

AGENDA

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 5, 2011:

8:30 a.m. – 9:00 a.m.

Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.

J Strickler, ASC Update and MISC BOCC Action

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
2. (Corrected) Memorandum of Understanding between U.S. Department of Energy, Richland Operations Office and Grant County for Emergency Preparedness. The MOU describes the areas of cooperation between Grant County and its incorporated jurisdictions and the DOE, Richard Operations Office, and Office of River Protection in their planning for and response to emergencies at the Hanford Site.
3. **Anticipating:** Agreement Regarding Use of County Property (Amended), between Grant County and Elegy West, LLC, to use Grant County, Washington's parcel Numbers 170082000 and 170082001, commonly known as Grant County's portion of the Moses Lake Sand Dunes for the purpose of conducting a film and/or photographic project in 2011.
4. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Robert S. Kentner.
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Rafael A. Gonzales. Term is December 1, 2011 to December 31, 2012.
6. **Anticipating:** Employment Contract, Director of Public Defense, between Grant County and Stephen Kozler, effective December 1, 2011.
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Part Time Contractor, between Grant County and Alan White. Term is December 1, 2011 to December 31, 2011.
8. Grant County's Request for Reimbursement #2 on Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, administered through the Grant County Housing Authority, in the amount of \$13,040.03.
9. Grant County Request #21 on Homeless Prevention and Rapid Re-Housing Program (HPRP) Contract #10-46111-608 with the Department of Commerce in the amount of \$20,266.20
10. **Anticipating:** 2012 Eastern Washington Vacation/Travel Planner Contract between Grant County, by and through the Grant County Tourism Commission and NW Weekend Get-Aways, LLC. Term is December 1, 2011 through December 1, 2012.

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COMMISSIONERS' DECEMBER 5, 2011 AGENDA
Page 2 of 4

9:30 a.m. – 9:50 a.m. Open Record Public Hearing, 2012 Grant County Budget, Tax Levies, and Capital Facilities Plan Adoption

Open Record Public Hearing for the purpose of fixing the final Grant County budget for the year 2012, making tax levies, and approving the Capital Expenditure Plan. Any interested persons may appear and be heard either for or against the proposed budgets.

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

11:00 a.m. – 11:50 a.m. C Barada, Spokane County RSN and NCWRSN Merger Discussion

12:00 p.m. – 1:00 p.m. Elected Official / Department Head Luncheon

1:15 p.m. – 2:00 p.m. J Christian-Stoker, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:20 p.m. J Strickler, Safety/Security Policy Review

4:00 p.m. – 4:30 p.m. C Swartz with J Ketchell, Health Board Discussion

TUESDAY, DECEMBER 6, 2011:

9:00 a.m. – 10:00 a.m. Fair Maintenance Manager Interview

10:00 a.m. – 10:20 a.m. D Carlson, Grand Coulee Dam School District Building/Fund Raising Project and PILT Dollars

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 12:00 p.m. Fair Maintenance Manager Interview

1:30 p.m. – 2:20 p.m. D Pohle, Public Works Update

1. Resolution for Weight Limit Restrictions on County Roads

2:30 p.m. – 3:20 p.m. D Lee, Prosecuting Attorney's Office Update

3:30 p.m. – 3:45 p.m. Consent Agenda (Items 1 through 14)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers
2. Commissioners November 14 and 21, 2011 Minutes for approval.
3. Special Occasion license application for the Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837, from the Washington State Liquor Control Board.
4. Resolutions declaring that the assessment rate for the Turnkey and Hillcrest Lighting Districts remain unchanged for 2012.
5. Budget extension request from Grant County Tourism Commission in the amount of \$15,000.00 from their beginning fund balance to cover advertising, benefits, small tools, maps/visitor guides, and other miscellaneous items.

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GRANT INTEGRATED SERVICES

6. Request to consolidate four- petty cash / revolving accounts into two – petty cash / revolving accounts. The amount within the accounts total \$2,800.00.
7. Out of State travel request for Suzi Fode to attend the 2nd Annual World Conference for Domestic Violence Shelters from February 26 – March 1, 2012 in Washington DC.

HUMAN RESOURCES

8. Personnel Action Request Recommendation regarding the Commissioners Office request to create a Part-Time Public Records Clerk Position and band it at Band 5. The Director recommends approval.
9. Out of State travel request for the Director to attend the following in 2012:
 - a. National Educational Labor and Employment Law Seminar from May 9-13, 2012 in Phoenix, AZ;
 - b. National Public Employer Labor Relations Association Annual Training Conference from April 15-19 in Orlando, FL; and
 - c. International Public Management Association for Human Resources 2012 International Training Conference and Exposition from September 8-12, 2012 in Nashville, TN.
10. Personnel Action Request for the salary, wage, and/or position changes for Michelle Haughton, Emergency Management.
11. Personnel Action Request Recommendation regarding a Sheriff's Office request for:
 - a. An extended leave of absence without pay for an employee's Military leave;
 - b. To temporarily fill the vacant position via promotion from within caused by the employee's extended leave of absence; and
 - c. Temporarily fill the vacant position via promotion of a provisional employee caused by the temporary promotional assignment.The Director recommends approval for all three requests.

AUDITOR'S OFFICE, ACCOUNTING UNIT

12. Budget transfer request in the amount of \$970,899.19 for Grant Mental Healthcare Fund #108 for salaries and benefits.
13. Year end budget extension request for the following:
 - a. Veterans Assistance Fund #104 in the amount of \$21,500.00 due to higher demand during 2011;
 - b. First Quarter R.E.E.T. in the amount of \$150,000.00 for unanticipated expenditures during 2011;
 - c. New Hope Domestic Violence and Sexual Assault Services Fund #128 in the amount of \$125,000.00 to receive a grant from the Gates Foundation; and
 - d. Interfund Insurance Fund #503 in the amount of \$35,000.00 due to actual insurance expenses being higher than expected in 2011.

PUBLIC DEFENSE

14. Budget transfer request in the amount of \$260,000.00 due to a higher caseload and more expenses than anticipated in 2011.

COMMISSIONERS' DECEMBER 5, 2011 AGENDA
Page 4 of 4

SHERIFF'S OFFICE

15. Budget extension request in the amount of \$2,667.00 to reimburse Technology Services for a camera purchased in September 2010.

WEDNESDAY, DECEMBER 7, 2011:

7:00 a.m. – 8:00 a.m.	C Swartz at Moses Lake Chamber Response Team Meeting (ML Chamber Office)
9:00 a.m. – 10:00 a.m.	Fair Maintenance Manager Interview
10:00 a.m. – 11:00 a.m.	Fair Maintenance Manager Interview
11:00 a.m. – 12:00 p.m.	Fair Maintenance Manager Interview
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

THURSDAY, DECEMBER 8, 2011:

8:00 a.m. – 1:00 p.m.	C Swartz at Legislative Steering Committee Meeting (County Building, Olympia)
8:30 a.m. – 9:30 a.m.	Central Safety Committee Meeting (Multi-Purpose Room)
9:00 a.m. – 12:00 p.m.	R Stevens, Courthouse/Juvenile/Public Works Union Negotiations
9:00 a.m. – 10:30 a.m.	R Stevens at MACC Meeting (Moses Lake Armory Building)
10:30 a.m. – 11:30 a.m.	R Stevens at MACC Finance Meeting (Moses Lake Armory Building)
3:00 p.m. – 4:00 p.m.	C Carter at Cityview Boarding Home Ribbon Cutting Ceremony
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY Board of County Commissioners
6:00 p.m. – 7:30 p.m.	C Carter at GWMA Meeting (Othello City Hall)

FRIDAY, DECEMBER 9, 2011:

9:00 a.m. – 12:00 p.m.	R Stevens at Solid Waste Union Negotiations (Public Works)
12:00 p.m. – 2:00 p.m.	C Swartz at BB RC&D Meeting (Pillar Rock Grill, Moses Lake)

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