

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 24, 2007:

8:30 a.m. – 8:50 a.m.	Elected Official Roundtable Discussion
9:00 a.m. – 9:50 a.m.	J Strickler, ASC Update
10:00 a.m. – 10:15 a.m.	BOCC Office Safety Meeting
10:20 a.m. – 10:50 a.m.	Commissioners Work Session <ul style="list-style-type: none">• Budget Transfer request from the Chief Accountant from Repair and Maintenance to Professional Services in the amount of \$250,000.00.• Personnel Action Request Recommendation from Human Resources for Technology Services to increase staffing by one FTE Technician position.• Human Resource and Health Insurance Committee recommendation for Grant County to pay the .9% medical insurance increase recommended by Mercer and for the employer and employee to split the 4.18% dental increase (2.09% to each).
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	Road District Supervisor Luncheon
1:30 p.m. – 2:00 p.m.	L Allison at Grant County PUD District Wide Event (ATEC)
2:00 p.m. – 2:10 p.m.	Open Record Public Hearing, Sheriff's Office and WSU Cooperative Extension Budget Extensions

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

COMMISSIONERS WORK SESSION

The Commissioners approved the \$250,000.00 budget transfer in Fund #126 REET first quarter.

The Commissioners denied the recommendation of the Human Resources Director to increase staffing in the Technology Services Department.

The Commissioners reviewed the Human Resources Director and Health Insurance Committee recommendations as listed above and made the following decisions:

- Approve the employer/employee split of the 4.18% dental increase (2.09% to each)
- Denied the recommendation that Grant County pay the .9% medical insurance increase alone, but that this increase will be paid by an employer/employee split.

**OPEN RECORD PUBLIC HEARING, SHERIFF'S OFFICE AND WSU COOPERATIVE
EXTENSION BUDGET EXTENSIONS**

The Commissioners held an open record public hearing regarding a budget extension for the Grant County Sheriff's Office Fund # 109, Department #151 in the amount of \$10,000.00 to purchase laptops; and for the WSU Extension office Fund #001, Dept #122 in the amount of \$4,251.00 to purchase office supplies, travel expenses, and repairs and maintenance on office equipment. Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to adopt the budget extension as presented, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 07-130-CC)**

As there was no further business to come before the Board the session was continued until September 25, 2007.

TUESDAY, SEPTEMBER 25, 2007:

9:00 a.m. – 9:10 a.m.	Open Record Public Hearing, Sheriff's Office Budget Extension
9:30 a.m. – 9:50 a.m.	Department Head Performance Review
10:00 a.m. – 10:50 a.m.	C Youngberg, Canfield and Assoc. Account Education Workshop
11:00 a.m. – 11:50 a.m.	S Cave, Media Update Conference Call
1:30 p.m. – 2:00 p.m.	L Allison at Grant County PUD District Wide Event (ATEC)
1:30 p.m. – 2:30 p.m.	D Pohle, PW Update
	<ul style="list-style-type: none">• Resolution: Jurisdictional Transfers/City of Quincy
1:30 p.m. – 1:40 p.m.	Open Record Public Hearing, Intent to Vacate/Cul-de-sac in Sunland Estates
2:40 p.m. – 3:00 p.m.	J Moberg and F Floyd, PD Conference Call <u>EXECUTIVE SESSION REGARDING THE BEST LITIGATION</u>
3:00 p.m. – 3:20 p.m.	S Hallstrom, PA Update
3:30 p.m. – 3:45 p.m.	Consent Agenda
4:00 p.m. – 4:50 p.m.	L Allison, Finance Committee Meeting

The session was continued at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

OPEN RECORD PUBLIC HEARING, SHERIFF'S OFFICE BUDGET EXTENSION

The Commissioners held an open record public hearing regarding a budget extension for the Grant County Sheriff's Office Fund # 001, Department #141 in the amount of \$8,050.00 to purchase supplies and equipment for their Police K-9 program. Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to adopt the budget extension as presented, Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-131-CC)**

D POHLE, PUBLIC WORKS UPDATE

The Commissioners approved and signed **Resolution No. 07-132-CC** in the matter of transferring jurisdiction of portions of 5 County Roads in the Quincy Area to the City of Quincy.

The Commissioners signed a 15 Year Dedicated Service Award for Gregory A. Cardwell; and a 5 Year Dedicated Service Award for Samuel E. Lamb.

OPEN RECORD PUBLIC HEARING, INTENT TO VACATE/CUL-DE-SAC IN SUNLAND ESTATES

The Commissioners held an open record public hearing regarding the vacation of a portion of a cul-de-sac in Sunland Estates, on Section Place S. The Director read into the record his engineers report and stated that he recommends this vacation. Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Steven seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the vacation as presented, Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

CONSENT AGENDA:

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Allison seconded and the motion passed unanimously, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

State of Washington Invoice Voucher, Department of Community, Trade and Economic Development, CDBG Contract No. 07-64007-002, Payment Request #8 in the amount of \$8,944.56 as certified by the North Columbia Community Action Council ("NCCAC").

JUVENILE COURT AND YOUTH SERVICES

Request for a budget transfer within Fund #001, Department #117 in the amount of \$13,800.00 to redistribute funds and balance accounts for the remainder of 2007.

GRANT MENTAL HEALTHCARE

Out of state travel request for Mark Hoffman, Therapist, to attend the Latino Behavioral Health Institute Conference in Los Angeles, CA from October 2 through 4, 2007.

Signature request for a Third Amendment to the Agreement Number 0701 between North Central Washington Regional Support Network and Grant County Washington dated August 29, 2006. Amendment will extend the end date by one month, for a new end date of October 31, 2007.

Signature request for a Third Amendment to the Agreement Number 0701 between North Central Washington Regional Support Network and Grant County Washington dated September 21, 2006. Amendment will extend the end date by one month, for a new end date of October 31, 2007; and replace language in certain sections of the contract.

AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT

Request to create 2 new funds: Fair/Park Bond Revenue Account #303 (**Resolution No. 07-134-CC**) and Grant County Fair/Park Construction #203 (**Resolution No. 07-133-CC**).

ADMINISTRATIVE SERVICES COORDINATOR

Request for reimbursement no. 2 from the Port of Moses Lake for Strategic Infrastructure Program (SIP) #2005 -06 for the Port of Moses Lake/Northern Columbia Basin Railroad Project award in the amount of \$7,516.80.

Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only) Full Time Contractor between Grant County and Karen Lindholdt and Michael Prince.

Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court Full Time Contractors between Grant County and Ryan Earl.

As there was no further business to come before the Board the session was continued until October 1, 2007.

WEDNESDAY, SEPTEMBER 26, 2007:

9:30 a.m. – 10:20 a.m.	G Baker, Technology Services Update
10:30 a.m. – 10:50 a.m.	F DeTrollo, Sheriff's Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Update
12:00 p.m. – 1:00 p.m.	R Stevens at BBEDC (Moses Lake)

THURSDAY, SEPTEMBER 27, 2007:

8:00 a.m. – 9:00 a.m.	C Carter at Assessor Office Meetings
10:00 a.m. – 10:30 a.m.	C Billings, Community Trade and Economic Development CDBG Guidelines
1:30 p.m. – 2:30 p.m.	L Allison at Technology Services User Group (Multi-Purpose Rm)
6:00 p.m. – 8:00 p.m.	BOCC at Fairgrounds Appreciation Dinner (Moses Lake)

FRIDAY, SEPTEMBER 28, 2007:

12:00 p.m. – 2:00 p.m. C Carter at Big Bend RC&D

MISCELLANEOUS ITEMS:

The Commissioners signed the Public Works Payroll Journal for the month of September, 2007.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 09-1 through No. 09-66 in the total amount of \$783,790.18, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the following Final Plat Submission and Reviews:

- Calvin McDowall (McDowall Country Homes Plat), File #03-3670;
- T&T Farms (T&T Farms Short Plat #1), File #07-4709.
- Desert Aire Associates (Desert Aire Division #10), File #06-4484-02
- David Niderost (David Niderost Short Plat), File #07-4714-01

The Chair of the Board was authorized to sign a Homeless Grant Assistance Program (HGAP) 2007 Fall Application for Funding between Grant County, the North Columbia Community Action Council (NCCAC), and the Department of Community, Trade and Economic Development. This grant is to supply funds in a statewide effort to reduce homelessness in Washington State.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$960,889.51, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign an AIA Document A101 – 1997 Standard Form of Agreement between Owner and Contractor where the basis of payment is a stipulated sum between Grant County and Halme Builders, Inc. for the Equine Barn project at the Fairgrounds.

Signed this _____ day of _____, 2008.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens, Chair

LeRoy Allison

Attest:

Cindy Carter

Clerk of the Board