

<p align="center">APPLICATION FOR SITE ADDRESS</p> <p align="center">In unincorporated areas of Grant County, WA</p> <ul style="list-style-type: none"> • \$15 Application Fee • Proof of legal access is required • Includes one metal 5" x 12" reflective blue sign with 4" reflective white numbers (Uniform Address Marker). <p>Questions? GCGIS@grantcountywa.gov or (509) 754-2011 ext. 2501</p>		<p>Instructions:</p> <ol style="list-style-type: none"> 1. Complete this form 2. Include a map showing your parcel marked with the driveway location and structure (if applicable) to be addressed 3. Include documentation of your legal road access 4. Submit documents and fee (\$15) to the Grant County Planning Department. <p>Mail: PO Box 37 Ephrata, WA 98823 In Person: 264 West Division Ave. Ephrata, WA Hours: M-F 8 am – 12 pm and 1 pm – 4 pm</p>	
Request Type	<input type="checkbox"/> New site address For: <input type="checkbox"/> structure (type): <input type="checkbox"/> undeveloped land <input type="checkbox"/> other:		
	<input type="checkbox"/> Change of site address <input type="checkbox"/> Order address marker only Existing site address:		
Applicant Name		Property Owner Name	
Applicant's Mailing Address		Property Owner's Mailing Address	
Applicant may also be contacted by (optional) <input type="checkbox"/> E-mail <input type="checkbox"/> Telephone			
Assessor's Parcel Number		Don't know the parcel number? Check your tax statement or go to grantwa.taxsifter.com and search by owner name	
Access Details (Check all that apply)	Name of road your driveway connects to: _____		
	Do you have legal permission to connect to or use the road? <input type="checkbox"/> Yes. Attach documentation (e.g. approved approach permit or easement) <input type="checkbox"/> No. For county roads, fill out and return Public Works approach permit RCW 36.75.130-150 For state highways, contact WA State Dept. of Transportation RCW 47.50 and WAC 468-51; 52 For city streets, contact the city Public Works department For private roads, obtain easement from landowner Does your driveway cross any rights-of-way, such as railroad or canal? <input type="checkbox"/> Yes. Attach documentation (e.g. easement) <input type="checkbox"/> No		
Map	A map of the entire parcel, marked with driveway location and structure (if applicable) must be submitted with request for a new or changed site address. Maps available grantcountywa.maps.arcgis.com		
Address Marker	Delivery: <input type="checkbox"/> I will pick up <input type="checkbox"/> Mail to me		
Posting Your Address	I have read "Posting Addresses" on page 2 of this form and I understand the importance of proper address posting. I/We hereby declare that the number(s) will be posted in accordance with the Grant County code within 15 days of notification or before occupancy of a new residence or building.		
Signature		Date	

-----COUNTY USE ONLY – DO NOT WRITE BELOW THIS LINE-----

Receipt Number:	PW / WSDOT / City / Other Date:	Building App #:	T R S
Address Number:	Road Name:	City, Zip Code	Assigned by: Date:

Posting Addresses

Posting of addresses is required by Grant County code in order for fire, law enforcement and medical personnel to find you quickly during an emergency.

Grant County, Washington, Code of Ordinances
Title 10 - ROADS, HIGHWAYS AND BRIDGES
Chapter 10.36 ADDRESSING AND GRID SYSTEM

10.36.070 Display of designations.

(a) The owner, occupant, tenant, lessee or any other person or entity having an interest in any building or structure which is habitable or tenant able for residential, commercial, business, storage, or other purpose shall distinctly display the numerical designation assigned to each building by the department.

(b) Within rural areas of Grant County a uniform county address marker shall be used to mark the access way from a county road to the building or structure being served by the address. This marker shall be a [five-inch by twelve-inch] sign with a reflective blue background and reflective white numbers. The placement shall be on the property, not the road right-of-way. The height of the marker shall be not less than feet and not greater than five feet from the grade of the access road. Placement on property shall be not more than three feet off the access road, and sign is parallel to the road accessed, with the numbers facing the road.

(c) Rural residents and business are required to use the uniform marker where the building is more than one hundred feet from the county road, and/or when the visibility of the four-inch high with a minimum stroke width of one-half-inch numbers on the building is blocked or obscured by any obstruction. Long access or driveways, where a turn in the road direction occurs shall be marked at each turn in the road direction. Access or driveways are allowed to be marked as well as the buildings at any time. Therefore assuring the law enforcement, fire and emergency medical services will be able to locate the building in the time of emergency.

(d) Areas within the county which are developed in an urban style with close proximity of the roads or streets to the building shall be marked as follows: Addresses marked on the buildings shall be marked with numbers not less than four inches in height with a minimum stroke width of one-half-inch and shall have a contrasting color to the background they are placed on. Example: white on dark colors, dark on light colors.

Addresses on buildings shall not be the primary address marker when the building is more than one hundred feet from the county road or when visibility is block or obstructed from the county road. In these cases the road access onto the property will be marked with a uniform address marker described above (subsection (c)) as the property's owners primary address marker.

Display of numerical designations shall be required within 15 days of notification or before occupancy of a new residence or building.

(Res. and Ord. 85-143-CC § 7, 1985).
(Ord. No. 10-056-CC, § 1, 7-26-2010)