

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 19, 2012:

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:15 a.m. L Grammer, Assessor's Office Update
- 9:15 a.m. – 10:30 a.m. 2013 Grant County Budget Discussion
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period
- 11:00 a.m. – 11:50 a.m. D Nelson, Community Development Update
- 1:00 p.m. – 1:30 p.m. R Stevens at Canvassing Board Meeting (Elections)
- 2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update
- 3:00 p.m. – 3:20 p.m. Open Record Public Hearing, Robinson Open Space Classification Application

Open Record Public Hearing regarding an application for Classification as Open Space Land for Current Use Assessment under Chapter 84.34 RCW from Randall and Kristi Robinson, 7491 Stratford Rd NE, Moses Lake, WA (Parcel No. 190383000).

- 3:30 p.m. – 3:50 p.m. Portable Heater Discussion with Martin Morris

TUESDAY, NOVEMBER 20, 2012:

- 9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action
1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
 2. Administrative Policy No. 12-02, Capital Outlay/Purchasing Approval Thresholds.
 3. 2013 Professional Services Agreement, Interpreter, between Grant County and Ross Miller, a Washington State Bilingual (Spanish/English) Court Certified Interpreter, for the provision of interpreter services to assist the Grant County Public defense attorneys as they provide indigent defense services in the Grant County Court system.
 4. **Anticipating:** Stationary Guard Agreement between Grant County and Moon Security Services for the provision of guard services on designated Grant County property. Term is January 1, 2013 through December 31, 2013.
 5. 2013 Marketing/Development Contract between Grant County Tourism and Burke Marketing & Promotion. Term is January 1, 2013 through December 31, 2013.

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6. Contract for Personal Services (Hearing Examiner) between Grant County and Andrew L. Kottkamp. Term is January 1, 2013 through December 31, 2014.
7. Agreement No. ICA13216 between Grant County and the Washington State Office of Public Defense for Chapter 10.101 RCW funding in the amount of \$89,210.00 for use January 1, 2013 through December 31, 2013.
8. **Anticipating:** Agreement Regarding Juvenile Court Administration between Grant County Superior Court and the Board of County Commissioners. Term is January 1, 2013 through December 31, 2016.
9. **Anticipating:** Commercial Rental Agreement between Grant County and the Veterans Coalition of Grant County. Term is January 1, 2013 through December 31, 2014.
10. **Anticipating:** 2013 Animal Shelter Contract between Grant County and Grant County Animal Outreach, Inc.
11. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and James Taylor Kindred of Acute Investigations, LLC.
12. **Anticipating:** 2013 Professional Services Agreement, Interpreter, between Grant County and Saúl Castillo.
13. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun of Calhoun Investigative Services.
14. **Anticipating:** 2013 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade of Wade Investigative Services.
15. **Anticipating:** 2013 Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Overflow/Conflicts Contractor, between Grant County and Alan White.
16. Grant County Request for Reimbursement No. 4 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$9,781.44.

10:00 a.m. – 10:20 a.m.

J Ketchel, Health District Update

10:30 a.m. – 11:20 a.m.

Commissioners at Public Defense Personnel Update (Public Defense Office)

11:30 a.m. – 11:50 a.m.

Open Record Public Hearing, Strategic Infrastructure Program Budget Extension

Open Record Public Hearing regarding a budget extension for the following Strategic Infrastructure Program projects:

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|----------------------------------|--------------------|
| 1. #2012-02 City of George | \$10,000.00 Grant |
| 2. #2012-03 City of Quincy | \$50,000.00 Grant |
| 3. #2012-04 Port of Moses Lake | \$300,000.00 Grant |
| 4. #2012-05 Port of Grand Coulee | \$17,300.00 Grant |

1:00 p.m. – 1:20 p.m.

L Grammer, Assessor's Office Update

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- 1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update
1. Execution of Contracts: County Road Safety Project awarded to Shamrock Paving of Spokane, WA for the bid amount of \$638,807.00
 2. RAP Project Agreement for Construction Proposal Project Amendment No. 2 between Grant County and State of Washington County Road Administration Board for 6-SE Road
 3. Quit Claim Deed (SR 26, Red Rock Coulee to Taunton)
 4. ASPI Commercial Park Major Plat Right of Way Dedication Request
- 2:00 p.m. – 2:10 p.m. Bid Opening, Mini Excavator for Fairgrounds
- 2:15 p.m. – 2:20 p.m. Bid Opening, Generator Project for Juvenile Court and Youth Services
- 2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 19)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers
2. Commissioners October 22, 29, and November 5, 2012 Minutes for approval.
3. Applications of interest to serve on the PARC Advisory Board from Lee F. Williams and Marge Edwards.
4. Applications of interest to serve on the Current Use Advisory Committee from Richard Callahan and Leslie Parr.
5. Letters of re-appointment for Phil Isaak, Stan Kaufmann, and Gene Wood to serve on the Current Use Advisory Committee.
6. Multi-Agency Communications Center Bond Claims Payment Request (Batch 01-21) in the amount of \$2,018,836.93.

PROSECUTING ATTORNEY'S OFFICE

7. Request for Out of State Travel for Elise Abramson to attend the National Institute on the Prosecution of Domestic Violence from January 7-11, 2013 in Portland, OR.

TREASURER'S OFFICE

8. Resolution declaring that the assessment rate of \$17.00/parcel for the Hillcrest Lighting District and \$22.00/parcel for the Turnkey Lighting District remain unchanged for 2013.

FAIRGROUNDS

9. Request to purchase a Sharp Model 4111 photocopier from Business Interiors and Equipment from \$9,835.44 plus tax.
10. Request to purchase accessories for their recently purchased Kawasaki Mules (6-windshields and soft cab enclosures, and 1 snow plow and winch) from Westside Motorsports in the amount of \$4,353.13 plus tax.

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SHERIFF'S OFFICE

11. Request to surplus a Sig Sauer SP2340 .40 caliber pistol to be given to a retiring deputy and not for sale.

JUVENILE COURT AND YOUTH SERVICES

12. Request to purchase Toilet Valves/Detention Cell Plumbing Chases from Comfort Experts Plumbing, Inc. in the amount of \$10,682.10. This is a Capital Outlay purchase.
13. Request to purchase a Reroute Walk-in Freezer Coolant Line from Polhamus Heating and Air Conditioning in the amount of \$1,955.00 plus tax and permit.

EMERGENCY MANAGEMENT

14. Request to purchase Voice Over Internet Phones (VOIP) for their new office at the Fairgrounds and Emergency Coordination Center (ECC). Grant County Technology Services will be in charge of the project and the approximate cost is \$5,400.00.

HUMAN RESOURCES

15. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to re-classify and Re-band the Control Room operator position from a Band 4 to a Band 6. The Director recommends approval.
16. Personnel Action Request Recommendation regarding a request from the Assessor's Office to create an Appraisal Analyst Position and Band it at Band 13. The Director recommends approval.
17. Personnel Action Request Recommendation regarding a request from the Fairgrounds to Re-band and Re-name the Bookkeeper Position to an Office Assistant position and reduce the banding from Band 6 to Band 4. The Director recommends approval.
18. Personnel Action Request for the salary, wage, and/or position changes for Katy Montemayor, Public Defense.

COMMUNITY DEVELOPMENT - GIS

19. Request to establish a new Petty Cash fund in the amount of \$25.00 for use in their GIS department.

3:30 p.m. – 5:00 p.m.

2013 Grant County Budget Discussion

WEDNESDAY, NOVEMBER 21, 2012:

No scheduled meetings

THURSDAY AND FRIDAY, NOVEMBER 22 AND 23, 2012:

Courthouse Closed, Thanksgiving Holiday

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