

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

Monday, MARCH 26, 2007:

8:30 a.m. – 8:50 a.m.	Elected Official Roundtable Discussion
9:00 a.m. – 9:50 a.m.	J Strickler, ASC Update/Misc. BOCC Action
10:00 a.m. – 10:15 a.m.	BOCC Office Safety Meeting
10:20 – 10:50 a.m.	Commissioners Work Session
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
12:00 p.m. – 1:00 p.m.	Road District Supervisor Luncheon
1:30 p.m. – 1:50 p.m.	Bid Opening, County Paper of Record
2:00 p.m. – 2:50 p.m.	Closed Record Public Hearing, Cayuse Major Plat – Tim Adams
3:00 p.m. – 3:20 p.m.	R Smith, HR Update <u>CANCELLED</u>
3:00 p.m. – 3:30 p.m.	S Hallstrom, PA Update

The Grant County Commissioners session was called to order at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

The Commissioners approved the request of the Auditor for a budget transfer in the amount of \$20,000.00 from the O&M Fund #124, Dept #166, to purchase software to make recording records accessible to other County departments and possibly on the internet in the future.

The Commissioners approved the January 2, 2007 Commissioners Minutes.

The Chair of the Board was authorized to sign the Troy Hesse (Hesse Short Plat) Final Plat Submission and Review, File #05-4333-01.

The Commissioners signed a Contract for Personal Services (Security) between Grant County and Richard M. Keller as an independent contractor to provide security services for the Moses Lake District Court.

The Commissioners signed a Notice of Compliance with A.P.R. 12, Closing Agreement and Escrow Instruction for Purchase and Sale Transaction, Supplement to Closing Agreement and Escrow Instructions for Purchase and Sale Transaction including instructions to Record Documents and Disburse Funds, Estimated Statement of Settlement for Purchasers in the Akerblade property purchase.

BID OPENING, COUNTY PAPER OF RECORD

The Commissioners held an open public meeting to make their decision on the County Paper of Record. Commissioner Allison stated that the Board received 2 bids at the bid opening; one from the Grant County Journal at \$2.59 / column inch and the Columbia Basin Herald at \$2.99 / column inch. Commissioner Stevens moved to keep the Columbia Basin Herald as the County Paper of Record, Commissioner Carter seconded and the motion passed unanimously. The meeting adjourned.

CLOSED RECORD PUBLIC HEARING, TIM ADAMS PRELIMINARY PLAT FOR CAYUSE MAJOR PLAT

The Commissioners held a Closed Record Public Hearing regarding a Preliminary Subdivision application from Tim Adams for Cayuse Major Plat. This subdivision is of a portion of the south half of S 25, T 20 N, R 27 E and a plat alteration of lots 2-7 of Ranchland Estates (Phase 1) into thirty-eight (38) residential lots and five (5) open space lots in the Rural Residential -1 (RR1) Zoning district. Location of the proposal is the south half of S 25, T 20 N, R 27 E, W.M. The subject area is located on the north side of McConihe Rd, the southerly corner of being close to the intersection of McConihe Rd and Rd E. Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the application as presented recognizing the 11 Conditions of Approval and 12 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-035-CC)**

As there was no further business to come before the Board the session was continued until March 27, 2007.

TUESDAY, MARCH 27, 2007:

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| 9:00 a.m. – 9:20 a.m. | J Potts, Legislative Update Conference Call |
| 9:30 a.m. – 9:50 a.m. | Closed Record Public Hearing, Vern Cox of Cox Landing Plat Alteration |
| 10:00 a.m. – 10:10 a.m. | Open Record Public Hearing, Community Development, Sheriff's Office, Clerk's Office, and Emergency Management Budget Extension |
| 10:10 a.m. – 10:30 a.m. | J Moberg, PD Conference Call |
| 10:30 a.m. – 10:50 a.m. | S Lorenz, Emergency Management Update |
| 11:00 a.m. – 11:50 a.m. | S Cave, Media Update Conference Call |
| 1:30 p.m. – 2:50 p.m. | D Pohle, PW Update |
| | <ul style="list-style-type: none">• Supplement for Beverly Burke Overlay• Notice to call for bids- E & O-SW Gravel to Oil• CRP Resolution Br 244 on 3-NE• Call for quotes for Seal Coat Oil |
| 3:00 p.m. – 3:20 p.m. | R Smith, HR Update |
| 4:00 p.m. – 4:20 p.m. | Open Record Public Hearing, City of Ephrata Boundary Line Adjustment – Inclusion of remaining portion of parcel |

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The session was continued at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

CLOSED RECORD PUBLIC HEARING, VERN COX OF COX LANDING PLAT ALTERATION

The Commissioners held a Closed Record Public Hearing regarding a Plat Alteration application from Vern Cox for three existing lots: lots 1 & 2 of Cox's Landing No. 3, and Lot 6 of Cox's Landing No. 9. Location of the proposal is a portion of the west half of the northwest quarter of S 15, T 14 N, R 23 E, W M (parcel nos. 02-0025-405, 02-0025-262, and 02-0025-261). Commissioner Stevens moved to uphold the Planning Commission recommendation and approve the application as presented recognizing the 11 Conditions of Approval and 6 Findings of Fact. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-038-CC)**

OPEN RECORD PUBLIC HEARING, SHERIFF'S OFFICE, EMERGENCY MANAGEMENT, CLERK'S OFFICE, ACCOUNTING DEPARTMENT, AND COMMUNITY DEVELOPMENT BUDGET EXTENSIONS

The Commissioners held an open record public hearing regarding budget extension requests from:

- Emergency Management in the amount of \$300.00 to support a member of the Health District to attend an "Emergency and Disaster Debris Management" meeting;
- Clerk's Office in the amount of \$5,106.24 to cover additional postage costs;
- Department of Community Development in the amount of \$3,800.00 to create additional office space in the Building Department;
- Accounting Department in the amount of \$11,319.00 to cover an outstanding ledger item for the Repair and Demolition Fund; and
- Auditor's Office in the amount of \$5,000.00 to increase appropriations for revenue from Sale of Confiscated and forfeited property at the Sheriff's Office.

The total budget extension amount is \$25,525.24.

Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the budget extension as presented, Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-036-CC)**

D POHLE, PW UPDATE

The agenda items for discussion are: Larson Sub-Division- Ed Stubbington; Overweight/Oversize permits with DOT; GASB34; and Covered Loads Project with DOE.

The Chair of the Board was authorized to sign the Supplement for Beverly Burke Overlay.

The Commissioners signed the Notice to Call for Bids for the Rd E & O-SW Gravel to Oil projects. The bid opening was set for April 17, 2007 at 1:30 pm; and the Notice to Call for Bids for the MC800 Liquid Asphalt 2007. The bid opening was set for April 17, 2007 at 2:00 pm.

The Commissioners signed CRP **Resolution No. 07-037-CC** in the matter of initiating County Road Projected designated as CRP 07-13 for Br 244 on 3-NE.

The Commissioners approved the recommendation to award the Herbicide Materials 2007 contract to Helena Chemical Company in the amount of \$222,105.13.

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The Commissioners signed the contract for the Rd 5-NW Overlay project by and between Grant County and Basin Paving, Co.

The Commissioners signed an Interlocal Agreement by and between Adams and Grant Counties for bridge work in Adams County.

OPEN RECORD PUBLIC HEARING, CITY OF EPHRATA BOUNDARY LINE ADJUSTMENT

The Commissioners held an open record public hearing regarding a Boundary Line Adjustment request from the City of Ephrata. Megan Smith discussed that the City seeks to annex certain properties within the southeast quarter of S 14, T 21, R 26; requested by petition signed by the owner of the parcel. The legal description fails to identify the entire piece of property formerly known as Tax #7166 in lot 4 block 8 of Ephrata Orchard Tracts, thereby causing an illegal division of property by unauthorized segregation within the county. RCW 35.13.340 allows the boundary to be adjusted to include the remaining portion of a parcel of land located partially within and partially without of the boundaries of that city by approving by resolution of the county legislative authority or in writing by a county official or employee designated to make such approvals. Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the Boundary Line Adjustment as presented, Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 07-040-CC)**

As there was no further business to come before the Board the session was continued until March 28, 2007.

WEDNESDAY, MARCH 28, 2007:

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| 9:00 a.m. – 9:15 a.m. | Consent Agenda |
| 9:30 a.m. – 10:20 a.m. | G Baker, Information Services Update |
| 10:30 a.m. – 10:50 a.m. | F DeTrolio, Sheriff's Update |
| 11:00 a.m. – 11:20 a.m. | K Allen, Clerk's Update |
| 11:30 a.m. – 11:40 a.m. | L Allison, Canvassing Board Meeting |
| 12:00 p.m. – 1:00 p.m. | R Stevens at BBEDC (Moses Lake) |
| 12:00 p.m. – 1:00 p.m. | L Allison at Law Library Committee Meeting |
| 1:30 p.m. – 2:20 p.m. | B Parson, George Amphitheatre Contract Renewal |
| 3:00 p.m. – 3:50 p.m. | R Covey, Cascade Valley Annexation |
| 4:00 p.m. – 4:20 p.m. | L Allison at RSN (Ephrata) |
| 4:00 p.m. – 4:50 p.m. | A White, PD Contract Meeting <u>RESCHEDULED TO MARCH 29</u> |
| 6:30 p.m. – 7:30 p.m. | C Carter at SWAC (PW) |

The session was continued at 9:00 a.m. with all the Commissioners in attendance with the Clerk of the Board.

CONSENT AGENDA

Commissioner Stevens moved to approve the Consent Agenda, Commissioner Carter seconded and the motion passed unanimously, as presented below:

COMMISSIONERS' OFFICE:

Commissioners Office Vouchers

Request from the Moses Lake Senior Opportunity & Services for their yearly \$3,000.00 funding.

DEPARTMENT OF COMMUNITY DEVELOPMENT

Resolution/Ordinance relating to the adoption of Interim Official Controls temporarily amending the Unified Development Code (UDC) by temporarily implementing interim Zoning designations consistent with the Land Use Designations approved by the Eastern Washington Growth Management Hearings Board, as adopted in Resolution 04-007-CC, and other matters properly relating thereto.

HUMAN RESOURCES

Recommendation for approval of the Department of Community Development request to increase staffing by one FTE Plans Reviewer/Planning Assistant Position.

As there was no further business to come before the Board the session was continued until April 2, 2007.

THURSDAY, MARCH 29, 2007:

8:00 a.m. – 9:00 a.m.	C Carter at Assessor Office Meeting
9:30 a.m. – 10:20 a.m.	A White, PD Contract Meeting
12:00 p.m. – 3:00 p.m.	L Allison at RSN (Davenport)
1:00 p.m. – 1:45 p.m.	L Allison, WSAC Board of Directors Conference Call

FRIDAY, MARCH 30, 2007:

10:00 a.m. – 10:30 a.m.	J Prchal, Fair Board Discussion
11:00 a.m. – 11:50 a.m.	L Allison, Finance Committee
5:00 p.m. – 6:00 p.m.	BOCC at Quincy 10 th Anniversary Reception (Quincy)

MISCELLANEOUS ITEMS:

The Chair of the Board was authorized to sign the Randy Tastad (Randy Tastad Short Plat) Final Plat Submission and Review, File #06-4533-01; and the Harold Lewis (Lewis Unit 119 Short Plat) Final Plat Submission and Review, File #06-4654-01.

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The Commissioners signed the Public Works Payroll Journal for the month of March, 2007.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount \$415,767.56, as recorded on a listing and made available to the Board.

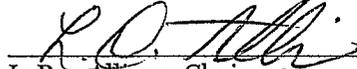
The Commissioners approved for distribution to Elected Officials and Department Heads a memo stating that effective March 1, 2007, the Building/Fire Marshall Department and the Planning Department will become one newly formed department with current Building Director/Fire Marshall, Dave Nelson as the interim Director.

The Commissioners approved for distribution to Elected Officials and Department Heads a memo stating that effective April 1, 2007, the Information Services Department will now be called the Technology Services Department.

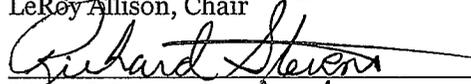
A motion was made by Commissioner Stevens, seconded by Commissioner Carter, that **Resolution No. 07-037-CC**, a resolution relating to an increase to the travel revolving fund (account) for Grant Mental Healthcare, increasing the account to \$3,500.00, be passed. The motion carried.

Signed this 22 day of May, 2007.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



LeRoy Allison, Chair



Richard Stevens



Cindy Carter

Attest:



Clerk of the Board