented, and signed the Bond Purchase Agreement. Commissioner Carter seconded and the motion passed unanimously.

As there was no further business to come before the Board the session was continued until February 28, 2008.

**THURSDAY, FEBRUARY 28, 2008:**

C Carter at WA State Farm Bureau Legislative Meeting (WA DC)

11:30 a.m. – 11:50 a.m.                Finance Committee Meeting  
2:00 p.m. – 2:30 p.m.                L Allison, WRCIP Conference Call  
3:00 p.m. – 5:00 p.m.                D Nelson, Unified Development Code Planning Meeting  
6:00 p.m. – 8:00 p.m.                L Allison at GWMA Meeting (Othello)

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The session was continued at 11:30 a.m. Commissioner Stevens and Commissioner Allison in attendance. Commissioner Carter was out and excused.

**MISCELLANEOUS ITEMS:**

The Commissioners approved the Capital Asset report that was prepared by the Accounting Department. This is required by State Law, year end 2007.

As there was no further business to come before the Board the session was continued until March 3, 2008.

**FRIDAY, FEBRUARY 29, 2008:**

C Carter at WA State Farm Bureau Legislative Meeting (WA DC)

11:00 a.m. – 3:00 p.m.                      R Stevens at EW COG Meeting (Davenport)

**MISCELLANEOUS ITEMS:**

The Chair of the Board signed the Delegation of County Legislative Authority to Serve on Canvassing Board form designating LeRoy Allison to serve.

The Chair of the Board signed the professional architectural/engineering services contract between Grant County and DOH Associates for the Mental Health Rehabilitation Center.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,671,458.41, as recorded on a listing and made available to the Board.

The Commissioners signed the Public Works Payroll Journal for the month of February, 2008.

LeRoy Allison (Finance Committee member) signed a statement certifying that during the period of January 1, 2007 through December 31, 2007, no public funds under their control were invested in any institution in which he held an office, directorship, partnership interest, or ownership interest, from the Public Disclosure Commission.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

\_\_\_\_\_  
Richard Stevens, Chair

\_\_\_\_\_  
LeRoy Allison

Attest:

\_\_\_\_\_  
Cindy Carter

\_\_\_\_\_  
Clerk of the Board