

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 30, 2015

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action
1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
 2. Request for release of Installment #1 on Strategic Infrastructure Project No. 2014-02, Airport District #1 (Desert Aire), Widening of Airport Runway, in the amount of \$4,878.86 to the District and the installment's 2.5% Administrative Fee to the Grant County Economic Development Council in the amount of \$121.97.
 3. Grant County Request for Reimbursement No. 8 on CDBG Public Services Grant No. 14-65400-005 for the month of January, 2015, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$4,937.63.
 4. Revision 150300 to Washington State Department of Social & Health Services, Supported Living Contract No. 1363-80163's Exhibit with Grant Integrated Services – Directions in Community Living. Revision reflects transition to Provider 1 payment systems which will change the program provider number, revision number format, and client identification numbers. Effective date: January 1, 2015.
 5. Revision 150301 to Washington State Department of Social & Health Services, Supported Living Contract No. 1363-80163's Exhibit C with Grant Integrated Services – Directions in Community Living. Revision adds client #00867261WA back into the program. Effective date: January 1, 2015.
 6. Revision 150302 to Washington State Department of Social & Health Services, Supported Living Contract No. 1363-80163's Exhibit C with Grant Integrated Services – Directions in Community Living. Revision modifies nearly all contract rates from February 18, 2015 forward. Effective date: April 1, 2015.
 7. Grant County Board of County Commissioners Administrative Policy No. 15-01, Municipal Research and Services Center (MRSC) Roster Bidder Eligibility.
- 9:30 a.m. – 9:50 a.m. J Gingrich, Fairgrounds Discussion on a possible Non-profit Food Vendor Rate Increase
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:50 a.m. D Foster, National Park Service Introduction and General Updates

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**Grant County Commissioners Agenda
Week of March 30, 2015**

1:30 p.m. – 1:50 p.m. Bid Opening, Grant County Paper of Record for Legal Notices

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

TUESDAY, MARCH 31, 2015

9:15 a.m. – 12:00 p.m. C Swartz at CDBG General Purpose Grant Application Workshop (ATEC, BBCC)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Quote Award Recommendation Letter: (1) Towable Rock Rake awarded to Sunbelt Rentals, Inc. of Airway Heights, WA for a quote amount of \$8,505.00.
2. Quote Award Recommendation Letter: (1) 2,000 gal. Skid Tank awarded to Superior Steel Products, Inc. of Caldwell, ID for a quote amount of \$15,316.56.
3. Authorization to Call for Bids: (3) Dump Trucks with a bid opening date of April 14th, 2015 at 1:45 pm.
4. Reimbursable Work Agreement between Grant County and GTA for Engineering Services not to exceed a maximum of \$2,000.
5. Quote Recommendation Letter: Traffic Counters awarded to JAMAR Technologies, Inc. of Hatfield, PA for a total quote amount of \$14,037.00.

1:45 p.m. – 1:55 p.m. Bid Opening, Asphalt Hauling and Dispatch Services for 2015

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 17)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers.
2. Commissioners October 6, 2014 REVISED minutes, December 22, 2014 REVISED minutes, and February 2, 2015 REVISED minutes for approval.
3. New marijuana license applications, from the Washington State Liquor Control Board, for:
 - The T.H.C. Corporation (*sic*) LLC (Jeff and Deborah Lynn Johnson, and Adam and Amanda Leone) 1824 Road N NE, Unit 1, Moses Lake, WA 98837 (Producer Tier 3);
 - The Rabbit Hole (High Intensity Hydroponics LLC: Ricky Rey Padron and Joshua Joe Stedman) 13960 Rd 1.9 NE, Ste C, Moses Lake, WA 98837 (Producer Tier 3 and Processor); and
 - San Juan Sun Grown (David and Gina Rice) 4290 State Route 281 N, Lot 4, Quincy, WA 98848-9749 (Producer Tier 3 and Processor).

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FAIRGROUNDS

4. *Held from the March 24, 2015 Consent Agenda:* Request for non-profit food vendor rate increase from 12.5% to 15% due to increased costs directly associated with operation of non-profit food vendors, i.e. garbage, power and sewer.
5. Request to utilize the county's bidding process to contract with a lawn mowing service to maintain, mow, mulch, edge, weed and clean around the Fairgrounds.
6. Request for out of state travel for Jerry Gingrich to attend the International Fairs and Expositions (IAFE) Management Conference from April 29 – May 3, 2015 in Buffalo, NY.

TECHNOLOGY SERVICES

7. Request for out of state travel for Bent Myrick to attend VDI Training from April 7 - April 10, 2015 in Portland, OR.

HUMAN RESOURCES

8. Personnel Action Request (PAR) for the salary, wage, and/or position changes for Garth Dano, Prosecuting Attorney.
9. Recommendation Memorandum regarding a request from the Fairgrounds to review the compensation band for their Groundskeeper position. After review, the Director recommends placing the position at a Band 5.

GRANT INTEGRATED SERVICES

10. Request for letter of support for their application for funding the "A New Road" project to address gang issues in Grant County.
11. Request to purchase miscellaneous computer equipment items for the multiple departments with GrIS. The amount is \$13,239.00 plus tax and shipping and this has been budgeted.
12. Request to proceed with the quote received for new flooring in the Directions in Community Living Office located in Moses Lake, from Cost Less Carpet in the amount of \$9,400.73 including tax.

AUDITOR'S OFFICE

13. Request to allow the County Treasurer to invest excess reserve funds currently held as cash within the following funds:

• Dental Self-Insurance (Fund 507)	\$501,373.57
• Other Payroll Benefits (Fund 508)	\$415,662.27
• Vision Self-Insurance (Fund 509)	<u>\$20,534.84</u>
Total	\$937,570.68

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FACILITIES AND MAINTENANCE

14. Request to proceed with the quote received from Business Interiors for office furniture in the Assessor's office, in the amount of \$29,013.00.
15. Request to purchase a laptop computer through Technology Services in the amount not to exceed \$3,000.00.

EMERGENCY MANAGEMENT

16. Request for out of state travel for Sandi Duffey to attend the National Emergency Management Leaders Academy Cohort VI from December 7-11, 2015 and July 11-15, 2016 in Emmitsburg, MD.

JUVENILE COURT AND YOUTH SERVICES

17. Request to purchase RiteTrack Database and Web Client software and RiteTrack Juvenile Justice Module for hosting of their Case Management system; and Commissioner signature on the RiteTrack Software Hosting Agreement (Quote No. 65950). This has been budgeted in their Capital Expenditures fund in the amount of \$80,000.00.

WEDNESDAY, APRIL 1, 2015

R Stevens, Out

6:00 p.m. – 8:00 p.m. C Swartz at Legislative Steering Committee Roundtable Meeting (WSAC Office, Olympia)

THURSDAY, APRIL 2, 2015

R Stevens, Out

8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

10:00 a.m. – 11:00 a.m. C Carter at Meeting with the Port of Mattawa (Port Office)

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