

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Monday, APRIL 30, 2007:

- 8:30 a.m. – 8:50 a.m. Elected Official Roundtable Discussion
- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update
- 10:00 a.m. – 10:15 a.m. BOCC Office Safety Meeting
- 10:20 – 10:50 a.m. Commissioners Work Session
- Request from the Accounting Department for An operating transfer of budget funds from Current Expense (Fund 001) to Repair and Demolition (Fund 118) in the amount of \$11,319.00.
 - Request for letter of support from the North Central Educational Service District for a Readiness and Emergency Response in Schools grant (Grant Application Partner Agreement ESD 171)
- 11:30 a.m. – 12:00 p.m. L Allison at WRCIP State Audit Report Meeting (Ephrata City Hall)
- 12:00 p.m. – 1:00 p.m. Road District Supervisor Luncheon
- 1:30 p.m. – 1:50 p.m. F DeTrollo, Sheriff Update
- 2:00 p.m. – 2:50 p.m. G Baker, Technology Services Update
- 3:00 p.m. – 3:20 p.m. R Smith, HR Update

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

COMMISSIONERS WORK SESSION

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve all items in the Commissioners Work Session. The motion passed unanimously.

As there was no further business to come before the Board the session was continued until May 1, 2007.

TUESDAY, MAY 1, 2007:

- 6:30 a.m. – 8:00 a.m. L Allison at Kiwanis Club Annual Mayor's Prayer Breakfast (ATEC)
- 8:30 a.m. – 10:00 a.m. BOUNDARY REVIEW BOARD **CANCELLED**
- 12:00 p.m. – 12:50 p.m. L Allison at Law Library Westlaw Meeting (Law Library) **CANCELLED**

Page 2 of 6
COMMISSIONERS' MINUTES

1:30 p.m. – 2:50 p.m.

D Pohle, PW Update

For Action:

- Authorization to Call for Bids: U-NE/SE Overlay
- 3 Requests for Reimbursable Work: Royal City
- County Road Administration Board (CRAB) Execution of Project Agreements for Rural Arterial Program Project Agreement for Construction Proposal, Road 4-NE, Rd 6-SE, and Rd D-SE
- Resolution to Initiate CRP 07-23a – Road 31.3 NE
- Resolution to Initiate CRP 07-23b – Road 10.5 SE
- Execution of Contracts for the Crescent Bar Road

For Discussion:

- Petition to Change Baseline E. Road from 50 MPH to 35 MPH
- Willow Crest Major Plat possible Annexation
- Financial Supplement: Finished a week ago
- Drum Removal
- Free Dump
- Property Issues

3:00 p.m. – 3:20 p.m.

S Hallstrom, PA Update

3:30 p.m. – 3:40 p.m.

Consent Agenda

4:00 p.m. – 4:30 p.m.

T Childs, Passion for the Parks Presentation

The session was continued at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

D POHLE, PUBLIC WORKS UPDATE

The Commissioners signed the Authorization to Call for Bids for Rd U NE/SE Overlay. The bid opening was set for May 22, 2007 at 1:30 pm.

The Commissioners signed a Resolution to Initiate CRP 07-23a – Road 31.3 NE (**Resolution No. 07-049-CC**) and Resolution to Initiate CRP 07-23b – Road 10.5 SE (**Resolution No. 07-048-CC**).

The Commissioners approved three requests to the County Road Department for reimbursable work from the Royal City Public Works Department.

The Commissioners signed four County Road Administration Board (CRAB) Execution of Project for Rural Arterial Program Project Agreement for Construction Proposal, Road 4-NE, Rd 6-SE, and Rd D-SE.

The Commissioners signed a contract between Grant County and Central Washington Asphalt, Inc. for the Crescent Bar Rd. project.

CONSENT AGENDA:

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Carter seconded and the motion passed unanimously, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

State of Washington Invoice Voucher, Department of Community, Trade and Economic Development, CDBG Contract No. 07-64007-002, Payment Requests 1, 2, and 3 as certified by the North Columbia Community Action Council ("NCCAC").

Change of Corporate Officers/Stockholders Application for the O'Sullivan Grocery, 8198 SR 262 E, Othello WA 99344, from the Washington State Liquor Control Board.

DEPARTMENT OF COMMUNITY DEVELOPMENT:

Resolution in the matter of approving a Reasonable Use Exception on a 2.93-acre parcel in the SW quarter of S 2, T 21 N, R 26 E, W M for Stephen C. Madsen, hearing was held April 23, 2007. **(Resolution No. 07-051-CC)**

Resolution in the matter of approving a Preliminary Plat of 38.6-acres into five lots, located in a portion of S 9, T 20 N, R 27 E, W M for Daniel Roberts Long Plat, hearing was held April 24, 2007. **(Resolution No. 07-052-CC)**

PUBLIC WORKS:

Public Works Payroll Journal for the month of April, 2007.

As there was no further business to come before the Board the session was continued until May 2, 2007.

WEDNESDAY, MAY 2, 2007:

- | | |
|-------------------------|--|
| 9:30 a.m. – 10:20 a.m. | A Holman, Fairgrounds Update <u>CANCELLED</u> <ul style="list-style-type: none">• Maintenance Transition• County Fair• Fuller Building – Lions Club Restroom Project• DOH/Master Plan• Branding of Fair/Fairgrounds and the Internet• Capital Activities from Budget remaining• Budget Tracking |
| 10:30 a.m. – 10:50 a.m. | Open Record Public Hearing, continued Capital Facilities Plan Amendment |
| 12:00 p.m. – 1:00 p.m. | C Carter at Rotary Moses Lake Country Club Meeting |
| 1:30 p.m. – 1:40 p.m. | Open Record Public Hearing, Increasing the Handling Fee on Returned Checks |
| 2:30 p.m. – 4:30 p.m. | BOCC at Wilson Creek Public Workshop |

Page 4 of 6
COMMISSIONERS' MINUTES

4:00 p.m. – 5:00 p.m. SAFE KIDS PRESS CONFERENCE
7:00 p.m. – 8:30 p.m. PLANNING COMMISSION

The session was continued at 9:00 a.m. with all Commissioners in attendance with the Clerk of the Board.

OPEN RECORD PUBLIC HEARING, continued CAPITAL FACILITIES PLAN AMENDMENT

The Commissioners held an Open Record Public Hearing regarding an update of the County's Capital Facilities Plan. This hearing is being continued from April 9, 2007. Commissioner Allison described the Plan, effective January 2007 through 2010. Commissioner Allison summarized the Capital Projects listing, amending the Evidence Storage & Law Library project funds to come from Criminal Justice, as well as Current Expense and REET money. Commissioner Stevens moved to approve the Plan as presented with amendments to the Evidence Storage & Law Library funds and including the 6 Year Transportation Plan. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-050-CC)**

OPEN RECORD PUBLIC HEARING, INCREASING THE HANDLING FEE ON RETURNED CHECKS AND RETURNED ITEMS

The Commissioners held an Open Record Public Hearing regarding a request from the Grant County Clerk's office to increasing the NSF Check fee and Returned Items fee for Grant County. It was determined that this increase in fees should take place for the entire County, not just the Clerk's office. Commissioner Stevens moved to close the public comment portion of the hearing, Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve increasing the NSF Check and Returned Items fee from \$20 to an amount not to exceed \$40.00, for the entire county. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to establish the fee to be \$30.00 for the current year, Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned.

EXECUTIVE SESSION

The Commissioners met in executive session with legal council regarding personnel from 10:50 am – 11:20 am. The session was then continued until 11:50 am.

As there was no further business to come before the Board the session was continued until May 7, 2007.

THURSDAY, MAY 3, 2007:

7:00 a.m. – 8:00 a.m. L Allison at ML Response Team (Moses Lake)
9:00 a.m. – 10:00 a.m. R Stevens at KDRM (Moses Lake)
11:00 a.m. – 12:00 p.m. C Carter at Adair Lunch (Moses Pointe)
12:00 p.m. – 1:00 p.m. L Allison at Moses Lake/Othello Association of Realtors Lunch
1:30 p.m. – 3:30 p.m. R Stevens at Columbia River Council (E Wenatchee)

FRIDAY, MAY 4, 2007:

BOCC at Best Litigation Meeting (Ellensburg)

The Commissioners met in executive session with legal council regarding the Best Litigation

MISCELLANEOUS ITEMS:

The Commissioners appointed Claudia Mills to the Health Insurance Committee.

The Commissioners approved the .50 FTE Help Desk position in Technology Services to become a full-time position, allowing District Court to fill the full-time position left vacant by moving Carlos Garay to full-time Technology Services.

The Commissioners approved for distribution to Elected Officials and Department Heads Administrative Policy 07-01 Employee Recognition "Above and Beyond".

The Commissioners signed a resolution amending the 2007 valuation schedule setting fees for building, plumbing, mechanical, and grading permits. This issue was heard on April 10, 2007.
(Resolution No. 07-053-CC)

The Commissioners approved the recommendation of the Human Resources Director for the Department of Community Development to hire Tawna Whitford as Plans Reviewer/Planning Assistant and set the starting wage; and for Grant Mental Healthcare to hire mark Hoffman as a Therapist and set the starting wage.

The Chair of the Board was authorized to sign the Riverview at Crescent Bar (Sunserra at Crescent Bar Ph 4, Formerly known as Riverview at Crescent Bar PUD) Final Plat Submission and Review, File #06-4521-02; and the Moses Pointe Holdings (Moses Pointe Fairway One Phase 1) Final Plat Submission and Review, File #92-1384-10.

The Chair of the Board was authorized to sign an Emergency Support Function 10-B Chemical and Radiological Protection Plan and Emergency Response Plan and Procedures for Grant County from the Department of Emergency Management to provide emergency services when protection of life, property, and the environment cannot be accomplished as normal daily function of the local government of: Grant County and the incorporated cities and towns of Coulee City, Hartline, Mattawa, Marlin (Krupp), Moses Lake, Quincy, Royal City, Soap Lake, Warden and Wilson Creek.

The Commissioners signed the Grant County Payroll Pick-Up Sheet for April 2007.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$452,157.62, as recorded on a listing and made available to the Board.

The Commissioners signed the Public Works Claims Fund Voucher Approval No. 04-1 through No. 04-127 in the total amount of \$769,903.60, as recorded on a listing and made available to the Board.

The Commissioners approved and signed a 2007-2008 Health Services Agreement between the Ephrata Medical Center, Inc. and Grant County to provide reasonable and necessary basic medical care to the inmates of the Grant County Jail and/or satellite Work Release Facility in accord with the provisions of Chapter 289-20 WAC, Custodial Care, Standard Health and Welfare.

Page 6 of 6
COMMISSIONERS' MINUTES

Signed this _____ day of _____, 2007.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

LeRoy Allison, Chair

Richard Stevens

Attest:

Cindy Carter

Clerk of the Board