

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 5, 2007:

8:30 a.m. – 8:50 a.m.	Elected Official Roundtable Discussion
9:00 a.m. – 9:50 a.m.	J Strickler, ASC Update/Misc. BOCC Action
10:00 a.m. – 10:15 a.m.	BOCC Office Safety Meeting
10:20 a.m. – 10:50 a.m.	Commissioners Work Session <ul style="list-style-type: none">• 2008 Capital Outlay Joint Budget Request from the Clerk's Office, Superior Court and District Court in the amount of \$24,875.00 to purchase Jury Management Software.
11:00 a.m. – 11:50 a.m.	D Nelson, Community Development Update
12:00 p.m. – 1:00 p.m.	Elected Official and Department Head Luncheon
1:20 p.m. – 1:50 p.m.	S Taylor, GMHC Update
2:00 p.m. – 2:20 p.m.	J Lane, PARC Update
2:30 p.m. – 2:50 p.m.	R Smith, HR Update
3:00 p.m. – 3:30 p.m.	D Firebaugh, 2008 Budget Discussion
3:45 p.m. – 4:00 p.m.	B Stevenson, Columbia Basin Herald Picture

The Grant County Commissioners session was called to order at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

COMMISSIONERS WORK SESSION

The Commissioners reviewed the request for a 2008 Capital Outlay Joint Budget Request from the Clerk's Office, Superior Court and District Court in the amount of \$24,875.00 to purchase Jury Management Software. The Board decided to table their decision until the 2008 budget discussions begin.

As there was no further business to come before the Board the session was continued until November 6, 2007.

TUESDAY, NOVEMBER 6, 2007:

9:30 a.m. – 9:50 a.m.	M Allen, MACC/DEM Facility Partnership
10:00 a.m. – 10:20 a.m.	Conservation District Update
11:00 p.m. – 11:15 a.m.	Closed Record Public Hearing, Scott Granger Reasonable Use Exception

Page 2 of 6
COMMISSIONERS' MINUTES

11:15 a.m. – 11:30 a.m.	Closed Record Public Hearing, Carl and Mickie Yeates Reasonable Use Exception
12:00 p.m. – 1:00 p.m.	C Carter at Workforce Development Council Meeting (Moses Lake)
12:00 p.m. – 1:00 p.m.	L Allison at Law Library Committee Meeting
1:30 p.m. – 2:50 p.m.	D Pohle, PW Update <ul style="list-style-type: none">• Supplemental Agreement: Bridge #228
3:00 p.m. – 3:20 p.m.	S Hallstrom, PA Update
3:30 p.m. – 3:40 p.m.	Consent Agenda
4:00 p.m. – 4:20 p.m.	Closed Record Public Hearing, Danco Homes and Mr. Build Preliminary Plat

The session was continued at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

CLOSED RECORD PUBLIC HEARING, SCOTT GRANGER REASONABLE USE EXCEPTION

The Commissioners held a Closed Record Public Hearing regarding a Reasonable Use Exception application from Scott Granger to allow the development of a single-family dwelling on a 2.00-acre parcel in the Agriculture (AG) Zone of Grant County. The existing parcel does not meet the current minimum lots size of the AG Zone, 1 dwelling unit per 40-acres. The project site address is 12711 Rd. F-NW and is located about 1.7 miles west of Ephrata on the north side of Martin Rd NW, and is a portion of the NW quarter of S 31, T 21 N, R 26 E, W M, (Parcel No. 20-0679-000). Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 7 Conditions of Approval and 6 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-155-CC)**

CLOSED RECORD PUBLIC HEARING, CARL AND MICKIE YEATES REASONABLE USE EXCEPTION

The Commissioners held a Closed Record Public Hearing regarding a Reasonable Use Exception application from Carl and Mickie Yeates to allow the development of a single-family dwelling on a 2.38-acre parcel in the Agriculture (AG) Zone of Grant County. The existing parcel does not meet the current minimum lot size of the AG Zone, 1 dwelling unit per 40-acres. The project address is 15286 Martin Rd. NW and is located about 1.6 miles north of Quincy on the north side of Martin Rd NW, and is a portion of the NE quarter of S 04, T 20 N, R 24 E, W M (Parcel No. 15-1135-000). Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 8 Conditions of Approval and 6 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-156-CC)**

D POHLE, PUBLIC WORKS UPDATE

The Commissioners approved and signed the Washington State Department of Transportation Local Agency Agreement Supplement No. 1, Agreement No. LA 5740, Bridge #228, Rd 4-SE for construction funding.

CONSENT AGENDA:

Commissioner Carter moved to approve the Consent Agenda, Commissioner Stevens seconded and the motion passed unanimously, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

Special Occasion License applications from Habitat for Humanity of Greater Moses Lake, Othello Ducks Unlimited, and Moses Lake Community Health Center, from the Washington State liquor Control Board.

2007 municipal Services Agreement Addendum by and between Grant County and the Grant County Economic Development Council to provide promotional services as necessary to aid in the planning and development of new and expanded public relations programs, and reimburse the GCEDC for services in the amount of \$1,875.73.

HUMAN RESOURCES

Recommendation of approval for the Prosecuting Attorney's Office to promote Lisa Padilla to the legal Secretary IV position.

Working Agreement By and Between Grant County and Grant County Grant County Sheriff's Office, and Grant County Deputy Sheriff's Association, effective January 1, 2007 to December 31, 2009; and Memorandum of Understanding regarding Public Disclosure Requests.

JUVENILE COURT AND YOUTH SERVICES

Request to purchase office equipment in the amount of \$8,871.00 for the employees of the CASA Guardian ad Litem Program, using CASA Grant funds.

FACILITIES AND MAINTENANCE

Recommendation to award the bid for labor and materials for installing the new chiller in the Law and Justice Building to Sno Valley Process Solutions in the amount of \$42,942.04.

AUDITOR'S OFFICE – ACCOUNTING DIVISION

Request for resolution in the matter of unredeemed warrants, ordering the Auditor and Treasurer to cancel county salary/deduction outstanding warrants as provided on a listing to the Commissioners.

WSU EXTENSION OFFICE

Request for out of state travel for Sarah Smith to attend a Swine Educators In-Service Conference in Kansas City, MO January 8-10, 2008.

PARC

County Program Agreement No. 0763-20288 by and between the State of Washington Department of Social and Health Services (DSHS) and Grant County PARC DASA program to provide chemical dependency prevention, intervention, treatment and ancillary services.

DEVELOPMENTAL DISABILITIES

Request for out of state travel for Gail Davis Goodwin to attend the Association of County Human Services Meeting at the WSAC Conference, in Vancouver, WA.

PUBLIC WORKS

Employee retirement preparation request. **This request was denied.**

CLOSED RECORD PUBLIC HEARING, DANCO HOMES AND MR. BUILD PRELIMINARY PLAT

The Commissioners held a Closed Record Public Hearing for Preliminary Plan of Desert Ridge Major Plat, Phase 3 consists of 34 single family residential lots proposed to be developed on 14.03 acres of land. The project is proposed to be developed in one phase as a single project. The proposed plat includes a portion of the previously approved Desert Ridge Major Plat, Phase 2 and was proposed to configure the lots and improve access to the new addition. This proposal will also amend the Desert Ridge Phases 1 and 2 plats to remove ten lots to be platted without the construction of the railroad crossing. After brief discussion, Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the preliminary plat of Desert Ridge Major Plat, Phase 3 and amendments to the Desert Ridge Phases 1 & 2 plats to remove 10 lots to be platted without the construction of the railroad crossing into Phase 3, along with the 10 Conditions of Approval and 7 Findings of Fact. Commissioner Cindy Carter seconded and the motion carried. Commissioner Cindy Carter moved to approve amendments to the Desert Ridge Phase #1 and #2 as included in phase #3. Commissioner Richard Stevens seconded the motion. Motion carried. **(Resolution No. 07-157-CC)**

As there was no further business to come before the Board the session was continued until November 12, 2007.

WEDNESDAY, NOVEMBER 7, 2007:

8:30 a.m. – 10:00 a.m.	L Allison, Out
9:00 a.m. – 9:20 a.m.	B Varney, Reserve Officer Board of Trustees Meeting
9:30 a.m. – 10:20 a.m.	B West, Fairgrounds Update
10:30 a.m. – 12:00 p.m.	L Allison, Lodging Tax Advisory Committee <u>Moved to 11/8/08</u>
12:00 p.m. – 1:00 p.m.	BOCC at Prosperity Center “Kick Off” Luncheon (ATEC)
4:00 p.m. – 6:00 p.m.	BOCC at Soap Lake Public Workshop (Council Chambers)
7:00 p.m. – 8:30 p.m.	PLANNING COMMISSION

THURSDAY, NOVEMBER 8, 2007:

8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting
9:00 a.m. – 10:00 p.m.	L Allison, Lodging Tax Advisory Committee (Grange Hall)
9:00 a.m. – 1:00 p.m.	BOARD OF EQUALIZATION
9:00 a.m. – 10:00.m.	R Stevens at MACC (Moses Lake)
11:00 a.m. – 12:00 p.m.	BOCC at LEPC (Moses Lake)
12:00 p.m. – 1:00 p.m.	L Allison, WSAC Board of Directors Special Meeting Conference Call <u>CANCELLED</u>

MISCELLANEOUS ITEMS:

The Chair of the Board was authorized to sign a request from the Chief Accountant for an Operating Transfer from Current Expense (001.142) to the Grant County Fair (116.159) in the amount of 40,000.00.

The Commissioners signed the Payroll Final Register for the month of October, 2007.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,624,815.22 and \$159,206.50 as recorded on a listing and made available to the Board.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 11-1 through No. 11-132 in the total amount of \$1,085,282.41, as recorded on a listing and made available to the Board.

The Commissioners approved the recommendation of the Human Resources Director to hire Peggy Fitch as the Fairgrounds Office Manager and set the starting rate of pay.

The Commissioners approved the request of the Department of Community Development Director to purchase a camera for Fire Marshal activities, in the amount of \$827.52.

The Commissioners appointed Dale Anderson to the Grant County Tourism Board.

The Commissioners received and approved for distribution a request to initiate the Sick Leave Donation Policy for an employee of the Sheriff's Office (Recipient No. 07-01).

The Commissioners approved the recommendation of the Human Resources Director to deny a Sick Leave Donation Request for Recipient No. 07-02.

The Commissioners approved and signed a Special Counsel Contract between Grant County and Menke Jackson Beyer Elofson Ehliis Harper, LLP (Anthony Menke) to perform and render legal assistance and advice relative to labor law/personnel matters, and other matters/proceedings as directed.

The Commissioners approved the recommendation of DOH Associates to award the bid of the Fairgrounds Infrastructure Improvements (No. 0608A) to Halme Construction, Inc. in the amount of \$2,311,777.50.

The Commissioners approved the out of state travel request for Jennifer Lane and Argi Morales of PARC to attend meetings in Vancouver, WA. Lodging in Portland, OR is needed.

Page 6 of 6
COMMISSIONERS' MINUTES

The Commissioners approved the request of the Treasurer to transfer the matching funds for the Trial Court Improvement Fund (127.000.000.397.21.00) in the amount of \$26,135.00, as per SSB 5454.

The Commissioners appointed Casey McDowall to the Fairgrounds Facility Advisory Committee, as an alternate position in the Community Group.

As of this date the Board by a majority vote does approve for payment those vouchers as presented by the Grant County Health District: Payroll Vouchers No. 1 – 5, and General Fund Vouchers No. 6 – 61, in the amount of \$180,458.33, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Paul Jones (Valley Estates Short Plat) Final Plat Submission and Review, File #06-4643.

The Chair of the Board was authorized to sign a Professional Staff of Grant Mental Healthcare, Board of Grant County Commissioners Decision Summary, and Application for the Delineation of Privileges for Susan Berg.

The Commissioners approved a two percent (2.0%) general wage increase to the Compensation Plan salary structure for the Sheriff's Deputies Association effective January 1, 2007 and a two percent (2.0%) general wage increase effective July 1, 2007 .

Signed this _____ day of _____, 2008.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens, Chair

LeRoy Allison

Attest:

Cindy Carter

Clerk of the Board