

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

### Monday, MARCH 5, 2007:

R STEVENS OUT

8:30 a.m. – 8:50 a.m.

Elected Official Roundtable Discussion

9:00 a.m. – 9:50 a.m.

J Strickler, ASC Update

- 2007-2008 Professional Services Agreement - Investigator
- Request for approval of Public Defense and SIP Invoices

10:00 a.m. – 10:15 a.m.

BOCC Office Safety Meeting

10:20 – 10:50 a.m.

Commissioners Work Session

- Request from the Emergency Manager Director for reimbursement of expenses
- WSAC Conflict of Interest Policy and Disclosure
- Revised request from the Facilities and Maintenance Department for REET funds to remodel the Law Library and Prosecutor's Office in the amount of \$4,115.05 and funds for the District Court remodel in the amount of \$5,095.00
- Request from the Community Development Director for extra office space in their building, with a cost of approximately \$3,800.00
- Request from the Fairgrounds Manager for a budget extension in the amount of \$11,750.96 for 2006 expenses relating to the South Lake Event Center at the Fairgrounds
- Request from the County Clerk for a budget extension in the amount of \$5,106.24 for additional postage costs
- Resolution adopting the annual county inventory of capitalized assets

11:00 a.m. – 11:50 a.m.

D Nelson, Community Development Update

12:00 p.m. – 1:00 p.m.

Elected Official and Department Head Luncheon

1:20 p.m. – 1:50 p.m.

J Lane, PARC Update

2:00 p.m. – 2:50 p.m.

V Cummings, Facilities and Maintenance Update

- District Court, Prosecuting Attorney's Office, and Law Library Remodels

3:00 p.m. – 3:20 p.m.

R Smith, HR Update

3:30 p.m. – 4:00 p.m.

B Smith and Judge Whitener-Moberg, Security Officer Position

4:00 p.m. – 4:30 p.m.

B Varney, Orchard Eradication Meeting

**COMMISSIONERS' MINUTES**

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The Grant County Commissioners session was called to order at 9:00 a.m. with Commissioners Allison and Carter in attendance with the Clerk of the Board. Commissioner Stevens was out and excused.

**J STRICKLER, ASC UPDATE**

The Commissioners signed the 2007-2007 Professional Services Agreement / Investigator between Grant County and Mike Lewton, Private Investigations, for investigator services.

**COMMISSIONERS WORK SESSION**

The Commissioners approved the expense reimbursement voucher for the Emergency Management Director.

The Chair of the Board was authorized to sign a WSAC Conflict of Interest Policy and Disclosure statement from the Washington State Association of Counties.

The Commissioners approved the revised requests from the Facilities and Maintenance Department for REET funds to remodel the Law Library and Prosecutor's Office in the amount of \$4,115.05 and REET funds for the District Court remodel in the amount of \$5,095.00

The Commissioners approved the request from the Community Development Director for extra office space in their building in the amount of \$3,800.00.

The Commissioners approved the request from the Fairgrounds Manager for a budget extension in the amount of \$11,750.96 for 2006 expenses relating to the South Lake Event Center at the Fairgrounds. The hearing was set for April 3, 2007 at 10:30 am.

The Commissioners approved the request from the County Clerk for a budget extension in the amount of \$5,106.24 for additional postage costs. The budget extension hearing was set for March 27, 2007 at 10:00 am.

The Commissioners approved **Resolution No. 07-026-CC** adopting the annual county inventory of capitalized assets for 2006.

The Commissioners approved the request from the Auditor for a budget extension in the amount of \$5,000.00 within Fund #001, Department #115 (Jail) to increase appropriations for revenue from sale of confiscated and forfeited property. This item was tabled at the February 26, 2007 Work Session. The budget extension hearing was set for March 27, 2007 at 10:00 am.

As there was no further business to come before the Board the session was continued until March 6, 2007.

**TUESDAY, MARCH 6, 2007:**

R STEVENS OUT

9:00 a.m. – 10:00 a.m.

BOCC at Developmental Disabilities Office

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10:30 a.m. – 10:40 a.m. Open Record Public Hearing, Prosecuting Attorney's Office Budget Extension

11:00 a.m. – 11:15 a.m. D Ponzoso, WA State Patrol Access Issue

12:00 p.m. – 1:00 p.m. C Carter at Workforce Development Council (Moses Lake)

1:30 p.m. – 2:50 p.m. D Pohle, PW Update

- Authorization to Call for Bids: Crescent Bar Rd-NW
- Recycling Drop Box Agreement

1:30 p.m. – 1:40 p.m. Bid Opening, Rd 5-NW Overlay

3:00 p.m. – 3:20 p.m. S Hallstrom, PA Update

4:00 p.m. – 4:50 p.m. G Baker, Information Services Update **CANCELLED**

The session was continued at 9:00 a.m. with Commissioners Allison and Carter in attendance with the Clerk of the Board. Commissioner Stevens was out and excused.

### **OPEN RECORD PUBLIC HEARING PROSECUTING ATTORNEY'S OFFICE BUDGET EXTENSION**

The Commissioners held an open record public hearing regarding a budget extension request from the Grant County Prosecuting Attorney's Office in the amount of \$5,000.00 to cover overtime salaries relating to Public Records Requests (Fund #001, Dept #109). Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the budget extension as presented, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Resolution No. 07-028-CC)**

### **D POHLE, PUBLIC WORKS UPDATE**

The Commissioners met with the Director regarding: Bid Opening 5-NW Overlay; Annual Certification for Calendar Year 2006; Contract Award Letter: Misc. Shop Equipment (Portable Pressure Washer); HB 1765; Crossroads Major Plat; and SWAC Tentative Meeting Date- March 28, 2007.

The Commissioners approved the recommendation to award the Rd 5-NW Overlay project to Basin Paving, Co. in the amount of \$928,557.55; and the recommendation to award the Portable Pressure Washer to Sun City Auto Supply in the amount of \$2,621.97.

The Chair of the Board was authorized to sign the Annual Certification for Calendar Year 2006 form; and the Washington State County Road Administration Board (CRAB) Certification of Road Fund Expenditures for Fish Passage Barrier Removal for 2006.

The Commissioners signed the following contracts:

- Equipment Contract 2007-05 (10,000 gal. asphalt relay tank trailer) to Ingersoll-Rand Equipment Service in the amount of \$105,474.49
- Equipment Contract 2007-06 (single drum vibratory roller) to Rowand Machinery Co. in the amount of \$89,455.80
- Equipment Contract 2007-09 (hydroseeder) to Emerald Equipment in the amount of \$46,860.00

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- Equipment Contract 2007-09 (rock rake) to Liberty Farm and Lawn in the amount of \$21,574.61
- Equipment Contract 2007-10 (portable air) to Ingersoll-Rand Equipment Services \$2,167.66
- Asphalt Hauling and Dispatch Services 2007 to Haney Truck Line

### **BID OPENING, RD 5-NW OVERLAY**

Bids were received from Basin Paving in the amount of \$928,557.55 and Central Washington Asphalt in the amount of \$982,140.28. Commissioner Carter moved to turn the bids over to Public Works for their review and recommendation. Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance.

As there was no further business to come before the Board the session was continued until March 7, 2007.

### **WEDNESDAY, MARCH 7, 2007:**

R STEVENS OUT

- |                         |   |
|-------------------------|---|
| 8:00 a.m. – 9:30 a.m.   | F Floyd, PD Discussion  |
| 9:30 a.m. – 10:20 a.m.  | A Holman, Fairgrounds Update <ul style="list-style-type: none"><li>• Spring Fair Home Show</li><li>• Master Plan Implementation<ol style="list-style-type: none"><li>1. Funding</li></ol></li></ul> |
| 10:30 a.m. – 10:50 a.m. | S Taylor, GHMC Update   |
| 11:00 a.m. – 11:20 a.m. | Open Record Public Hearing, Sheriff's Office and Public Works Budget Extensions   |
| 11:30 a.m. – 11:40 a.m. | Consent Agenda  |
| 2:00 p.m. – 4:00 p.m.   | BOCC at Royal City Public Workshop  |
| 7:00 p.m. – 8:30 p.m.   | PLANNING COMMISSION   |

The session was continued at 9:00 a.m. with Commissioners Allison and Carter in attendance with the Clerk of the Board. Commissioner Stevens was out and excused.

### **OPEN RECORD PUBLIC HEARING, SHERIFF'S OFFICE AND PUBLIC WORKS BUDGET EXTENSION**

The Commissioners held an open record public hearing regarding budget extension requests from:

- Sheriff's Office Fund #001, Department #114 -\$3,700.00 for reimbursable grant to purchase a LIDAR Radar Unit;
- Sheriff's Office Fund #105, Department #147 -\$7,500.00 for remodel of built-in workstations; and
- Public Works Fund #001, Department #142 -\$7,232.00 for reimbursement of tearing down buildings and mowing of a lot in Moses Lake.

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The total budget extension amount is \$18,432.00. Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the budget extension as presented, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. (**Resolution No. 07-029-CC**)

**CONSENT AGENDA:**

Commissioner Carter moved to approve the Consent Agenda, Commissioner Allison seconded and the motion passed with 2 Commissioners in attendance, as presented below:

**COMMISSIONERS' OFFICE:**

Commissioners Office Vouchers

Request from the Douglas County Commissioners Office to sign a Five County Joint Resolution appointing Jim Brucker as a trustee to the North Central Regional Library.

Request for a special occasion license from the Fraternal Order of Eagles 2622, Ladies Auxiliary, 1517 W. Broadway, Moses Lake, WA 98837, from the Washington State Liquor Control Board.

**HUMAN RESOURCES**

Request for a County Credit Card.

Request for out of state travel for the employees of the HR Department to attend an AmeriBen Benefits Summit in Boise, ID from May 15-16, 2007.

**ACCOUNTING DEPARTMENT**

**Resolution No. 07-027-CC** in the matter of cancelling unredeemed warrants that were drawn but have not been redeemed for one year after the date of their issue.

As there was no further business to come before the Board the session was continued until March 12, 2007.

**THURSDAY, MARCH 8, 2007:**

R STEVENS OUT

8:00 a.m. – 8:20 a.m.	C Carter at Columbia Basin Hospital Tour
8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting (Multi-purpose Rm)
9:30 a.m. – 10:20 a.m.	J Robinson, PD Conference Call <b><u>CANCELLED</u></b>
11:00 a.m. – 12:00 p.m.	L Allison at LEPC (Moses Lake)
11:00 a.m. – 11:50 a.m.	C Carter with Bill Lamphere re: Land Use

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1:30 p.m. – 2:30 p.m. L Allison at GWMA Potato Commission (Moses Lake)  
7:00 p.m. – 8:00 p.m. C Carter at Solid Waste Public Meeting (Ephrata City Hall)

**FRIDAY, MARCH 9, 2007:**

R STEVENS OUT

11:00 a.m. – 12:00 p.m. L Allison at Biodiesel Fuel Meeting (Warden)

**MISCELLANEOUS ITEMS:**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$101,896.26 and \$519,861.49, as recorded on a listing and made available to the Board.

The Commissioners signed the Payroll Pick-Up Sheet for the month of February, 2007.

The Chair of the Board was authorized to sign the Baseline Lake LLC (Baseline Lake Long Plat) Final Plat Submission and Review, File #04-3818-02.

The Commissioners approved the request of the Emergency Management Director to support a member of the Health District who is attending a Solid Waste Association of North America Symposium I, by donating \$300.00 for half of the registration fee.

Signed this 22 day of May, 2007.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

[Signature]  
LeRoy Allison, Chair

[Signature]  
Richard Stevens

[Signature]  
Cindy Carter

Attest:

[Signature]  
Clerk of the Board