

## AGENDA

### GRANT COUNTY BOARD OF COMMISSIONERS

#### MONDAY, DECEMBER 3, 2012:

C Carter, Out

8:30 a.m. – 9:00 a.m.

Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m.

J Strickler, ASC Update and MISC BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. Grant County Payment Request #11 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 12-46108-10, administered through the Grant County Housing Authority, in the amount of \$8,532.00. Accompanying this request is documentation to the Department of Commerce for reimbursement of \$799.80 that had been withheld by Commerce from Request #9.
3. Grant County Payment Request #4 to Washington State Department of Commerce on Emergency Solutions Grant (ESG) No. 13-46107-008, administered through the Grant County Housing Authority, in the amount of \$5,009.05.
4. Grant County's Request for Reimbursement #14 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$19,364.60.
5. Grant contract between the Washington State Department of Commerce and Grant County, by and through Grant Integrated Services' New Hope Sexual Violence & Domestic Violence, STOP Violence Against Women Formula Grant Program to improve community response to violence against women in Grant and Adams Counties. The grant amount is \$33,670 and runs from January 1, 2013 through December 31, 2013.
6. Grant contract between the Washington State Attorney General/Department of Health and Grant County, by and through Grant Integrated Services' New Hope Sexual Violence & Domestic Violence, Support for Pregnant and Parenting Teens and Women which continues existing work in Adams County with New Hope's task force. The grant amount is \$23,932 and runs from September 1, 2012 through August 31, 2013.
7. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jason Dowd of Valley Investigations, LLC.
8. **Anticipating:** 2013 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc.
9. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun of Calhoun Investigative Services.
10. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade of Wade Investigative Services.

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

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11. **Anticipating:** 2013 Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Alan White.
12. **Anticipating:** Memorandum of Understanding between Grant County and REC Silicon, Inc. to improve the current public warning system by taking advantage of current technology and initiating the timely purchase and transition to a newer system with REC-donated software and materials which will provide for mass notification and public warning.
13. BOCC Action on November 29, 2012 letter/request from Grant County Coroner Craig Morrison for reconsideration/authorization of funds for the defense of Jerry Jasman, Deputy Coroner, and any other legal counsel needed by the Coroner's office associated with Grant County Superior Court Cause #12-2-00877-5, D. Angus Lee, Grant County Prosecuting Attorney, v. Jerry Jasman.

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period
11:00 a.m. – 11:20 a.m.	Open Record Public Hearing, 2013 Grant County Budget, Tax Levies, and Capital Facilities Plan Adoption.

Open Record Public Hearing for the purpose of fixing the final Grant County budget for the year 2013, making tax levies, and approving the Capital Expenditure Plan. Any interested persons may appear and be heard either for or against the proposed budgets.

12:00 p.m. – 1:00 p.m.	Elected Official and Department Head Monthly Luncheon
1:15 p.m. – 2:00 p.m.	L Allison, Grant Integrated Services Update
2:00 p.m. – 2:50 p.m.	T Hechler, Human Resources Update
3:00 p.m. – 3:10 p.m.	Open Record Public Hearing, Veterans Assistance Fund Budget Extension

Open Record Public Hearing regarding a request from the Grant County Auditor's Office – Accounting Division, for a budget extension in the amount of \$10,000.00 to the Veterans Assistance Fund to cover unforeseen expenditures through the end of 2012.

3:30 p.m. – 3:45 p.m.	Consent Agenda (Items 1 through 13)
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### **COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers.
2. Commissioners November 12 and 19, 2012 Minutes for approval.
3. Special Occasion license application for Our Lady of Fatima Catholic Church, 200 N Dale Rd, Moses Lake, WA 98837, from the Washington State Liquor Control Board.
4. Recommendation from the Grant County Tourism Commission to appoint Timothy Alling to the Lodging Tax Advisory Committee, replacing Scott Tymczyszun.

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**AUDITOR'S OFFICE**

5. Budget Extension request in the amount of \$1,000,000.00 to cover actual medical insurance claims for the remaining 2012 calendar year.

**HUMAN RESOURCES**

6. Personnel Action Request Recommendation regarding a request from District Court for an exception to the hiring freeze to hire 1-Deputy Clerk II due to a recent separation. The Director recommends approval.
7. Personnel Action Request Recommendation regarding a request from Public Works – Solid Waste Division to re-evaluate the compensation bands of the Landfill Equipment Operator and the Landfill Attendant. The Director recommends re-banding the Landfill Attendant position from Band 3 to Band 5; but does not recommend any change to the Landfill Equipment Operator position.
8. Personnel Action Request Recommendation regarding a request from Grant Integrated Services – Directions in Community Living, to restructure, rename and re-band the 3 DCL Manager Positions to 1 Program Manager Position titled Residential Services Manager; and to create a new position titled Community Living Specialist II. The Director recommends approval.
9. Personnel Action Request Recommendation regarding a request from the Clerk's Office for an exception to the hiring freeze to hire a Deputy Clerk II Position due to a recent resignation. The Director recommends approval.

**GRANT INTEGRATED SERVICES**

10. Budget Extension request (Directions in Community Living Fund #125, Department #167) in the amount of \$200,000.00 to receive additional grant funding from the Washington State Department of Social and Health Services – Division of Developmental Disabilities, to cover the increase in staffing costs.
11. Budget transfer request (New Hope Fund #128, Department #170) in the amount of \$165,000.00 from ending fund balance into salaries/wages and benefits due to step increases after the 2012 budget was adopted.
12. Budget transfer request (PARC Fund #115, Department #157) in the amount of \$76,500.00 due to less than expected salary expenses and an increase in professional service expenses.

**JUVENILE COURT AND YOUTH SERVICES**

13. Recommendation to award the Generator Replacement Project to Independent Electrical Services LLC for the proposed Alternative #2 bid in the amount totaling \$156,757.12.

4:00 p.m. – 4:30 p.m. D Lee, Prosecuting Attorney's Office Update

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**TUESDAY, DECEMBER 4, 2012:**

C Carter, Out

- 8:30 a.m. – 8:50 a.m. J Gingrich, Fairgrounds Update
- 9:00 a.m. – 9:20 a.m. P Jones, Port of Moses Lake Update
- 9:30 a.m. – 9:50 a.m. T Jones, Jail Maintenance Discussion
- 10:00 a.m. – 10:30 a.m. R Stevens, Finance Committee Meeting
- 10:30 a.m. – 10:50 a.m. B Hill, Public Defense Update
- 11:00 a.m. – 11:20 a.m. D Pohle, Public Works Update
1. Execution of Contracts: Mini Excavator awarded to Blueline Equipment in the amount of \$41,862.00.
  2. Authorization to Call for Bids: Crushing Contract 2013
- 11:30 a.m. – 12:00 p.m. Senator Parlette Legislative Conference Call
- 4:00 p.m. – 6:00 p.m. R Stevens at REC Pre-Mediation Discussion (Seattle)

**WEDNESDAY, DECEMBER 5, 2012:**

C Carter, Out

R Stevens at REC Mediation (Seattle)

- 7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)
- 10:00 a.m. – 12:00 p.m. C Swartz at Pygmy Rabbit Recovery Meeting (WDFW Ephrata Office)
- 12:00 p.m. – 5:00 p.m. C Swartz, Grant County Deputies PERC Mediation
- 7:00 p.m. – 8:30 p.m. PLANNING COMMISSION

**THURSDAY, DECEMBER 6, 2012:**

C Carter, Out

- 1:30 p.m. – 3:30 p.m. R Stevens at Area Aging/Council of Governments Meeting (E Wenatchee Office)
- 4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD MEETING

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