

**Superior Court of Washington  
County of Grant**

\_\_\_\_\_

Plaintiff(s),

vs.

\_\_\_\_\_

Defendant(s).

**No.** \_\_\_\_\_

**Notice of Status Conference  
(NTSC)**

**Date:** \_\_\_\_\_

**Time:** 9:00 a.m.

**Department:** Civil Docket

A status conference will be held in this cause on the date and time shown above.

The following rules apply to this status conference procedure:

**DISTRIBUTION OF THIS NOTICE.** The Plaintiff has provided this notice to all parties who have appeared herein. Plaintiff(s) shall immediately forward a copy of this notice to any party who has not yet appeared, but whom plaintiff(s) or counsel expect to appear before the date set above.

**PARTIES TO CONFER.** At least 15 days before the status conference, all parties must confer regarding the following subject:(a) service of process; (b) jurisdiction and venue; (c) anticipated motions; (d) anticipated discovery; (e) appropriate time limits for disclosure of experts, amendment of pleadings, addition of parties, discovery and dispositive motions; (f) likelihood of jury demand; (g) anticipated length of trial.

**STATUS CONFERENCE STATEMENT.** The Plaintiff is required to provide a blank Status Conference Statement (Form LR8-B) accompanying this notice to all parties who have appeared herein or immediately forward a copy to any party who has not yet appeared, but whom plaintiff(s) or counsel expect to appear before the date set above, which must be completed by each party and filed with the court **at least seven court days before the status conference**. **A copy must be provided to the Court Administrator by each party.** If an agreed Status Conference Statement is filed, the conference will be stricken. The status conference shall also be stricken if only one party files a status conference statement. If no statements are on file seven court days before the status conference, the court will strike the hearing for non-compliance and you will not receive a scheduling order nor trial date.

**PARTIES SHALL PROVIDE UNAVAILABLE DATES, AS WELL AS ANTICIPATED TRIAL LENGTH AT LEAST SEVEN COURT DAYS PRIOR TO THE STATUS CONFERENCE. THE TRIAL DATE WILL BE SET BY THE COURT ADMINISTRATOR BASED ON THE INFORMATION PROVIDED BY THE PARTIES. IF NO STATEMENTS ARE ON FILE SEVEN DAYS PRIOR TO THE STATUS CONFERENCE, YOU WILL NOT BE GIVEN A SCHEDULING ORDER NOR TRIAL DATE.**

CERTIFICATE OF MAILING: The undersigned certifies, under penalty of perjury of the laws of the State of Washington, that on the date stated below, (s)he deposited a copy of this Notice of Status Conference in the U.S. Mail, with sufficient postage prepaid, addressed to the persons and addresses named below or on the attached sheet.

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signed at (city) \_\_\_\_\_, (state) \_\_\_\_\_ on (date) \_\_\_\_\_.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name