

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Monday, AUGUST 27, 2007:

L Allison, Out

- | | |
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| 8:30 a.m. – 8:50 a.m. | Elected Official Roundtable Discussion |
| 9:00 a.m. – 9:50 a.m. | J Strickler, ASC Update |
| 10:00 a.m. – 10:15 a.m. | BOCC Office Safety Meeting |
| 10:20 a.m. – 10:50 a.m. | Commissioners Work Session <ul style="list-style-type: none">• Request from New Hope Domestic Violence/Sexual Assault Services to revise their salary schedule.• Recommendation from the Human Resources Director to re-classify certain Grant Mental Healthcare positions into different salary bands; recommendation to apply a compression factor of 15% to the Chief Deputy positions in the Sheriff's Office• Correction to the Capital Purchases policy |
| 11:00 a.m. – 11:50 a.m. | Budget and Finance Update CANCELLED |
| 12:00 p.m. – 1:00 p.m. | Road District Supervisor Luncheon |
| 2:00 p.m. – 3:30 p.m. | R Stevens at Congressman Doc Hastings meeting on the Clean Water Act (Yakima) |
| 2:30 p.m. – 2:40 p.m. | Open Record Public Hearing, District Court Budget Extension |

The Grant County Commissioners session was called to order at 9:00 a.m. with Commissioners Stevens and Carter in attendance with the Clerk of the Board. Commissioner Allison was out and excused.

COMMISSIONERS WORK SESSION

The Commissioners reviewed the request from New Hope to revise their current salary structure which would include a general increase of 6%, effective September 1, 2007. This request was tabled until further information could be obtained from Human Resources.

The Commissioners reviewed the recommendations from the Human Resources Director to re-classify certain Grant Mental Healthcare positions into different salary bands; and a recommendation to apply a compression factor of 15% to the Chief Deputy positions in the Sheriff's Office. These requests were tabled until the 2008 Compensation Plan Survey was completed.

The Commissioners rescinded their August 8, 2007 memo to the Sheriff's Office regarding Capital Purchases. The Board moved to keep the capital purchase inventory at \$550.00 and now allow the Sheriff's Office to make purchases under \$1,000.00 without getting the Board of County Commissioners approval first.

OPEN RECORD PUBLIC HEARING, DISTRICT COURT BUDGET EXTENSION

The Commissioners held an open record public hearing regarding a budget extension request from the Grant County District Court in the amount of \$17,000.00 to increase staffing by one Full Time Employee (FTE). Commissioner Allison attended the meeting via conference call. Commissioner Allison moved to close the public comment portion of the hearing, Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. Commissioner Allison moved to adopt the budget extension as presented, Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **Resolution No. 07-114-CC**

As there was no further business to come before the Board the session was continued until August 28, 2007.

TUESDAY, AUGUST 28, 2007:

R Stevens at Best Litigation Meeting (Seattle)

9:30 a.m. – 9:50 a.m.	Closed Record Public Hearing, Bert Roylance Preliminary Long Plat
10:00 a.m. – 10:50 a.m.	Department Head Performance Review
11:00 a.m. – 12:00 p.m.	S Cave, Media Update Conference Call
1:30 p.m. – 2:50 p.m.	D Pohle, PW Update <ul style="list-style-type: none">• Resolution for Notice of Intent to Vacate: Cul-de-Sac Sunland Estates• Execution of Contracts: Bridge #425, Crescent Bar Road
3:00 p.m. – 3:20 p.m.	S Hallstrom, PA Update
3:30 p.m. – 3:45 p.m.	Consent Agenda
5:00 p.m. – 7:00 p.m.	C Carter at Royal City Clinic Open House

The session was continued at 9:00 a.m. with Commissioners Allison and Carter in attendance with the Clerk of the Board. Commissioner Stevens was out and excused.

CLOSED RECORD PUBLIC HEARING, BERT ROYLANCE PRELIMINARY LONG PLAT

The Commissioners held a closed record public hearing regarding an application from Bert Roylance for the subdivision of a single 177.28-acre parcel into four residential lots and one agricultural/open space lot in the Agricultural Zone of Grant County. Lots 1-4 will be 2.50-acres in size and lot 5 will be 162.78 acres in size. Lot 5 shall maintain no potential for residential development. The subject area is located approx. a half mile south of Interstate 90 east of Moses Lake in the northeast quarter of the intersection of Rd M-NE and Baseline.5 Rd SE, and is a portion of S 05, T 18 N, R 29 E, W M (Parcel no. 21-1758-000). Commissioner Carter moved to uphold the Planning Commission recommendation and approve the application as presented, recognizing the 12 Conditions of Approval and 8 Findings of Fact. Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned.

D POHLE, PUBLIC WORKS UPDATE

The Commissioners approved and signed **Resolution No. 07-115-CC** in the matter of vacating a portion of a certain county road right-of way, a Cul-de-Sac in Sunland Estates, and setting the hearing for September 25, 2007 at 1:30 pm.

The Commissioners approved and signed a contract between Grant County and Westway Construction, Inc. for the Bridge #425, Crescent Bard Rd NW (CRP 05-03) project.

CONSENT AGENDA:

Commissioner Carter moved to approve the Consent Agenda, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

New application correction for Saint Laurent Winery, LLC, 9224 S Rd NW, Quincy, WA 98848-8964, from the Washington State Liquor Control Board.

State of Washington Invoice Voucher, Department of Community, Trade and Economic Development, CDBG Contract No. 07-64007-002, Payment Request #7 as certified by the North Columbia Community Action Council ("NCCAC") in the amount of \$18,680.04.

Letter of appointment for Richard Leitz to the Hanford Reach Advisory Committee; and Keith Ellis to the Grant County Water Conservancy Board.

DISTRICT COURT

Request approval for employee to have 13 hours leave without pay.

GRANT MENTAL HEALTHCARE

Signature needed for already approved Telecommuting Agreement between Sherri Taylor, Executive Director of Grant Mental Healthcare, and Grant County

WSU EXTENSION OFFICE

Request for budget extension in the amount of \$4,250.60 to receive funds for their work with WSU Specialist to complete educational materials. **The public hearing was set for September 24 2007 at 2:00 pm.**

SHERIFF'S OFFICE

Request for a budget transfer in the amount of \$10,000.00 from their suspense account of seized funds to their State Drug Seizure Account (109.35.64) in order to purchase 6 laptop computers and docking stations. **The public hearing was set for September 24 2007 at 2:00 pm.**

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As there was no further business to come before the Board the session was continued until August 29, 2007.

WEDNESDAY, AUGUST 29, 2007:

10:00 a.m. – 10:50 a.m.	Department Head Performance Review
11:00 a.m. – 11:10 a.m.	Open Record Public Hearing, Misc. Gen. Government Budget Extensions
12:00 p.m. – 1:00 p.m.	R Stevens at BBEDC (Moses Lake)
1:30 p.m. – 2:20 p.m.	L Allison, Finance Committee Meeting
2:30 p.m. – 2:50 p.m.	T Culbertson, Upcoming PUD County-Wide Event
3:00 p.m. – 3:50 p.m.	D Firebaugh, Liability insurance Allocation Meeting
4:00 p.m. – 4:30 p.m.	R Smith, HR Update
6:00 p.m. – 8:00 p.m.	BOCC at City of George Public Workshop

The session was continued at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

OPEN RECORD PUBLIC HEARING, MISCELLANEOUS GENERAL GOVERNMENT BUDGET EXTENSIONS

The Commissioners held an open record public hearing regarding a budget extension request from various departments to the Miscellaneous General Government fund for:

- Fund #001, Department #125 - \$17,800.00 to purchase Pandemic Flu Vaccines
- Fund #001, Department #125 - \$100,000.00 for Attorney Fees relating to Insurance Claims
- Fund #001, Department #125 - \$29,000.00 to purchase eCivis Grants Locator software and support

Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed unanimously. Commissioner Carter moved to adopt the budget extension as presented, Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **Resolution No. 07-116-CC**

As there was no further business to come before the Board the session was continued until August 30, 2007.

THURSDAY, AUGUST 30, 2007:

9:00 a.m. – 3:30 p.m.	BOCC to conduct Fairgrounds Manager Interviews
3:30 p.m. – 5:00 p.m.	City of Moses Lake Meeting regarding the Fairgrounds SEPA and Boundary Review Board Disbanding

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COMMISSIONERS' MINUTES

As there was no further business to come before the Board the session was continued until September 3, 2007.

MISCELLANEOUS ITEMS:

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$4,086.09, as recorded on a listing and made available to the Board.

The Commissioners approved the request of Grant Mental Healthcare to authorize certain employees to sign Purchase Orders, Deposit Transmittals, Vouchers, and Payroll.

The Commissioners approved the request of Grant Mental Healthcare to authorize certain employees to sign payroll for New Hope Domestic Violence/Sexual Assault Services and Grant County Developmental Disabilities.

The Chair of the Board was authorized to sign the Eddie Smith (Smiths Columbia River View Estates) Final Plat Submission and Review, File #05-4046-02; and the Colt Smith (Cross B Estates Addition #6) Final Plat Submission and Review, File #06-4644-02.

The Commissioners approved the budget extension request from the Sheriff's Office in the amount of \$6,500.00 to complete the spraying of the noxious weeds at the Moses Lake Sand Dunes. The hearing was set for September 17, 2007 at 1:30 pm.

The Chair of the Board was authorized to sign a 2007 Homeless Grant Assistance Program (HGAP) letter of interest, stating that the North Columbia Community Action Council, on behalf of Grant County, intends to submit an application for the 2007 round of funding available for homeless families and individuals.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 08-1 through No. 08-75 in the total amount of \$617,327.25, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign Conflict of Interest Policy, Purpose of Policy and Duties of Directors and Officers; and a Conflict-of-Interest Disclosure Statement from the Washington State Association of Counties (WSAC).

The Commissioners signed the Public Works Payroll Journal for the month of August, 2007.

Signed this _____ day of _____, 2008.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Richard Stevens, Chair

Cindy Carter

Attest:

LeRoy Allison

Clerk of the Board